



Phone: 503-554-8333
1-855-554-8333 (TF)
Mail: P.O. Box 699
Newberg, OR 97132
Email: info@hilandwater.com
Internet: www.hilandwater.com

March 9, 2022

Public Utility Commission of Oregon
puc.filingcenter@state.or.us
PO Box 1088
Salem, OR 97308-1088

Attn: Oregon PUC,

In accordance with the rate regulation asserted by the Oregon PUC over Helton Water Company on March 8, 2022 (Consent Agenda item 9), please find the following rate case documents accompanying this letter:

- Rate Case Application
- Supplemental Information (question 53)
- Well logs (two)
- Utility plant depreciation schedule
- Helton customer notice
- Helton customer list

The customer notice that we have furnished is being sent out to Helton Water customers on this date, March 9, 2022.

Additionally, Helton Water Company is represented in this rate case by Schroeder Law Offices, PC, Attn: Sarah Liljefelt. Please add our attorney as a party representative to receive service under OAR 860-001-0180. Their contact information is as follows:

Address: 1915 NE Cesar E. Chavez Blvd
Portland, OR 97212

Email: counsel@water-law.com
Phone: 503-281-4100

Sincerely,

Silas Olson
General Manager
Helton Water Company

PLEASE RETURN THIS AS PAGE 1 OF THE COMPLETED APPLICATION

PLEASE FILL IN ALL BLANKS

TO: PUBLIC UTILITY COMMISSION OF OREGON
PO BOX 1088
SALEM OR 97308-1088

FROM: HELTON WATER COMPANY LLC
(Company name)
PO BOX 699
(Address)
NEWBERG, OR 97132
(City, State, Zip)

BEFORE THE PUBLIC UTILITY COMMISSION OF OREGON

In the Matter of Tariffs for Water Service)
in the State of Oregon filed by) **BRIEF**
HELTON WATER SERVICE LLC)
(Company name))


HILAND WATER CORPORATION

(Name of utility owner)

In accordance with Oregon Revised Statutes [757.205](#) and [757.220](#), herewith files tariff sheets designated as PUC Oregon No. 1, Original Tariff Sheets No. 1 through 23 to become effective for service rendered on and after May 1, 2022 (at least 30 days after PUC receives the filing). The purpose of this filing is to:

- 1) Establish rates resulting in total annual revenues of \$_____.
- 2) This is an increase or decrease to the utility's total annual revenues from \$15,637.00 to \$39,888.00, resulting in a net increase of \$24,251.00 or 155 percent. After deducting for operating expenses, the projected revenues will produce a 10.4 percent return on a rate base of \$97,594.00.

The attached testimony summarizes the utility's financial operations, the effects of current rates on the individual classes of customers, and the effects of the proposed rates on the individual classes of customers for the 12-month test period ending on 2021.


(Signature of utility owner or officer)

Silas Olson
(Printed name of owner or officer)

Helton Water Company LLC
(Legal name of Utility)

March 9, 2022
(Date)

Secretary/Treasurer
(Title or position)

Attachment

WATER UTILITY TESTIMONY

1. Q. PROVIDE THE FOLLOWING INFORMATION REGARDING THE WATER UTILITY:

A.

Legal Name	HELTON WATER COMPANY LLC		
Business Address	PO BOX 699		
City, State, Zip	NEWBERG, OR 97132		
Telephone Number	503-554-8333	Emergency Number	503-554-8333
Fax Number	503-554-9215	Email Address	info@hilandwater.com

2. Q. PROVIDE THE FOLLOWING INFORMATION IF DIFFERENT FROM QUESTION #1.

A.

Name	SILAS OLSON		
Title	GENERAL MANAGER		
Address	PO BOX 699		
City, State, Zip	NEWBERG, OR 97132		
Telephone Number	503-554-8333 x103	Emergency Number	503-554-8333
Fax Number	503-554-9215	Email Address	silas@hilandwater.com

3. Q. PROVIDE THE FOLLOWING INFORMATION REGARDING THE SYSTEM OPERATOR.

A.

Operator Name	ROBERT TROTTER		
Address	PO BOX 699		
City, State, Zip	NEWBERG, OR 97132		
Telephone #	503-554-8333	E-Mail Address	silas@hilandwater.com
Certified Operator <input checked="" type="checkbox"/> yes <input type="checkbox"/> no	Certification Level 2	Registration Number 09149	

4. Q. PROVIDE THE FOLLOWING INFORMATION REGARDING THE WATER UTILITY ACCOUNTANT OR BOOKKEEPER.

A. The utility's accountant or bookkeeper is:

Name	WANT & EMERY CPA
Address	105 PARKVIEW DR
City, State, Zip	NEWBERG, OR 97132
Telephone Number	503-538-5023
E-Mail Address	vickib@wantcpa.com

5. Q. PROVIDE THE NAME, ADDRESS, AND TELEPHONE NUMBERS OF ALL THE UTILITY OWNERS.

A. The utility owners are:

Name	HILAND WATER CORP.
Address	PO BOX 699
City, State, Zip	NEWBERG, OR 97132
Telephone Number	503-554-8333

6. Q. PLEASE LIST ALL UTILITY OFFICERS AND PROVIDE THE FOLLOWING INFORMATION.

A. The utility officers are:

Name	MELVIN OLSON		
Title	PRESIDENT		
Address	PO BOX 699		
City, State, Zip	NEWBERG, OR 97132		
# of Hours Worked	N/A	Annual Salary	\$ 1,200.00
Phone Number	503-554-8333		
E-Mail Address	mel@hilandwater.com		

Name	MICAHA OLSON		
Title	VICE PRESIDENT		
Address	PO BOX 699		
City, State, Zip	NEWBERG, OR 97132		
Hours Worked	N/A	Annual Salary	\$ 1,200.00
Phone Number	503-554-8333		
E-Mail Address	micah@hilandwater.com		

Name	MATTHEW OLSON		
Title	VICE PRESIDENT		
Address	PO BOX 699		
City, State, Zip	NEWBERG, OR 97132		
Hours Worked	N/A	Annual Salary	\$ 1,200.00
Phone Number	503-554-8333		
E-Mail Address	matt@hilandwater.com		

Name	SILAS OLSON		
Title	SECRETARY / TREASURER		
Address	PO BOX 699		
City, State, Zip	NEWBERG, OR 97132		
Hours Worked	N/A	Annual Salary	\$ 1,200.00
Phone Number	503-554-8333		
E-Mail Address	silas@hilandwater.com		

7. Q. WHAT IS YOUR AFFILIATION WITH THE WATER UTILITY? DESCRIBE YOUR CURRENT WATER UTILITY RESPONSIBILITIES.

A. My affiliation with the water utility and current responsibilities are: I am the General Manager of Hiland Water Corporation, which owns the water utility. I am ultimately responsible for the administration, operations, and management of Helton Water Company LLC.

8. Q. ARE YOU ENGAGED IN OTHER BUSINESS IN ADDITION TO THE WATER UTILITY?

- A. No, I am not engaged in other business.
 Yes, I am engaged in other business, they are rental properties and consulting work.

9. Q. DID YOU PREPARE THE EXHIBITS IN THIS TESTIMONY OR WERE THEY PREPARED UNDER YOUR SUPERVISION?

- Yes, the exhibits in this testimony were prepared by me or under my supervision.
 No, I did not prepare the exhibits in this testimony. The exhibits were prepared by:

SUMMARY OF THE UTILITY'S PROPOSED RATE REQUEST

10. Q. WHAT CHANGE IN ANNUAL REVENUES IS THE UTILITY SEEKING?

- A. The utility's most recent calendar year revenues are \$15,637.00. The utility seeks a rate:
- An increase of \$24,251.00 or 155 percent in current annual revenues, resulting in total annual revenues of \$39,888.00.
- A decrease of \$ _____ or _____ percent in current annual revenues, resulting in total annual revenues of \$ _____.

11. Q. SUMMARIZE WHY THE UTILITY IS SEEKING THE PROPOSED CHANGE IN RATES.

- A. The utility is seeking this change in rates because operating expenses far exceed revenue. Helton Water Company rates do not account for a fair rate of return on capital investment and have not been increased in nearly five years so a rate adjustment is overdue.

12. Q. WHAT HISTORICAL 12-MONTH PERIOD IS THE UTILITY SELECTING AS ITS TEST YEAR FOR THIS RATE PROCEEDING?

- A. The test period the utility selected is January 1, 2021 to December 31, 2021.

13. Q. WHAT IS THE UTILITY'S AMOUNT OF RATE BASE? (Rate base is Utility Plant minus accumulated depreciation and other contra plant accounts, plus working cash and materials inventory)

- A. The utility rate base is \$97,594.00.

14. Q. WHAT IS THE RATE OF RETURN THE UTILITY IS PROPOSING IN THIS RATE PROCEEDING AND WHY?

- A. The utility is seeking a 10.4 percent rate of return on a rate base because it is a usual, customary, and reasonable return based on the level of risk involved in the water industry. These risks involve global climate changes, environmental changes, local weather fluctuations, changes in regulatory environment at the national, state, and local levels, customer usage variations, volatility of the housing market, volatility of the labor market, and volatility of supply chains, to name a few.

GENERAL UTILITY INFORMATION

15. Q. IN WHAT YEAR WAS THE UTILITY ORGANIZED AND HOW WAS IT FORMED?

- A. The water utility was legally organized on 01/26/2022, under the laws of the State of Oregon as a:
 Proprietorship Partnership Corporation LLC Other: _____

16. Q. WHAT YEAR WAS THE WATER SYSTEM ORIGINALLY CONSTRUCTED AND WHEN (MONTH/YEAR) DID IT BEGIN PROVIDING WATER SERVICE.

- A. The system was originally constructed in 1960, began providing service on 1960.

17. Q. HOW AND WHEN WAS THE UTILITY ACQUIRED BY ITS CURRENT OWNER?

- A. The utility was: Purchased Constructed Inherited Other on 01/2007 (mo./yr.).

18. Q. DO ORAL OR WRITTEN CONTRACTS EXIST BETWEEN THE UTILITY AND PERSONS AFFILIATED WITH THE COMPANY? IF YES, PLEASE PROVIDE COPIES OF EACH CONTRACT.

- A. No, oral or written contracts **exist** between the utility and its owners and affiliated interests.
 Yes, **PUC approved contracts exist** between the utility and its owners and affiliated interests.
Approval found in PUC Order No. _____.
 Yes, oral or written contracts do exist, but have not been approved by PUC. Approval has been requested.

19. Q. DOES THE UTILITY HAVE A PUC APPROVED SERVICE TERRITORY?

- A. No, the utility has not filed an application with PUC for an approved service territory.
 Yes, the utility's service territory is approved by the PUC, per Order No. _____.

20. Q. IS THE UTILITY AN AFFILIATE OF A PARENT CORPORATION OR HOLDING COMPANY?

- A. No, the utility is **not a subsidiary** of a parent corporation or holding company.
 Yes, the utility is a **subsidiary** of a parent corporation or holding company.
 Attached are the parent/holding company's balance sheet/income statements for the last calendar year.

21. Q. HOW MANY FULL OR PART-TIME EMPLOYEES DOES THE UTILITY CURRENTLY EMPLOY?

- A. The utility currently employs 0 full-time and 0 part-time employees.

22. Q. PROVIDE INFORMATION FOR ALL EMPLOYEES. (If a position is currently vacant but will be filled within a year, include information for that position.)

- A. Helton Water Company LLC has no employees. Helton contracts with Hiland Water Corp. for service. See Affiliated Interest Contract.

23. Q. IS THE UTILITY PROPOSING TO ADD ANY FULL OR PART TIME EMPLOYEES WITHIN THE CONTEXT OF THIS RATE FILING OR DURING THE NEXT YEAR?

- A. **No**, the utility does not propose adding any full- or part-time employees.
 Yes, the utility proposes to add _____ full-time and/or _____ part-time employees as described below:

Proposed Position	Responsibilities/Duties	Schedule	Wage/ Salary
			\$
			\$
			\$

24. Q. PLEASE IDENTIFY ANY INDEPENDENT CONTRACTORS THE UTILITY HIRES.

- A. **No**, the utility does not contract for any services.
 Yes, the utility contracts for the following services:

Name of Independent Contractors	Description of Services	Annual Charges
HBH Consulting Engineers	Engineering	As Needed
Want & Emery CPA's	Accounting	Indirect cost
Schroeder Law Offices, P.C.	Legal	As Needed
Hiland Water	Management	AI Agreement
Alexin Analytical	Water Testing /Sampling	\$1,013 (average)
Hiland Water	Labor	AI Agreement
Hiland Water	Billing and Collection	AI Agreement
Hiland Water	Meter Reading	AI Agreement
Other – Ernst Irrigation	Electrician/Pump Install	As Needed

25. Q. PLEASE PROVIDE THE UTILITY'S CURRENT CAPITAL STRUCTURE.

- A. The utility's capital structure is:

Debt	Original Balance	Outstanding Balance	Loan Terms	Interest Rate
	\$	\$		
	\$	\$		
	\$	\$		
TOTAL DEBT	\$ 0	\$ 0		
TOTAL EQUITY	\$ 97,594.00	\$ 97,594.00		

OPERATING REVENUES

26. Q. IN COLUMN A PROVIDE UTILITY'S HISTORICAL TEST YEAR ACTUAL REVENUE. IN COLUMN B PROVIDE THE PROPOSED ADJUSTMENTS (INCREASE OR DECREASE). IN COLUMN C PROVIDE THE TOTAL OF COLUMN A AND B.

A. Test period revenues, proposed revenue adjustments, and proposed revenue results are below:

Acct #	OPERATING REVENUE	Test Year \$	Proposed Adj.	(A + B = C) \$
460	Unmetered Water Sales	\$	\$	\$
461	Metered Residential Water Sales	\$15,637.00	\$24,251.00	\$39,888.00
461	Metered Commercial/Industrial Water Sales	\$	\$	\$
461	Metered Sales to Public Authorities	\$	\$	\$
461	Metered Sales to Multiple Family Dwellings	\$	\$	\$
461	Metered Sales to Multiple Commercial Unit/Bldg	\$	\$	\$
461	Sales to Water Hauling Services	\$	\$	\$
462	Fire Protection Sales Revenue	\$	\$	\$
464	Special Contract Water Sales to Public Authorities	\$	\$	\$
465	Irrigation Water Sales	\$	\$	\$
466	Water Sales for Resale	\$	\$	\$
467	Golf Course Revenue	\$	\$	\$
468	Special Contract Revenue	\$	\$	\$
	Other	\$	\$	\$
TOTAL REVENUE		\$15,637.00	\$24,251.00	\$39,888.00

27. Q. PLEASE PROVIDE LINE ITEM REVENUES FOR OTHER THAN WATER SALES.

A. The following is an itemized list of all revenues other than water sales:

DESCRIPTION OF REVENUE OTHER THAN WATER SALES	ANNUAL AMOUNT
Miscellaneous Fees (i.e. late fees, disconnections, field visits, etc.)	\$ 30.00
Backflow Prevention Device Services (if offered)	\$
Rents from Water Property Acct 472	\$
Other (specify)	\$
	\$
	\$
TOTAL	\$ 30.00

OPERATING EXPENSES

28. Q. IN COLUMN A: ACTUAL ANNUAL EXPENSE FOR TEST YEAR. IN COLUMN B: PROPOSED ADJUSTMENTS (INCREASE OR DECREASE) FOR THE COMING YEAR. IN COLUMN C: PROVIDE THE TOTAL OF COLUMN A PLUS COLUMN B.

A. Test period expenses, proposed expense adjustments, and proposed expense results

Acct #	OPERATING EXPENSES	Test Year \$	Proposed Adj.	(A + B = C) \$
601	Salaries & Wages – Employees	\$ 4,802	\$ 480	\$ 5,282
603	Salaries & Wages – Officers, Directors	\$	\$	\$
604	Employee Pensions and Benefits	\$ 488	\$ 49	\$ 537
610	Purchased Water	\$	\$	\$
611	Telephone/Communications	\$ 103	\$	\$ 103
615	Purchased Power	\$ 660	\$	\$ 660
616	Fuel for Power Production	\$	\$	\$
617	Utility Services (garbage, gas)	\$	\$	\$
618	Chemicals/Treatment Expense	\$	\$	\$
619	Office Supplies	\$ 54	\$	\$ 54
619.1	Postage	\$ 93	\$	\$ 93
620	Materials/Supplies (O&M)	\$ 1,745	\$	\$ 1,745
621	Repairs to Water Plant	\$	\$	\$
631	Contractual Services – Engineering	\$	\$	\$
632	Contractual Services – Accounting	\$ 17	\$	\$ 17
633	Contractual Services – Legal	\$ 17	\$	\$ 17
634	Contractual Services – Mgmt Fees	\$ 166	\$	\$ 166
635	Contractual Services – Testing	\$ 675	\$ 338	\$ 1,013
637	Contractual Services – Billing/Collect	\$ 102	\$	\$ 102
639	Contractual Services – Other	\$ 726	\$	\$ 726
641	Rental of Building/Real Property	\$ 234	\$	\$ 234
642	Rental of Equipment	\$ 2,555	\$	\$ 2,555
643	Small Tools	\$	\$	\$
648	Computer/Electronic Expense	\$ 31	\$	\$ 31
650	Transportation Expense	\$ 1,894	\$	\$ 1,894
656	Insurance – Vehicle	\$ 146	\$	\$ 146
657	Insurance – General Liability	\$ 94	\$	\$ 94

Acct #	OPERATING EXPENSES	Test Year \$	Proposed Adj	(A + B = C) \$
658	Insurance – Workers’ Compensation	\$ 52	\$	\$ 52
659	Insurance – Other	\$	\$	\$
660	Public Relations/Advertising Expense	\$ 31	\$	\$ 31
666	Amortization of Rate Case Expense	\$	\$ 5,000	\$ 5,000
667	Gross Revenue Fee	\$ 57	\$ 83	\$ 140
671	Cross Connection Control Program	\$	\$	\$
670	Bad Debt Expense	\$	\$	\$
673	Training and Certification Expense	\$ 67	\$	\$ 67
674	Consumer Confidence Report	\$	\$	\$
675	Miscellaneous Expenses	\$ 390	\$	\$ 390
401	TOTAL OPERATING EXPENSES	\$ 15,199	\$ 5,950	\$ 21,149

Acct #	OTHER REVENUE DEDUCTIONS	Test Year	Proposed Adj	(A + B = C)
403	Depreciation Expense	\$ 1,925	\$ 1,888	\$ 3,813
406	Amortization of Plant/ Acquisition Adj.	\$	\$	\$
407	Amortization Expense	\$	\$	\$
408	Taxes Other Than Income	\$ 1,114	\$ 111	\$ 1,225
409.10	Federal Income Tax	\$	\$ 2,715	\$ 2,715
409.11	Oregon Income Tax	\$	\$ 853	\$ 853
409.13	Extraordinary Items Income Tax	\$	\$	\$
TOTAL REVENUE DEDUCTIONS		\$18,339	\$ 11,517	\$ 29,755

29. Q PROVIDE LINE ITEMS COMPONENTS OF MISCELLANEOUS EXPENSE.

A. The following is an itemized list of all miscellaneous expenses:

DESCRIPTION OF MISCELLANEOUS EXPENSES	ANNUAL COST
Industry Dues and Memberships	\$
Bank Charges	\$
Property Taxes	\$ 119
Annual Cross Connection Fee – OHA	\$ 30
OHA Annual water system fee	\$ 175
Misc. expenses paid through affiliated interest agreement	\$ 66
	\$
TOTAL	\$ 390

UTILITY CURRENT RATES AND SCHEDULES

30. Q. PLEASE DESCRIBE THE UTILITY'S CURRENT RATES.

A. The utility's current rate structure is described below:

CURRENT RATES FOR RESIDENTIAL SERVICE

Line or Meter Size	Check One	Monthly Base or Flat Rate	Residential Consumption Included in Base Rate	Current Residential Monthly Commodity/Usage Rate		
3/4" or 5/8"	<input checked="" type="checkbox"/> M <input type="checkbox"/> F	\$45.00	Unlimited	<input type="checkbox"/> CF <input checked="" type="checkbox"/> Gal	Tier 1 - \$ Per Tier 2 - \$ Per	Up to: Above:
1"	<input type="checkbox"/> M <input type="checkbox"/> F	\$		<input type="checkbox"/> CF <input type="checkbox"/> Gal	Tier 1 - \$ Per Tier 2 - \$ Per	Up to: Above:
	<input type="checkbox"/> M <input type="checkbox"/> F	\$		<input type="checkbox"/> CF <input type="checkbox"/> Gal	Tier 1 - \$ Per Tier 2 - \$ Per	Up to: Above:
<i>SAMPLE</i> 5/8"	<input checked="" type="checkbox"/> M <input type="checkbox"/> F	\$20.00	<i>None</i>	<input type="checkbox"/> CF <input checked="" type="checkbox"/> Gal	<i>Tier 1 - \$.60 Per 100 gals Tier 2 - \$.82 Per 100 gals</i>	<i>Up to 3,000 gal Above 3,000 gal</i>

31. Q. PLEASE PROVIDE THE FOLLOWING FOR EACH CUSTOMER CLASS FOR THE MOST RECENT COMPLETED CALENDAR YEAR OF 2021.

(Count each dwelling unit, such as each mobile home, each side of the duplex, each condominium as a customer.)

A.

Customer Class	Number of Customers at Start of Year	Number of Customers at End of Year	Total Annual Revenues	Total Annual Consumption	Cubic Feet or Gal
Residential	29	29	\$ 15,637	3,234,600	<input type="checkbox"/> CF <input checked="" type="checkbox"/> Gal
TOTAL	29	29	\$ 15,637	3,234,600	<input type="checkbox"/> CF <input checked="" type="checkbox"/> Gal

UTILITY PROPOSED RATES AND SCHEDULES

32. Q. PLEASE DESCRIBE THE RATE STRUCTURE THE UTILITY IS PROPOSING IN THIS RATE PROCEEDING?

A. The utility is proposing the following rate structure:

PROPOSED RATES FOR RESIDENTIAL SERVICE

Line or Meter Size	Check One	Monthly Base or Flat Rate	Residential Consumption Included in Base Rate	Proposed Residential Monthly Commodity/Usage Rate		
3/4" or 5/8"	<input checked="" type="checkbox"/> M <input type="checkbox"/> F	\$68.72	0	<input type="checkbox"/> CF <input checked="" type="checkbox"/> Gal	Tier 1 - \$4.93 Per 1,000 gal Tier 2 - \$ Per	Up to: Above:
1"	<input type="checkbox"/> M <input type="checkbox"/> F	\$		<input type="checkbox"/> CF <input type="checkbox"/> Gal	Tier 1 - \$ Per Tier 2 - \$ Per	Up to: Above:
	<input type="checkbox"/> M <input type="checkbox"/> F	\$		<input type="checkbox"/> CF <input type="checkbox"/> Gal	Tier 1 - \$ Per Tier 2 - \$ Per	Up to: Above:

33. Q. IF THE UTILITY’S RATE PROPOSAL WERE ADOPTED, PROVIDE THE FOLLOWING FOR EACH CUSTOMER CLASS AT THE SPECIFIED METER OR LINE SIZE.

A. The utility’s **PROPOSED** number of customers, and average customer monthly bill and consumption for each customer class annual revenues, is shown below.

Customer Class	Number of Customers	Average Monthly Bill	Average Monthly Consumption	Total Annual Revenue
Residential 5/8” or 3/4”	29	\$ 114.53	9,295 gal	\$ 39,858
Residential 1”		\$		\$
Residential 1 1/2”		\$		\$
Residential 2”		\$		\$
Residential		\$		\$
Residential ”		\$		\$
Residential ”		\$		\$

UTILITY PLANT

34. Q. HAS THE UTILITY MADE ANY CAPITAL IMPROVEMENTS, ADDITIONS, OR EXTENSIONS TO ITS WATER SYSTEM DURING THE LAST FIVE (5) YEARS OR SINCE ITS LAST RATE CASE?

- A. No, the utility has made no improvements, additions, or extensions to its water system in the last five (5) years or since its last rate case.
- Yes, the utility has made the following improvements, additions, or extensions to its water system in the last five (5) years or since its last rate case as detailed below:

Capital Improvement/ Plant Description	Date Purchased Or Constructed	Cost (including labor)	In Service Date
Back pumphouse structure	01/01/2007	\$ 9,430.00 (est.)	12/31/1960
Blow off for transmission line	09/01/2008	\$ 374	09/01/2008
Back well contact chambers – 4-log disinfection	08/01/2012	\$7,014.00	08/01/2012
Back pumphouse improvements	10/01/2013	\$ 732.00	10/01/2013
Main Well reconstruction	01/26/2016	\$ 28,307.00	04/03/2021
Main well pump	04/03/2021	\$ 4,483.00	04/03/2021
Main pumphouse (complete rebuild)	09/01/2021	\$ 27,243.00	09/01/2021
Main pumphouse permanent power	02/23/2022	\$ 10,961.00	03/08/2022
Backup well recovery	02/17/2022	\$3,475.00	03/08/2022

35. Q. DOES THE UTILITY PROPOSE ANY CAPITAL IMPROVEMENT, ADDITIONS, OR EXTENSIONS TO ITS WATER SYSTEM WITHIN THE NEXT 12 MONTHS?

- A. No, the utility does not propose any improvements, additions, or extensions to system plant in the next six months.
- Yes, the utility proposes the following improvements, additions, or extensions to system plant in the next six months.

Future Plant Description	Estimated Cost (including labor)	Est. Date In Service
Backup well pump	\$ 5,560	04/01/2022
Engineering costs (main well & pumphouse)	\$ 6,000	04/01/2022
	\$	
	\$	
	\$	

36. Q. HAS THE UTILITY APPLIED FOR FUNDS FROM THE SAFE DRINKING WATER STATE REVOLVING FUND TO IMPROVE THE WATER SYSTEM? IF YES, DESCRIBE THE IMPROVEMENTS AND AMOUNT REQUESTED.

- A. No, the utility has not applied for funds from the Safe Drinking Water State Revolving Fund.
- Yes, the utility has applied for funds from the Safe Drinking Water State Revolving Fund.

37. Q. PROVIDE THE FOLLOWING INFORMATION ON UTILITY PLANT IN SERVICE.

You may attach a plan/depreciation schedule if available. In a separate schedule include all plant or cash donated or contributed to the utility by a developer or by customers that is not intended to be repaid.

A. Utility plant is shown below:

ACCT #	UTILITY PLANT ACCOUNTS	IN SERVICE DATE	ORIGINAL COST
301	Organization		\$
302	Franchises		\$
303	Land & Land Rights		\$
304	Structures & Improvements		\$
305	Collecting/Impounding/Reservoirs		\$
306	Lake, River & Other Intakes		\$
307	Wells & Spring		\$
308	Infiltration Galleries & Tunnels		\$
309	Supply Mains		\$
310	Power Generation Equipment		\$
311	Pumping Equipment		\$
320	Water Treatment Equipment		\$
330	Distribution/Reservoirs/Standpipes		\$
331	Transmission & Distribution Mains		\$
333	Services		\$
334	Meters & Meter Installation		\$
335	Hydrants		\$
336	Cross Connections (Utility Owned)		\$
339	Miscellaneous Plant & Equipment		\$
340	Office Furniture & Equipment		\$
341	Transportation Equipment		\$
343	Tools, Shop & Garage Equipment		\$
344	Laboratory Equipment		\$
345	Power Operated Equipment		\$
346	Communication Equipment		\$
347	Electronic/Computer Equipment		\$
348	Miscellaneous Equipment		\$
TOTAL			\$

38. Q. IN COLUMN A: PROVIDE ACTUAL PLANT TOTAL FOR TEST YEAR. IN COLUMN B: PROVIDE THE PROPOSED ADJUSTMENTS (INCREASE OR DECREASE) FOR THE COMING YEAR. IN COLUMN C PROVIDE THE TOTAL OF COLUMN A PLUS COLUMN B.

A. Plant accounts are shown below:

UTILITY PLANT	Test Year	Proposed Adjustments	(A + B = C)
Total Utility Plant (from above)	\$ 92,019	\$ 11,560	\$ 103,579
SUBTRACT Accumulated Depreciation of Utility Plant In Service	\$ 8,893	\$	\$ 8,893
SUBTRACT Accumulated Amortization of Utility Plant In Service	\$	\$	\$
SUBTRACT Advances For Construction	\$	\$	\$
SUB TOTAL	\$ 83,126	\$ 11,560	\$ 94,686
ADD Plant Material/Supplies Inventory	\$ 996	\$	\$ 996
ADD Working Cash (1/12 total operating expense)	\$ 1,751	\$	\$ 1,751
TOTAL	\$ 85,873	\$ 11,560	\$ 97,433

39. Q. DOES THE UTILITY HAVE A MASTER METER AT ITS WATER SUPPLY SOURCE? IF SO, PROVIDE THE TOTAL AMOUNT OF WATER PUMPED DURING THE LAST CALENDAR YEAR.

- A. No, the utility does not have a master meter at its water supply source.
 Yes, the utility has a master meter at its water supply source, but it isn't currently functioning properly. The total amount of water sold during the last calendar year was 3,234,600 gallons or cubic feet.

40. Q. DOES THE UTILITY HAVE WATER RIGHT PERMITS OR CERTIFICATED WATER RIGHTS AS REQUIRED BY THE OREGON WATER RESOURCES DEPARTMENT?

- A. Water Right Information: No, it operates under exempt status.

41. Q. PLEASE DESCRIBE THE UTILITY'S SOURCE OF WATER SUPPLY.

- A. The utility's source of ground water supply is: Two wells
 Well logs are attached.

	WELL NO. 1	WELL NO. 2	WELL NO. 3	WELL NO. 4
WELL NAME OR IDENTIFYING NO.	MARI66136	MARI4562		
YEAR CONSTRUCTED	2016	1960		
WATER RIGHT PERMIT OR CERTIFICATION NUMBER	N/A	N/A		
HYDRAULICALLY CONNECTED TO SURFACE WATER (YES OR NO)	No	No		
WELL DEPTH	86'	98.5'		
WELL DIAMETER	10"	6"		
PUMPING CAPACITY – GPM	30 GPM	NONE		
PUMP MOTOR – HP	2 HP	NONE		
YIELDS OF WELL IN GPD				
WELL CONSTRUCTION	ROTARY MUD	MUDDERED CLAY		
CASING	6" STEEL	6" STEEL		

42. Q. PLEASE DESCRIBE THE UTILITY’S PUMPING SYSTEM FOR DISTRIBUTION, INCLUDING THE RANGE OF PRESSURE AT WHICH THE WATER IS PUMPED INTO THE DISTRIBUTION SYSTEM AND DELIVERED TO THE CUSTOMERS.

A. Pumping System: 69 PSI.

Pump Type & Pump HP	Ave Daily Demand	Annual Peak Demand	Max Pumping Capacity	Pressure at Pump	Pressure at Customers’ Property
Main Well Pump, 2HP	8,862 gallons	20,000 gal/day	70 GPM	69 PSI	69 PSI

43. Q. PLEASE PROVIDE THE INFORMATION REGARDING THE UTILITY’S WATER STORAGE CAPACITY BELOW.

A.

STORAGE TANKS/RESERVOIRS					
IDENTIFY EACH SEPARATELY					
NAME OR IDENTIFYING NUMBER	DESCRIPTION I.E.: STEEL, CONCRETE PNEUMATIC	TANK CAPACITY	GROUND OR ELEVATED	DATE INSTALLED	PRESENT CONDITION
NONE					

44. Q. PLEASE FILL IN THE INFORMATION REGARDING THE UTILITY’S WATER TREATMENT FACILITIES BELOW.

A.

WATER TREATMENT FACILITIES				
NAME OR IDENTIFYING NO.	TYPE	MAKE	GALLONS PER DAY CAPACITY	METHOD OF MEASUREMENT
CHLORINATION	SODIUM HYPOCHLORITE - LMI PUMP	LMI PUMP	1.85 GPD – BACKUP WELL ONLY	COLORIMETER

45. Q. IS THE UTILITY ESTABLISHING NEW RULES OR PROPOSING CHANGES TO ITS CURRENT RULES?

- A. The utility is proposing to establish new rules.
 The utility is not proposing any rule changes.
 The Utility is proposing to change the following rules (include rule number and a summary of the proposed changes.

RULE NUMBER	PROPOSED CHANGE

SERVICE QUALITY

- 46. Q. PLEASE DESCRIBE THE TYPE AND NUMBER OF SERVICE PROBLEMS AND CUSTOMER COMPLAINTS THE UTILITY HAS EXPERIENCED IN THE LAST YEAR. DESCRIBE ANY ACTION TAKEN BY THE UTILITY TO RESOLVE THE PROBLEMS.**
- A. No, the Utility has not experienced any service problems or customer complaints in the last year.
- Yes, the Utility has experienced service problems and/or customer complaints as listed below and has taken the following steps to correct or improve them: **There was an unplanned outage on April 3, 2021. The pump in the backup well stopped functioning. The main well was not in service at the time because it was in the process of reconstruction. Because the pump installer was not able to remove the pump from the backup well, the front well was re-activated on an emergency basis with a rented generator. A Boil Water advisory was issued to the community until a process could be completed with OHA Drinking Water Program determining the water was safe to drink. Temporary power was eventually provided by PGE so the well could run without a generator. After lab tests were received, HBH Consulting Engineers and OHA agreed that the water is safe to drink without treatment. At that point, the boil water advisory was lifted. The pump in the backup well was eventually jacked out of the well. It is believed to have been in the well for over 50 years. Various complaints were received throughout the process, particularly regarding the length of time required to obtain lab results and gain approval from OHA Drinking Water Program to lift the boil water advisory.**
- 47. Q. DOES THE UTILITY HAVE ANY CURRENT SERVICE PROBLEMS THAT IT PROPOSES TO CORRECT OR IMPROVE IN THE NEXT CALENDAR YEAR?**
- A. No, the utility does not have any service problems that it proposes to correct/improve during the next calendar year.
- Yes, the utility has service problems that it proposes to correct or improve during the next calendar year as described below:
- 50. Q. DOES THE UTILITY HAVE ANY FIRE HYDRANTS? IF YES, PLEASE LIST HOW MANY, HOW MANY FEET APART ARE THEY, AND THE UTILITY'S HYDRANT MAINTENANCE SCHEDULE (INCLUDING EXERCISING VALVES). WHAT IS THE UTILITY'S FIRE INSURANCE RATING?**
- A. No, the utility does not have any fire hydrants.
- Yes, the utility does have fire hydrants. There are _____ number of hydrants located _____ feet apart. The utility's fire insurance rating is _____.
- 51. Q. IS THE UTILITY CURRENT WITH ALL OF THE OREGON DEPARTMENT OF HUMAN SERVICES DRINKING WATER PROGRAM (DWP) REQUIREMENTS? IF NOT, PLEASE DESCRIBE THE REQUIREMENTS THE UTILITY HAS NOT COMPLIED WITH.**
- A. Yes, the utility is current in all its DWP requirements.
- No, the utility is not current all its DWP requirements. It has not complied with _____
- 52. Q. IF YOU HAVE FEWER THAN 200 TOTAL CUSTOMERS, PLEASE ATTACH A CURRENT AND COMPLETE CUSTOMER MAILING LIST. INCLUDE EACH CUSTOMER'S NAME AND MAILING ADDRESS.**
- A. I have over 200 customers.
- I have fewer than 200 customers and have attached a customer mailing list.

53. Q. WOULD YOU LIKE TO TESTIFY REGARDING OTHER ISSUES?

A. No.

Yes, I would like to testify additionally regarding the following:
Attach pages with additional testimony.

54. Q. DOES THIS CONCLUDE YOUR TESTIMONY?

A. Yes.

**Containing Rules and Regulations
Governing Water Utility Service**

NAMING RATES FOR

HELTON WATER COMPANY LLC

PO BOX 699

NEWBERG, OR 97132

503-554-8333

Serving water in the vicinity of

Salem, Oregon

Issue Date / Filing Date	March 9, 2022	Effective for Service on or after	June 1, 2022
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SCHEDULE NO. 1
RESIDENTIAL METERED RATES

Available: To customers of the Utility at Salem, Oregon, and vicinity.

Applicable: To residential premises.

Base Rate

SERVICE METER SIZE	MONTHLY BASE RATE	USAGE ALLOWANCE
5/8 inch or 3/4 inch	\$68.72	None
1 inch		
1½ inches		
2 inches		
3 inches		
6 inches		

Commodity Usage Rate

COMMODITY RATE	NO. OF UNITS	MEASURING UNIT
\$4.93	1,000	1 unit = 1 gallon

Special Provisions:

1. These rates are based on continuous service. Discontinuation of service may not be employed to avoid monthly charges for service. See Rule No. 26, Voluntary Discontinuance.
2. Water used during the construction of buildings, etc., shall be metered. Charges shall be made at the rates specified in this schedule. When setting of a meter is impracticable, the amount of water used shall be estimated, and the charges shall be made at specified rates for the amounts so estimated.

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SCHEDULE NO. 2

**CROSS CONNECTION CONTROL PROGRAM
Backflow Prevention Device Services and Fees**

- PURPOSE:** The Utility offers its customers backflow prevention device/double check valve assembly (DCVA) testing, maintenance, and repair services (the Program).
- AVAILABLE:** To customers of the Utility with customer owned back flow prevention, in Salem, Oregon and vicinity.
- APPLICABLE:** To residential and commercial/industrial premises with 1” or smaller DCVAs installed at the meter.
- ENROLLMENT:** The Utility WILL AUTOMATICALLY ENROLL all customers with DCVAs installed at the meter in this Program UNLESS the customer signs an “OPT OUT” NOTICE and returns such notice to the Utility.

PROGRAM DESCRIPTION

1. **TESTING SERVICE** – Utility will provide the required DCVA annual test by a state certified tester pursuant to Oregon Administrative Rules [333-061-0070 through OAR 333-061-0072](#).
2. **MAINTENANCE AND REPAIR SERVICE** – Company will provide maintenance and repairs on customer-owned DCVAs installed at the meter. Maintenance does not include the startup, blow out, or other freeze protection of assemblies on irrigation systems. Replacement of DCVA is the responsibility of the customers and is not covered by Utility’s DCVA maintenance and repair services.

PROGRAM RATES

1. **ALL CUSTOMERS ENROLLED IN PROGRAM**
Monthly rate (itemized separately on customer water bill): \$0.00
2. **ALL CUSTOMERS WHO OPT OUT, BUT CHOOSE THE UTILITY AS A DEFAULT SERVICE SUPPLIER ON THEIR OPT OUT NOTICE**
At the time of annual testing, customers will be billed: \$0.00

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SCHEDULE NO. 2 (CONTINUED)

**CROSS CONNECTION CONTROL PROGRAM
Backflow Prevention Device Services and Fees
OPT OUT CUSTOMERS WHO FAIL TO PROVIDE DCVA TEST RESULTS**

OPT OUT customers who fail to provide the Utility with annual DCVA test results by the customer’s annual deadline will be disconnected from water service pursuant to [OAR 860-036-1680](#).

SPECIAL PROVISIONS:

1. The customer is under no obligation to use the Utility's DCVA services.
2. The customer can choose any qualified company or individual to test, maintain, and repair his/her DCVA.
3. The Utility will provide each customer with notification of the Program services being offered. The notification shall include a written Program refusal (OPT OUT NOTICE).
4. Customers who choose to OPT OUT of the Program must sign the written OPT OUT NOTICE and return it to the Company within 30 calendar days of receiving the notification.
5. Customers who choose to OPT OUT of the Program are responsible for the annual testing, maintenance, repair, and replacement of their DCVAs and submitting their DCVA information and testing results annually to the Utility.
6. The Utility will notify each customer who OPTS OUT of the Program 30 days prior to the annual test results due date. Annual test results must be provided to the Utility on or before the customers’ annual deadlines.
7. The Utility reserves the right to propose before the Public Utility Commission of Oregon any change in the amount charged for the Program services.

Customers will be given the choice of accepting or rejecting a new agreement in advance of any rate increase.

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SCHEDULE NO. 3

MISCELLANEOUS SERVICE CHARGES

This schedule lists the miscellaneous charges included in the Utility’s Rules and Regulations; refer to the appropriate Rules for an explanation of charges and conditions under which they apply.

Connection Charge for New Service (Rule Nos. 8 & 9)

Standard ¾-inch service	At cost
Nonstandard ¾-inch service	At cost
Larger than ¾-inch	At cost
Irrigation hookup (if provided on separate system)	At cost

Meter Test (Rule Nos. 19 & 20)

First test within 12-month period	N/C
Second test within 12-month period	<u>\$20.00</u>

Pressure Test (Rule No. 39)

First test within 12-month period	N/C
Second test within 12-month period	<u>\$20.00</u>

Late-Payment Charge (Rule No. 21)

Pursuant to OAR 860-036-1400

Deposit for Service (Rule No. 5)

Pursuant to OAR 860-036-1220

Returned-Check Charge (Rule No. 22)

\$25.00 (each occurrence)

Trouble-Call Charge (Rule No. 35)

During normal office hours	\$40.00 per hour
After normal office hours on special request	\$60.00 per hour

Disconnection/Reconnect Charge (Rule Nos. 28 & 29)

During normal office hours	<u>\$25.00</u>
After normal office hours on special request	<u>\$35.00</u>

Unauthorized Restoration of Service (Rule No. 30)

Disconnection/Reconnection charge plus costs

Damage/Tampering Charge (Rule No. 28)

at cost

Disconnect Site-Visit Charge (Rule No. 29)

\$35.00

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RULES AND REGULATIONS

Rule 1: Jurisdiction of the Commission

Water systems are subject to regulation as provided under ORS [Chapter 757](#)

Rule 2: Definitions

- A. "Applicant" means a person who does not meet the definition of a customer, who applies for service with a water utility.
- B. "Commission" shall mean the Public Utility Commission of Oregon.
- C. "Commercial service" means water service provided by the water utility that the customer uses in the promotion of a business or business product that is a source of revenue or income to the customer or others using the premises.
- D. "Customer" means a person who is currently receiving water service and is entitled to certain rights as a customer under these rules. A residential customer retains customer status for 20 calendar days following voluntary disconnection of service and must be treated as a customer if he or she reapplies for service within that 20 calendar day period.
- E. "Customer's service line" is defined as the facilities used to convey water from the point of connection to the customer's point of usage. The customer owns and maintains the customer service line.
- F. "Residential service" means water service provided for domestic or irrigation purposes in a residential area and is not considered a commercial service.
- G. "Served" for purpose of delivery of any required notice or document, unless otherwise specifically noted, means: delivered in person, by personal contact over the telephone, or in writing delivered to the party's last known address. If delivered by US Mail, the notice is considered served two calendar days after the date postmarked, the date of postage metering, or deposit in the US Mail, excluding Sundays and postal holidays.
- H. "Utility" shall mean: HELTON WATER COMPANY LLC
- I. "Water service connection" is defined as the facilities used to connect a water utility's distribution network to the point of connection at the customer's service line. The water utility owns and maintains the water service connection.

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APPLICATION FOR SERVICE

Rule 3: Information for Applicants and Customers ([OAR 860-036-1100](#))

The Utility shall provide or be able to provide customers or applicants with the following information:

- A. A copy of its approved tariffs or statement of rates;
- B. A copy of the utility’s rules and regulations applicable to the type of service being provided; and
- C. The option to receive electronic copies of all written notices to be issued on the customer’s account.

Rule 4: Application for Service ([OAR 860-036-1200](#))

Application for water service must be made for each individual property to be served. The application shall identify the name of the applicant, the service address, the billing address, the contact information where the applicant can be reached, the type of water service requested and its intended use, and the name to be used to identify the account, if different than the applicant’s actual name. The applicant shall, at this time, pay any scheduled fees or deposits. An application is a request for service and shall not be accepted until the applicant establishes credit as set forth in [OAR 860-036-1210](#).

An application for service must be made where:

- A. An applicant, who has not previously been served by the Utility, requests service; or
- B. Service has been involuntarily discontinued in accordance with the Utility and Commission rules, and service is requested; or
- C. Service has been voluntarily discontinued and a request to restore service has not been made within 20 days; or
- D. There is a change in the type of use to which the water is put, or the number of premises served.

Rule 5: Establishment of Credit, Surety Agreements, Deposits, Interest, and Refunds of Deposits ([OAR 860-036-1210](#), [1220](#), [1230](#), [1240](#), [1250](#), and [1260](#))

The utility may require an applicant or customer to pay a deposit as a guarantee of payment for services provided. Amounts held by a water utility may not exceed one-sixth of the actual or estimated annual billing for the premises. ([OAR 860-036-1220](#))

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The water utility may adjust the deposit amount when a customer moves to a new location within the water utility's service area, and the anticipated bill at the new residence will be at least 20 percent greater than the basis of the existing deposit. ([OAR 860-036-1220\(5\)](#))

The Utility must inform any residential applicant or customer who is required to pay a deposit of the opportunity to provide a written surety agreement in lieu of paying the deposit. A surety agreement obligates another qualifying residential customer of the same utility to pay an amount up to the required deposit if the secured account is later disconnected and a balance remains owing following the due date for the closing charges. To qualify as a surety, the other residential customer must have had 12 months of continuous service with the Utility without a late payment. ([OAR 860-036-1230](#))

The Utility shall pay interest on deposits at the rate established by the Commission. After the customer has paid its water service bills for 12 consecutive months without having had service discontinued for nonpayment, or did not have more than two occasions in which a shut-off notice was issued, and the customer is not then delinquent in the payment of bills, the Utility shall promptly and automatically refund the deposit plus accrued interest by **(check one)** ([OAR 860-036-1250](#) and [1260](#)):

- 1. Issuing the customer a refund check, or
- 2. Crediting the customer's account; however, a customer is entitled to a refund upon request pursuant to [OAR 860-036-1260](#).

Rule 6: Customer Service Line ([OAR 860-036-1300\(2\)](#))

The customer shall own and maintain the customer service line and promptly repair all breaks and leaks. For non-metered service, the customer service line begins at the property line or utility-owned shut-off valve. For metered service, the customer service line begins on the customer's side of the meter or utility-owned shut-off valve. The Utility shall not be responsible for any damage or poor service due to inadequacy of the customer service line or any portion of the customer's plumbing. All leaks in the customer service line, faucets, and all other parts of the plumbing owned or controlled by the customer shall be promptly repaired so as not to waste water.

Rule 7: Separate Control of Service

All premises supplied with water will be served through service lines so placed as to enable the Utility to control the supply to each individual premise using a valve placed within and near the line of the street, the Utility right-of-way, or at the meter.

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Rule 8: Water Service Connections ([OAR 860-036-1300](#))

The water service connection is defined as the facilities used to connect the Utility’s distribution network to the point of connection at the customer’s service line. The Utility owns, operates, maintains, and replaces the service connection when necessary and promptly repairs all breaks and leaks. The customer shall not be responsible for any damage or poor service due to inadequacy of the Utility’s service lines or any portion of the Utility’s plumbing.

Rule 9: Service Connection Charge ([OAR 860-036-1300\(3\)](#))

An applicant requesting permanent water service to a premise not previously supplied with permanent service by the Utility may be required to pay the cost of the service connection, including or excluding the meter as provided in Rule No. 8 and the Utility’s Miscellaneous Service Charges in this tariff.

Rule 10: Main Line Extension Policy ([OAR 860-036-1310](#))

A main line extension is defined as the extension of the Utility's main line necessary to provide service to a customer when the property does not currently have main line frontage.

Main line extension charges, if any, are stated in the Utility's tariff or statement of rates.

The Utility maintains a main line extension policy that lists all applicable charges; and describes the advance and refund provisions, including a description of the mechanisms for collecting and rebating the amount charged equitably among the customers who paid for the cost of the line, and provides the time period during which the advance and rebate provisions apply.

Rule 11: Types of Use

Water service may be supplied for residential, commercial, irrigation, temporary construction, special contracts, fire prevention, and other uses. The Utility shall file separate rate schedules for each type of use and basis of supply.

Rule 12: Multiple Residences/Commercial Users

An apartment building, mobile home park, motel, trailer camp, duplex, townhouse, or any property consisting of more than one residential/commercial unit, if served through one service line, shall be considered to be equivalent to the number of dwelling units when determining the customer count.

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Rule 13: Utility Access to Private Property ([OAR 860-036-1370, -1500](#))

Customers shall provide regular access to Utility-owned service lines that may extend onto the customer’s premises for the purposes of reading meters, maintenance, inspections, or removal of Utility property at the time service is to be discontinued. Where the customer does not cooperate in providing reasonable access to the meter or to the premises, as required by law or to determine if a health or safety hazard exists, it is grounds for disconnection.

Rule 14: Restriction on Entering a Customer Residence ([OAR 860-036-1330](#))

No Utility employee shall enter the residence of its customers without proper authorization except in an emergency when life or property is endangered.

REFUSAL OF SERVICE

Rule 15: Refusal of Service Due to Customer Accounts ([OAR 860-036-1270](#))

The Utility may refuse to provide service if:

- A. The applicant has amounts owing under a tariff or statement of rates; or
- B. The applicant for residential service has a roommate with amounts owing under a tariff or statement of rates, and the applicant lived with the roommate at the time the amounts owing were incurred.

Exception: If the applicant for residential service was a former residential customer with amounts owing, was involuntarily disconnected for non-payment, and applies for service within 20 calendar days of the disconnection, the Utility must provide service upon receipt of one-half of the amount owed with the remainder due within 30 calendar days. If the former customer fails to pay the remaining amounts within 30 calendar days, the Utility may disconnect service after issuing a 7-calendar day disconnection notice in accordance with [OAR 860-036-1510\(4\)](#).

If service is disconnected, the Utility may refuse to restore service until it receives full payment of all amounts owing, including reconnection charges allowed under [OAR 860-036-1580](#).

Service shall not be refused for matters not related to water service.

Residential service shall not be refused due to obligations connected with nonresidential service. If service is refused under this rule, the Utility shall inform the applicant or customer of the reasons for the refusal and of the Commission’s dispute resolution process.

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Rule 16: Refusal of Service Due to Utility Facilities ([OAR 860-036-1270](#))

The Utility shall not accept an application for service or materially change service to a customer if the Utility does not have adequate facilities, resources or capacity to render the service applied for, or if the desired service is of a character that is likely to unfavorably affect reasonable service to other customers.

For refusal of service under this rule, the Utility shall provide a written letter of refusal to the applicant within seven calendar days, informing applicant that the details upon which the Utility’s decision was based may be requested.

The details will include, but not be limited to:

- A. Provide the information required by [OAR 860-036-1100\(2\)](#);
- B. Explain the specific reasons for refusing water service;
- C. Inform the applicant of the right to request details upon which the Utility’s decision was based; and
- D. Inform the applicant of the right to dispute the refusal by contacting the Consumer Services Section at the contact information provided in [OAR 860-001-0020\(2\)](#).

Rule 17: Refusal of Service Due to Customer Facilities ([OAR 860-036-1270](#))

The Utility will refuse service to an applicant whose facilities do not comply with applicable plumbing codes or, if in the best judgment of the Utility, are of such a character that safe and satisfactory service cannot be given.

If service is refused under this rule, the Utility will provide written notification to the applicant within seven calendar days stating the reason(s) for refusal and providing information regarding the Commission’s complaint process.

METERS

Rule 18: Utility Meters ([OAR 860-036-1350](#))

The Utility owns, maintains, and operates all meters. Meters placed in service will be adequate in size and design for the type of service, set at convenient locations, accessible to the Utility, subject to the Utility’s control, and placed in a meter box or vault between the street curb and property line. Each meter box or vault will be provided with a suitable cover.

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Where additional meters are installed by the Utility or relocated for the convenience of the customer, the actual cost incurred for any meter relocation requested by the customer will be assessed.

The Utility shall have the right to set meters or other devices for the detection and prevention of fraud or waste without notice to the customer.

Rule 19: Meter Testing ([OAR 860-036-1350](#))

The meter will be tested prior to or within 30 days of installation to determine it is accurate to register not more than two percent error. No meter will be allowed to remain in service if it registers an error in excess of two percent (fast or slow) under normal operating conditions. The Utility will maintain a record of all meter tests and results. Meter test result records will include:

- A. Meter identification number and location;
- B. Reason for making the test;
- C. Method of testing;
- D. The beginning and ending meter readings;
- E. Test results and conclusion; and
- F. All data taken at the time of the test.

Rule 20: Customer-Requested Meter Test ([OAR 860-036-1360](#))

A customer may request that the Utility test the service meter once every 12 months at no cost. Such test shall be made within seven calendar days of the receipt of the request unless the customer fails to provide the Utility reasonable access to the meter. The customer or the customer’s representative has the right to be present during the test, which is to be scheduled at a mutually agreeable time. Within seven calendar days of performing the requested meter test, report shall be provided to the customer stating:

- A. The name of the customer requesting the test and the service address where the meter was tested;
- B. The date the meter test was requested and the date the meter test was performed;
- C. The name of the person performing the test;
- D. The meter identification number and location;
- E. The beginning and ending meter readings; and
- F. The actual test results and conclusion.

If a customer requests a meter test more often than once in any 12-month period, and the test results indicate that the meter is registering within the two percent performance standard, the

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customer may be assessed a reasonable charge for the test if the charge is included in the Miscellaneous Service Charges Schedule. If the meter registers outside the two percent performance standard, the Utility may not charge the customer for the meter test.

BILLING

Rule 21: Billing Information and Late-Payment Charge (OAR 860-036 1100(2), 1400, and 1430)

All bills, including closing bills, are due and payable at the Utility office within at least 15 days when rendered by deposit in the mail or other reasonable means of delivery, unless otherwise specified on the bill. The date of presentation is the date on which the Utility mails the bill.

As near as practical, meters shall be read **(check one)** monthly, bimonthly, or quarterly on the corresponding day of each meter reading or billing period. The bill will be rendered immediately thereafter. The Utility will provide its customers with timely billings every month or as indicated in its tariffs or statement of rates.

All water service bills will show:

- A. Separate line items for past due balance, payments and credits, new charges, late fees, and total account balance;
- B. The date new charges are due;
- C. Calculation of new charges including base or flat rate, usage billing tiers and rates, beginning and ending meter readings, the dates the meter was read, rate schedule, billing period, and number of days in the billing period;
- D. The date any late payment charge was applied and an explanation of the terms of the late payment charge; and
- E. Any other information necessary for the computation of the bill.

A late-payment charge may be assessed against any account that has an unpaid balance when the next bill is being prepared. The charge will be computed on the delinquent balance owing at the time of preparing the subsequent month's bill at the late-payment rate specified in the Miscellaneous Service Charges Schedule. The late-payment rate is determined annually by the Commission, and the Utility will be notified of the rate.

If an account is permitted to become delinquent, the Utility may disconnect water service by giving proper notice to the customer as provided in Rules 28 & 29, prior to or after the Utility assesses the late payment charge.

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Rule 22: Returned Payment Charge

The Returned Payment Charge listed on the Miscellaneous Service Charges Schedule shall be billed for each occasion a customer submits any type of noncash payment (check, debit, electronic, etc.) that is not honored, for any reason, by a bank or other financial institution.

Rule 23: Prorating of Bills

Initial and final bills will be prorated according to the number of days service was rendered and on the basis of a 31-day month. For metered services, a reasonable effort will be made to read the meter upon opening and closing a customer’s account. Consumption will be charged at scheduled rates. Any minimum monthly charge will be prorated.

Rule 24: Adjustment of Bills ([OAR 860-036-1440](#))

When an overbilling occurs, the Utility will refund or credit amounts incorrectly collected. No refund or credit will be issued for incorrect billings which occurred more than three years before the incorrect billing was discovered.

When an underbilling occurs, the Utility will issue a bill to collect amounts owing for the 12-month period ending on the date on which the water utility issued the last incorrect bill. When such under collected amounts are billed to customers, the Utility will provide written notice to the customer detailing:

- A. The circumstances and time period of the billing error;
- B. The corrected bill amount and the amount of the necessary adjustment;
- C. The Commission’s consumer complaint process; and
- D. The right for a current or former customer to enter into a time-payment agreement with the Utility.

The Utility will not bill for services provided more than two years before the underbilling was discovered. No billing adjustment will be required if a meter registers less than two percent error under conditions of normal operation. The Utility may waive rebilling or issuing a refund check when the costs make such action uneconomical.

Rule 25: Transfer Billings ([OAR 860-036-1450](#))

If the Utility determines that a customer owes an amount from a closed account the customer previously held with the Utility, the Utility may transfer the closed account balance to the customer's current account.

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Issued By Utility	HELTON WATER COMPANY LLC		

Advice No.

The Utility will give the customer prior notice of the transfer, including:

- A. The amount due under the prior account; and
- B. The period when the balance was incurred; and
- C. The service address under which the bill was incurred.

If the customer has an amount remaining on an existing time-payment agreement, the customer may enter into a new time-payment agreement to include the transfer. The Utility will not transfer a balance owing on a non-residential account to a residential account.

DISCONNECTION OF WATER SERVICE

Rule 26: Voluntary Discontinuance ([OAR 860-036-1560](#))

A customer requesting disconnection of service must provide the Utility with at least seven calendar days' advance notice. The customer is responsible for all service provided for seven calendar days following the request for disconnection or until service is disconnected, whichever comes first; or if the customer identified a specific date for disconnection in excess of seven calendar days, the customer is responsible for service rendered up to and including the requested date of disconnection.

Rates are based on continuous service. Disconnect and reconnect transactions do not relieve a customer from the obligation to pay the base rate or minimum charge that accumulates during the period of time the service is voluntarily disconnected for up to 12 months. Should the customer wish to recommence service within 12 months at the same premise, the customer will be required to pay the accumulated minimum monthly charge or base rate as if service had been continuous. The reconnection charge listed on the Miscellaneous Service Charges Schedule will be applicable at the time of reconnection.

Nothing in this rule prevents the Utility from temporarily interrupting service to protect the health and safety of its customers or to maintain the integrity of its system.

Rule 27: Emergency Disconnection ([OAR 860-036-1630](#))

The Utility may terminate service in emergencies when life or property is endangered without following the procedures set forth in [OAR 860-036-1630](#). Immediately thereafter, the Utility will notify the customer and the Commission. When the emergency termination was through no fault of the customer, the Utility shall not charge the customer for disconnection or restoration of service.

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Rule 28: Disconnection of Water Service Charge for Cause ([OAR 860-036-1500](#), [-1510](#), [-1520](#), [-1530](#), and [1550](#))

The Utility may disconnect service when:

- A. A customer fails to pay charges due for services rendered under a water utility tariff or statement of rates;
- B. A customer fails to pay a deposit, fails to timely provide a surety under [OAR 860 036-1230](#) or comply with its terms, or fails to comply with the terms of a deposit installment agreement under [OAR 860-036-1240](#);
- C. A customer fails to comply by the terms of a payment agreement under [OAR 860 036-1240\(3\)](#) or [860-036-1420](#);
- D. A customer provides false identification to establish or to continue service;
- E. A customer has facilities that do not comply with the applicable codes, rules, regulations, or the best practices governing safe and adequate water service, including compliance with the water utility's Cross Connection Control Program;
- F. A customer fails to provide reasonable access to the meter or premises;
- G. A customer tampers with water utility facilities or engages in theft of service or unauthorized use of water;
- H. A customer fails to comply with water restriction requirements under [OAR 860-036-1670](#);
or
- I. The Commission approves the disconnection of service.

If the disconnection is due to failure to pay a deposit, secure a surety agreement, abide by a deposit installment agreement, abide by the terms of a payment arrangement, or due to the theft of service, tampering with utility property, diverting water, or unauthorized use of water, the Utility will provide one 7-day written disconnection notice prior to disconnection. For other disconnections, the Utility will provide two written notices in advance of disconnection: one 15-day notice and one 7-day notice.

If the disconnection is due to a customer's failure to comply with a water use restriction imposed under [OAR 860-036-1670](#), the utility may disconnect the customer without issuing either a 15-calendar day or 7 calendar day disconnection notice.

The notices shall include:

- A. The name, mailing address, telephone number, emergency telephone number, and email address or website of the Utility,
- B. State that the customer's water service is subject to disconnection on or after a specific date;

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- C. Provide the grounds for the proposed disconnection;
- D. State what actions the customer must take in order to avoid disconnection; and
- E. A statement that the customer may dispute the disconnection by contacting the Commission’s Consumer Services Section.

If the disconnection notice is for nonpayment, the notice shall also include:

- A. The amount the customer must pay to avoid disconnection;
- B. Provide information about the customer’s eligibility for a time-payment agreement provided in [OAR 860-036-1420](#) for residential customers, unless the customer is being disconnected for failing to comply with an existing time-payment agreement or has engaged in theft of service, tampering with utility property, diverting water, or unauthorized use of water; and; and
- C. A statement that once service is disconnected, the water utility will reconnect service only after the customer reapplies for service and pays all applicable charges..

The 7-calendar day and 15-calendar day advance written notices of disconnection will be hand-delivered in person to the customer or adult at the premises, or sent by the US Mail to the customer’s billing address and designated representative. Mailed notices are considered served two calendar days after deposited in the US Mail, excluding Sundays and postal holidays. If the customer has requested to receive notices electronically, the Utility will provide an electronic notice in addition to the written notices.

Within 48 hours of disconnection, the Utility will make a good-faith effort to contact the customer or an adult at the residence and provide notice of the proposed disconnection. If contact is not made, the Utility shall leave a notice in a conspicuous place at the customer’s premise informing the customer that service has been disconnected.

Disconnection of Water Service to Tenants:

- A. If a water utility's records show that a residential billing address is different from the service address, the water utility must mail a duplicate notice to the service address, unless the utility has verified that the service address is occupied by the customer.
- B. If a water utility's records show that the service location is a master-metered, multi-dwelling service address, the water utility must provide a duplicate of the 7-calendar day disconnection notice to each unit at the service address. The disconnection notice must be addressed to "Tenant." The envelope must bear a bold notice stating, "IMPORTANT NOTICE REGARDING DISCONNECTION OF WATER UTILITY SERVICE." Tenant notices may not include the dollar amount owing.

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C. The water utility must notify the Consumer Services Section at least seven calendar days before disconnecting service to a master-metered, multi-dwelling premise.

Time Payment Agreements ([OAR 860-036-1420](#))

Customers who are notified of pending disconnection, due to reasons other than theft of service, tampering, unauthorized use of water, or failure to abide by the terms of a Time Payment Plan, may choose between two Time Payment Agreement options. The Utility will offer such customers a choice of a levelized-payment plan and an equal-pay arrearage plan. The Utility and customer may mutually agree to an alternate payment arrangement provided it be in writing and signed by all parties.

Disconnection for Failure to Comply With a Time Payment Agreement ([OAR 860-036-1510\(4\)\(b\)](#))

A time-payment agreement disconnection occurs when a customer fails to comply with the terms of a written time-payment agreement between the customer and the Utility, or the Utility permits a time-payment agreement charge to become delinquent. The Utility will give the customer a 7- day written notice before the water service may be disconnected.

Rule 29: Disconnection, Reconnection and Field Visit Charge ([OAR 860-036-1580](#))

Disconnection and Reconnection Charges

When service was disconnected pursuant to ([OAR 860-036-1500](#)), the Utility may charge the disconnect fee and reconnect fee stated in its tariff prior to reconnecting service.

Field Visit Charge

The Utility may assess a field visit charge whenever the Utility visits a residential service address intending to reconnect or disconnect service, but due to customer action, the Utility is unable to complete the reconnection or disconnection at the time of the visit. The field visit charge is listed in the tariff.

Rule 30: Unauthorized Restoration of Service ([OAR 860-036-1590](#))

After the water has been disconnected or shut off at the curb stop or at the meter, if any person not authorized by the Utility should turn it on, the water service line may be disconnected as provided by [OAR 860-036-1510](#).

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Advice No.

Rule 31: Unauthorized Use ([OAR 860-036-1590](#))

No person shall be allowed to make connection to the Utility mains, or to make any alteration to service connections, or to turn a curb stop off or on to any premises without written permission of the Utility. If the Utility discovers that a customer tampered with or engaged in unauthorized use of utility property facilities, the Utility shall notify the customer of the violations and may take one or more of the following actions:

- A. Repair or restore the facilities and charge the customer the costs incurred;
- B. Adjust the customer’s prior billing for loss of revenue under applicable tariffs or schedule of rates;
- C. Initiate a service disconnection as provided by [OAR 860-036-1510](#);
- D. Require a new application for service that accurately reflects the customer’s proposed water use; and
- E. Assess a deposit for restored or continued service.

Rule 32: Interruption of Service ([OAR 860-036-1630](#), [-1640](#))

The Utility may perform an unscheduled interruption of service as necessary to protect the health and safety of its customers or to maintain the integrity of its system. If an unscheduled interruption of service is required, the water utility must:

- A. Make a reasonable effort to notify the customers affected and the Consumer Services Section in advance of the interruption;
- B. Report the unscheduled interruption to the Consumer Services Section at the contact information provided in [OAR 860-001-0020\(2\)](#), and
- C. Restore service as soon as it is reasonably possible after resolving the issue, unless other arrangements are agreed to by the affected customers.

The Utility may schedule water service interruptions for maintenance and repairs in such a manner that reasonably minimizes customer inconvenience. The Utility will provide advance written notice to all customers affected by any scheduled service interruption, and will post the notice in the utility's office and on its website, if available. The notice will include:

- A. The name, mailing address, telephone number, emergency telephone number, and email address or website of the Utility;
- B. The date, time, and estimated duration of the scheduled interruption;
- C. The purpose of the interruption;
- D. A statement cautioning customers to avoid using water during service interruptions to prevent debris in the customers' service lines; and
- E. The contact information for the Consumer Services Section provided in [OAR 860 001-0020\(2\)](#).

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Notices of scheduled interruptions of service must be served by a door hanger or personal delivery to an adult at the affected premises at least five calendar days in advance of the service interruption or by US Mail at least ten calendar days prior to the service interruption. In addition electronic notice must be provided to customers who requested to receive notices electronically.

Rule 33: Water Usage Restrictions (OAR 860-036-1670)

The Utility shall exercise due diligence to furnish a continuous and adequate supply of water to its customers. During times of water shortage, the Utility will equitably apportion its available water supply among its customers with regard to public health and safety. In times of water shortages, the Utility may restrict water usage after providing written notice to its customers and the Consumer Services Section. Notice will also be posted in the Utility’s office and on its website, if available. The notification must state the reason and nature of the restrictions, the date restrictions will become effective, the estimated date the restrictions end, and that failure to comply with the restrictions is grounds for disconnection.

If a customer fails to comply with the water restrictions after receiving written notification, the Utility will provide a separate written warning letter to the customer including:

- A. The date;
- B. The name, mailing address, telephone number, emergency telephone number, and email address or website of the Utility;
- C. The customer’s name, account number, mailing address, service address if different;
- D. The water use restrictions and statement of how the customer is violating those restrictions;
- E. A statement that the customer’s water service is subject to disconnection on or after a specific date;
- F. A warning to the customer that failure to immediately comply with the restrictions may result in disconnection of service; and
- G. A statement that the customer may dispute disconnection by contacting the Consumer Services Section. The notice must include the Consumer Services Section’s contact information provided in [OAR 860-001-0020\(2\)](#).

If a customer fails to comply with the water restrictions after receiving written notification and the warning letter, the Utility will consult with the Consumer Services Section to determine if disconnection is appropriate.

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Issued By Utility	HELTON WATER COMPANY LLC		

Advice No.

SERVICE QUALITY

Rule 34: Adequacy of Water Service ([OAR 860-036-1600](#))

The Utility will maintain its facilities according to industry rules, regulations, and standards and in such condition to provide safe, adequate, and continuous service to its customers.

The Utility will not intentionally diminish the quality of service below the level that can reasonably be provided by its facilities.

Rule 35: Trouble Call

The trouble-call charge listed on the Miscellaneous Service Charges Schedule may be billed whenever a customer requests that the Utility visit the customer's premises to remedy a service problem and the problem is due to the customer's facilities.

Rule 36: Water Purity ([OAR 860-036-1610](#))

The Utility will provide a domestic water supply that is free from bodily injurious physical elements and disease-producing bacteria and reasonably free from elements that cause physical damage to customer property, including but not limited to pipes, valves, appliances, and personal property.

Rule 37: Water Pressure ([OAR 860-036-1650](#))

The Utility will maintain adequate water pressure. In general, water pressure measuring between 45 and 80 pounds per square inch in the water mains is considered adequate. However, adequate pressure may vary depending on each individual water system.

The Utility may temporarily reduce or increase water pressure for fire flows, noticed repairs and maintenance, scheduled or emergency flushing, and unscheduled or emergency repairs and outages.

Rule 38: Pressure Surveys ([OAR 860-036-1650](#))

The Utility will maintain permanent pressure recording gauges at various locations to measure the system's water pressure, and will have a portable gauge to measure water pressure in any part of the system. The Utility will maintain all pressure gauges in good operating condition, test periodically for accuracy, and recalibrate or replace when necessary.

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Issued By Utility	HELTON WATER COMPANY LLC		

Advice No.

Rule 39: Customer-Requested Pressure Test ([OAR 860-036-1660](#))

Upon customer request, the Utility will perform a water pressure test within seven calendar days of the request. The first pressure test in any 12- month period will be at no charge. If the customer requests an additional pressure test within any 12-month period at the same premises, the Utility will assess the customer a charge in accordance with the service charges set forth in Schedule 9 of the tariff. The pressure will be measured at a point adjacent to the meter on the customer service line or other reasonable point most likely to reflect the actual service pressure.

The Utility will provide a written report to the customer within seven calendar days of the pressure test. The report will include:

- A. The name, mailing address, telephone number, emergency telephone number, and email address or website of the Utility;
- B. The customer’s name and service address where the pressure was tested;
- C. The date the pressure test was requested and the date the pressure test was performed;
- D. The name of the company or employee performing the test;
- E. The place where the pressure was measured;
- F. The actual pressure reading; and
- G. The conclusion based on the test result.

Rule 40: Utility Line Location (One Call Program)

The Utility and its customers will comply with the requirements of [OAR 952-001-0010](#) through and including [OAR 952-001-0090](#) (One Call Program) regarding identification and notification of underground facilities.

Rule 41: Cross Connection/Backflow Prevention Program ([OAR 860-036-1680](#))

All customers must comply with the Utility’s Cross Connection Control Program to protect the water system from contamination. A customer's failure to comply is grounds for disconnection under [OAR 860-036-1500](#).

The Utility will comply with the rules and regulations for the Cross Connection/Backflow Prevention Program, as provided in [ORS Chapter 333](#) and the Utility’s approved Backflow Prevention tariff or statement of rates.

Issue Date / Filing Date	March 9, 2022	Effective for Service on or after	June 1, 2022
Issued By Utility	HELTON WATER COMPANY LLC		

Advice No.

Helton Water Company LLC

March 9, 2022

Re: Rate Increase Application, question 53

Additional Information and History

This narrative is intended to supplement the application submitted by Helton Water Company LLC proposing new water rates. It is hoped that the information provided in this document will help provide understanding regarding the need for relatively large investment into the Helton water system (which is relatively small) over the last several years and specifically in the last 12 months.

Helton Water has historically been served by two wells: a primary well and a backup well, either of which can handle the demand of the water system at any given time. In 2012, significant issues were discovered in the primary well that required major rehabilitation efforts. At that time, minor improvements were made to the backup well and it was put into service even though it had not been used for at least five years. The issues with the primary well and the damage to its integrity required that it be completely reconstructed. Due to space limitations, easements, and other limiting factors, drilling a new well and abandoning the old well was not an option. Finding an available well driller willing to reconstruct the existing well proved difficult, but in early 2016 Janzen Well Drilling performed the task. The building structure around the primary well was completely torn down at that time to reconstruct the well, but it was in very poor condition anyway.

In March 2016, Oregon Health Authority Drinking Water Services (OHA) sent a letter to Helton declaring that the primary well's existing location no longer met the sanitary easement setbacks required and that sanitary easements on various surrounding tax lots would be required to use the well or application for a waiver would need to be made and approved. The neighboring properties were contacted and some agreed to provide easements, but not all. Eventually, the determination was made in 2019 to hire HBH Consulting Engineers to evaluate the situation and apply for a waiver. OHA approved the waiver application in May 2020 and plans were put in place to start designing a new structure to eventually put the primary well back online as the community's water source.

On Saturday April 3, 2021, the pump in the backup well failed. On call technicians for Hiland responded to the situation and called on a pump installer (Ernst Irrigation) to replace the pump. Unfortunately, access to the backup well was blocked by a quasi-permanent greenhouse used by the resident of the adjacent house. Due to the urgency of the situation, a pump was set in the primary well (which hadn't been used since 2012) with temporary piping and was operated with a generator. Water users were notified to boil water as its safety for consumption was unknown.

In the following week, access to the backup well was requested and denied by the resident who stated that the well was not on his property and should be accessed through the adjacent field. Contact was attempted with the owners of the field and subsequent research was performed regarding the properties, the actual location of the well, and what easements existed, if any, to allow access to the well. It was discovered by the utility that the resident of the home was not the owner, that the well and pumphouse are located on the same tax lot as the home, and that an easement was established in the original CC&Rs for the water utility

to have the well and access to it for the purposes of repair and maintenance. The owner of the property was contacted and facilitated providing access for a pump truck to replace the pump.

Upon accessing the backup well with a pump truck, the pump was unable to be removed due to decades of buildup within the well holding the pump in place. It was not until Autumn 2021 that another contractor found a way to jack the pump out of the well, fortunately without causing any damage to the well casing.

In the meantime, testing of the primary well commenced immediately, Helton worked with PGE to establish a temporary power connection, and HBH Consulting Engineers were hired once again to facilitate the process of gaining OHA approval for permanent use of the primary well and removing the boil water notice guidance. Documentation of lab results and plans were provided on July 1, 2021 along with a request to remove the boil water notice to OHA on July 1, 2021. OHA agreed with the engineer's findings and granted permission to use remove the boil water notice on July 19, 2021.

In the following months, permanent piping, pressure tanks, and a new pumphouse at the well were all constructed. Beyond the unplanned outage in April 2021 and the subsequent boil water period, outages have been minimized and water service has been reliable. To prevent future unplanned outages, Helton is in the process of installing a new pump for the backup well (Any costs not accounted for at the time of this filing have been estimated under WIP). Additionally, final engineering charges may be included in WIP as final approval from OHA for the primary well has not yet been received.

RECEIVED
 AUG 2 1960
 MAR 4562/19

STATE ENGINEER WATER WELL REPORT
 SALEM, OREGON STATE OF OREGON

State Well No. 6/2W-30
 State Permit No. _____

File Original and
 First Copy with the
 STATE ENGINEER,
 SALEM, OREGON

(1) OWNER:
 Name William J. Helton
 Address 7000 Portland Rd. N.W.
 Salem, Ore.

(2) LOCATION OF WELL:
 County Marion Owner's number, if any—
 1/4 Section 30 T. 6 R. 2W W.M.
 Bearing and distance from section or subdivision corner

(3) TYPE OF WORK (check):
 New Well Deepening Reconditioning Abandon
 If abandonment, describe material and procedure in Item 11.

PROPOSED USE (check):
 Domestic Industrial Municipal
 Irrigation Test Well Other

(5) TYPE OF WELL:
 Rotary Driven
 Cable Jetted
 Dug Bored

(6) CASING INSTALLED:
 Threaded Welded
 6" Diam. from top ft. to 98 1/2 ft. Gage 250
 " Diam. from _____ ft. to _____ ft. Gage _____
 " Diam. from _____ ft. to _____ ft. Gage _____

(7) PERFORATIONS:
 Perforated? Yes No
 Type of perforator used mills
 SIZE of perforations 1/4 in. by 12 1/4 in.
 42 perforations from 89 ft. to bottom ft.
 perforations from _____ ft. to _____ ft.
 perforations from _____ ft. to _____ ft.
 perforations from _____ ft. to _____ ft.

(8) SCREENS:
 Well screen installed Yes No
 Manufacturer's Name _____
 Type _____ Model No. _____
 Diam _____ Slot size _____ Set from _____ ft. to _____ ft.
 Slot size _____ Set from _____ ft. to _____ ft.

(9) CONSTRUCTION:
 Was well gravel packed? Yes No Size of gravel: _____
 Gravel placed from _____ ft. to _____ ft.
 Was a surface seal provided? Yes No To what depth? 20 ft.
 Material used in seal— reddish clay
 Did any strata contain unusable water? Yes No
 Type of water? _____ Depth of strata _____
 Method of sealing strata off _____

(10) WATER LEVELS:
 Static level 25 ft. below land surface Date 7/19-60
 Artesian pressure _____ lbs. per square inch Date _____

Log Accepted by:
 [Signed] William Helton Date _____, 19____
 (Owner)

(11) WELL TESTS:
 Drawdown is amount water level is lowered below static level
 Was a pump test made? Yes No If yes, by whom?
 Yield: _____ gal./min. with _____ ft. drawdown after _____ hrs.
 " " " " " "
 " " " " " "
 Bailer test 30 gal./min. with 90 ft. drawdown after 1 hrs.
 Artesian flow _____ g.p.m. Date _____
 Temperature of water 54° Was a chemical analysis made? Yes No

(12) WELL LOG:
 Diameter of well 6 inches.
 Depth drilled 98 1/2 ft. Depth of completed well 98 1/2 ft.
 Formation: Describe by color, character, size of material and structure, and show thickness of aquifers and the kind and nature of the material in each stratum penetrated, with at least one entry for each change of formation.

MATERIAL	FROM	TO
<u>top dirt</u>	<u>0</u>	<u>4</u>
<u>yellow clay</u>	<u>4</u>	<u>18</u>
<u>sandy yellow silt</u>	<u>18</u>	<u>40</u>
<u>blue shale & sand</u>	<u>40</u>	<u>48</u>
<u>cemented hard bright</u>	<u>48</u>	<u>66</u>
<u>brown sand & shale</u>	<u>66</u>	<u>80</u>
<u>brown sand & scattered gravel</u>	<u>80</u>	<u>88</u>
<u>sand & gravel</u>	<u>88</u>	<u>98 1/2</u>

Work started 7/13 1960 Completed 7/19 1960

(13) PUMP:
 Manufacturer's Name _____
 Type: _____ H.P. _____

Well Driller's Statement:
 This well was drilled under my jurisdiction and this report is true to the best of my knowledge and belief.
 NAME IRVING SEARS
 (Person, firm, or corporation) (Type or print)
 Address 91 Hanna Ave.
 Driller's well number 583
 [Signed] Irving Sears
 (Well Driller)
 License No. 8 Date 7/19, 1960

STATE OF OREGON
WATER SUPPLY WELL REPORT
(as required by ORS 537.765 & OAR 690-205-0210)

WELL I.D. LABEL# I 120744
START CARD # 213030
ORIGINAL LOG #

Mari 66136

(1) LAND OWNER

Owner Well I.D.
First Name Last Name
Company HILAND WATER CORPORATION
Address 23875 NE DILLON RD.
City NEWBERG State OR Zip 97132

(2) TYPE OF WORK

New Well Deepening Conversion
Alteration (complete 2a & 10) Abandonment (complete 5a)

(2a) PRE-ALTERATION

Casing: Dia + From To Gauge Stl Plstc Wld Thrd
Material From To Amt sacks/lbs
Seal:

(3) DRILL METHOD

Rotary Air Rotary Mud Cable Auger Cable Mud
Reverse Rotary Other

(4) PROPOSED USE

Domestic Irrigation Community
Industrial/ Commercial Livestock Dewatering
Thermal Injection Other

(5) BORE HOLE CONSTRUCTION

Depth of Completed Well 86 ft. Special Standard (Attach copy)

Table with columns: Dia, From, To, Material, SEAL, Amt, lbs. Row 1: 10, 0, 86, Cement, 0, 62, 38, S, Calculated, 17.13

How was seal placed: Method A B C D E
Other

Backfill placed from ft. to ft. Material
Filter pack from 62 ft. to 86 ft. Material sand/gravel Size 1/8x1/4

Explosives used: Yes Type Amount

(5a) ABANDONMENT USING UNHYDRATED BENTONITE

Proposed Amount Pounds Actual Amount Pounds

(6) CASING/LINER

Table with columns: Casing, Liner, Dia, From, To, Gauge, Stl, Plstc, Wld, Thrd. Includes rows for 6 inch casing and liner details.

Shoe Inside Outside Other Location of shoe(s)

Temp casing Yes Dia From To

(7) PERFORATIONS/SCREENS

Perforations Method Screens Type WOUNDWIRE Material STAINLESS STL.

Table with columns: Perf/S, Casing/Screen, Dia, From, To, Scm/slot width, Slot length, # of slots, Tele/pipe size. Row 1: Screen, Casing, 6, 74, 84, .03

(8) WELL TESTS: Minimum testing time is 1 hour

Pump Bailer Air Flowing Artesian

Table with columns: Yield gal/min, Drawdown, Drill stem/Pump depth, Duration (hr). Rows A, B, A.

Temperature 57 F Lab analysis Yes By

Water quality concerns? Yes (describe below) TDS amount

Table with columns: From, To, Description, Amount, Units

(9) LOCATION OF WELL (legal description)

County MARION Twp 6 S N/S Range 2 W E/W WM
Sec 30 SW 1/4 of the NE 1/4 Tax Lot 1200
Tax Map Number Lot
Lat " or " DMS or DD
Long " or " DMS or DD

Street address of well Nearest address

7042 PORTLAND RD. NE, SALEM, OR 97305

(10) STATIC WATER LEVEL

Table with columns: Date, SWL(psi), SWL(ft). Row 1: Existing Well / Pre-Alteration, Completed Well, 03-09-2016, 32

Flowing Artesian? Dry Hole?

WATER BEARING ZONES

Depth water was first found 74

SWL Date From To Est Flow SWL(psi) + SWL(ft)

Table with columns: SWL Date, From, To, Est Flow, SWL(psi), SWL(ft). Row 1: 03-09-2016, 74, 84, 60, 32

(11) WELL LOG

Ground Elevation

Table with columns: Material, From, To. Includes text: EXISTING WELL REPAIR, EXISTING 6" CASING OVERDRILLED AND REMOVED FROM BORE, BORE REDRILLED 10" DIA. TO BOTTOM, NEW 6" CASING & SCREEN INSTALLED, SCREEN GRAVELED PACKED, REMAINING BORE GROUTED WITH CEMENT. Includes stamp: RECEIVED BY OWRD, MAR 15 2016, SALEM, OR

Date Started 02-25-2016 Completed 03-09-2016

(unbonded) Water Well Constructor Certification

I certify that the work I performed on the construction, deepening, alteration, or abandonment of this well is in compliance with Oregon water supply well construction standards.

License Number Date

Signed

(bonded) Water Well Constructor Certification

I accept responsibility for the construction, deepening, alteration, or abandonment work performed on this well during the construction dates reported above.

License Number 1266 Date 03-10-2016

Signed

Contact Info (optional)



CUSTOMER NOTICE

ANNOUNCEMENT OF PROPOSED CHANGES TO WATER SERVICE RATE TARIFFS FILED WITH THE PUC

DATE: March 9, 2022

HELTON WATER COMPANY LLC submitted a general rate filing to the Commission on **MARCH 9, 2022**. We are seeking to increase our annual revenues by \$24,251.00 above the \$15,637.00 we collected in 2021. The purpose of this announcement is to provide you with general information regarding the proposed rates and the effect the filing may have on you.

We anticipate the increase will change average monthly water service rates as follows:

Line Size	Current Ave Monthly Bill	Proposed Ave Monthly Bill
Residential		
5/8" & 3/4"	\$45.00	\$114.53

1. Helton Water Company LLC is seeking the above increase in rates because:
Operating costs currently exceed revenues and a large amount of capital was invested from 2016 to 2022.
2. Copies of the utility's application, testimony, and exhibits are available at Hiland Water Corp. The main office is located at 700 N. College St. Newberg, OR. If you could like a copy, please call 503-554-8333.
3. Helton Water Company LLC can provide additional information about the rate filing.
If you are interested, please contact Devin Geiger. He can be reached by calling the Hiland Water Office.
4. To request to receive notices of the time and place of hearings on the matter, contact the PUC at 1-800-522-2404; TTY 711, or mail request to:
PUBLIC UTILITY COMMISSION OF OREGON
ADMINISTRATIVE HEARINGS DIVISION
PO BOX 1088
SALEM OR 97308-1088
5. The calculations and statements contained in the water utility's announcement and filing are not binding on the Commission.

cc: PUC Administrative Hearings Division, PO Box 1088, Salem OR 97308-1088

HELTON WATER

Invested Plant

		C	D	E
Acct No.	Account Description	Date acquired or placed in service	Utility Plant Orig Cost	Less Excess Capacity Adj to Plant
301	Organization			
	Water Right			
	Other Land			
304	Structures and Improvements			
	Back pumphouse structure (County RMV)	Jan 2007	9,430	
	Pumphouse improvements	Oct 2013	732	
	Main pumphouse rebuilt	Sep 2021	27,243	
	Main pumphouse permanent power	Mar 2022	10,961	
307	Wells and Springs			
	Main well reconstruction	Apr 2021	28,307	
	Backup well recovery	Mar 2022	3,475	
311	Pumping Equipment			
	Main Well Pump	Apr 2021	4,483	
320	Water Treatment Equipment			
	Contact chambers - 4-log for disinfection (back well)	Aug 2012	7,014	
331	Transmission and Distribution Mains			
	Water Mains & Canals			
	Transmission line blow off	Sep 2008	374	
TOTALS			92,019	0

Original Plant In Service Cost	92,019
Less: Excess Capacity	0
"Used & Useful" Plant	92,019
Less Accum Depreciation	8,893
NET PLANT	83,126
2022 Depreciation Expense	3,235

F	G	H	I	AG	AH	AI	AJ	AK	AL
Total Adj Plant	NARUC Asset Life	Annual Deprec	Final Month of Deprec	2007	2008	2009	2010	2011	2012
0	0	0		0	0	0	0	0	0
0	0	0		0	0	0	0	0	0
9,430	35	269	Jan 2042	269	269	269	269	269	269
732	35	21	Oct 2048	0	0	0	0	0	0
27,243	35	778	Aug 2056	0	0	0	0	0	0
10,961	35	313	Feb 2057	0	0	0	0	0	0
0	35	0		0	0	0	0	0	0
28,307	25	1,132	Mar 2046	0	0	0	0	0	0
3,475	25	139	Mar 2047	0	0	0	0	0	0
0	25	0		0	0	0	0	0	0
4,483	20	224	Mar 2041	0	0	0	0	0	0
0	20	0		0	0	0	0	0	0
7,014	20	351	Aug 2032	0	0	0	0	0	146
0	50	0		0	0	0	0	0	0
374	50	7	Sep 2058	0	2	7	7	7	7
92,019		0		269	271	277	277	277	423

AM	AN	AO	AR							AP
2013	2014	2015	2016	2017	2018	2019	2020	2021		Accumulated Deprec. Ending 2021
0	0	0	0	0	0	0	0	0		0
0	0	0	0	0	0	0	0	0		0
269	269	269	269	269	269	269	269	269		4,041
5	21	21	21	21	21	21	21	21		172
0	0	0	0	0	0	0	0	0	259	259
0	0	0	0	0	0	0	0	0	0	0
0	0	0	0	0	0	0	0	0	0	0
0	0	0	0	0	0	0	0	0	849	849
0	0	0	0	0	0	0	0	0	0	0
0	0	0	0	0	0	0	0	0	0	0
0	0	0	0	0	0	0	0	0	168	168
0	0	0	0	0	0	0	0	0	0	0
351	351	351	351	351	351	351	351	351	351	3,305
0	0	0	0	0	0	0	0	0	0	0
7	7	7	7	7	7	7	7	7	7	99
633	649	649	649	649	649	649	649	649	1,925	8,893

AQ

AR

Remain Plant Beg. 2022	Deprec Expense for 2022
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0	0
0	0

5,389	269
560	21
26,984	778
10,961	313
0	0

27,458	1,132
3,475	139
0	0

4,315	224
0	0

3,709	351
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0	0
275	7

83,126	3,235
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