#### e-FILING REPORT COVER SHEET

REPORT NAME:	Annual Affiliated Interest Report
COMPANY NAME:	Avista Corp, dba Avista Utilities
If yes, please s	NTAIN CONFIDENTIAL INFORMATION? No X Yes submit only the cover letter electronically. Submit confidential information 001-0070 or the terms of an applicable protective order.
If known, please selec	ct designation: RE (Electric) RG (Gas) RW (Water) RO (Other)
Report is required by:	<ul> <li>OAR Pursuant to OAR 860-27-0100</li> <li>Statute</li> <li>Order</li> <li>Other</li> </ul>
-	ed with a specific docket/case? No Yes
Key words: Affiliated	d Interest
If known, please selec	ct the PUC Section to which the report should be directed:
	Analysis and Water Regulation
Economic	and Policy Analysis
Electric an	d Natural Gas Revenue Requirements
Electric Ra	ates and Planning
🗌 Natural Ga	as Rates and Planning
Utility Safe	ety, Reliability & Security
🛛 Administra	ative Hearings Division
Consumer	Services Section
<ul> <li>Annua</li> <li>OUS o</li> <li>Any ot</li> <li>Any data</li> </ul>	o NOT use this form or e-filing with the PUC Filing Center for: al Fee Statement form and payment remittance or or RSPF Surcharge form or surcharge remittance or ther Telecommunications Reporting or aily safety or safety incident reports or ent reports required by ORS 654.715.



#### Avista Corp.

1411 East Mission P.O. Box 3727 Spokane. Washington 99220-0500 Telephone 509-489-0500 Toll Free 800-727-9170

#### VIA ELECTRONIC MAIL

May 1, 2015

Public Utility Commission of Oregon Ms. Vikie Bailey-Goggins Administrator, Regulatory Operations 3930 Fairview Industrial Dr SE Salem, Oregon 97302-1166

RE: Annual Affiliated Interest Report pursuant to OAR 860-27-0100

Please find enclosed one original and two copies of Avista Corporation's Affiliated Interest Report for 2014. Included within this report are the financial statements of certain Company subsidiaries. The filed statements are prepared for internal use only and are unaudited. Due to the consolidation process it may not be possible to reconcile line items to our publically issued financial statements. We have also included a statement of work with one of our affiliates that we are requesting to be kept confidential. Please assure these financial statements and statement of work are treated confidentially in accordance with ORS 192.501 and 192.502. These documents are stamped CONFIDENTIAL.

Please direct any questions on this matter to Jennifer Smith at (509) 495-2098.

Sincerely,

dreu 2

Liz Andrews Manager, Revenue Requirements Avista Utilities <u>liz.andrews@avistacorp</u>

enclosure

# **AFFILIATED INTEREST REPORT**

## OF

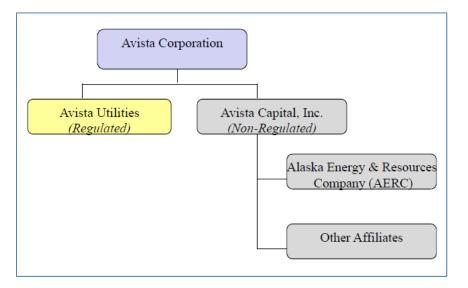
# AVISTA CORPORATION

# d/b/a AVISTA UTILITIES

# FOR THE YEAR ENDED DECEMBER 31, 2014

On May 16, 1991, through Order 91-671, the Public Utility Commission of Oregon approved the sale of the natural gas utility assets and transfer of the allocated service territory of the CP National Corporation to The Washington Water Power Company (Water Power). Water Power began official operation of these properties on September 30, 1991 under the name of "WP Natural Gas, a division of The Washington Water Power Company." On January 1, 1999, the Company changed its corporate name from The Washington Water Power Company to Avista Corporation (hereinafter Avista or Company). The Company now operates in its utility service territories as Avista Utilities. Total transactions being reported herein are for the twelve-month period ending December 31, 2014.

#### 1. Organizational Chart



Included in Attachment 1 is additional detail of Avista Capital subsidiaries.

#### A. Directors and/or Officers

See Attachment 2 for Officer and Director listings for Avista Corporation and all wholly owned subsidiaries.

The following entity was sold during 2014:

• Ecova, Inc. (80% ownership) Avista Capital's subsidiaries included Ecova, Inc. (Ecova), which was an 80.2 percent owned subsidiary prior to its disposition on June 30, 2014. Ecova was a provider of energy efficiency and other facility information and cost management programs and services for multi-site customers and utilities throughout North America.

#### 2. Narrative Descriptions of Affiliates

#### C. Narrative Descriptions

Avista Utilities is a combination utility that provides service to approximately 367,000 electric customers and 326,000 natural gas customers in a 30,000-square-mile area in eastern Washington and northern Idaho. Avista Utilities also serves approximately 98,000 natural gas customers in Oregon. The largest community served in the area is Spokane, Washington, which is the location of the corporate headquarters.

#### **Descriptions of subsidiaries of Avista Corporation follows:**

**Avista Capital, Inc.,** is a wholly owned subsidiary of Avista Corp. and is the parent corporation of Avista Corporation's non-regulated subsidiary investments and operations.<sup>1</sup> As of December 31, 2014, Avista Capital had the following non-utility subsidiary investments:

- Avista Energy, Inc. and Avista Energy Canada, Ltd. (100% ownership–Inactive), were energy marketing and resource management companies. On June 30, 2007, Avista completed the sale of the operations of Avista Energy to Coral Energy Holding, L.P., and certain of its subsidiaries, a subsidiary of Shell (Coral).
- Avista Development, Inc. (100% ownership-no employees, passive income) was established to manage real estate investments including:
  - \* Steam Plant Square, LLC (85% ownership) Manages and operates the Steam Plant Square in Spokane, Washington.
    - Steam Plant Brew Pub, LLC (100% ownership) Manages and operates the Steam Plant Grill in Spokane, Washington.
  - \* **Court Yard Office Center, LP** (100% ownership) Owns and operates commercial office space rentals.
- **Pentzer Corporation** is a wholly owned private investment company that serves as parent of the non-utility businesses listed below (100% ownership-no employees, passive income):
  - \* Advanced Manufacturing and Development, Inc., dba METALfx, (89.2% ownership), located in Willits, California, is a manufacturer and turnkey assembler of electronic enclosures, parts, and systems primarily for the computer and

<sup>&</sup>lt;sup>1</sup> The only exceptions relate to Avista Receivables, Inc., a special purpose subsidiary formed in connection with the sale of accounts receivable, and Spokane Energy, LLC, which was formed for the purpose of implementing a long-term capacity contract between Avista Utilities and Portland General Electric Company. At present, these entities are directly owned by Avista Corporation. See page 3 for a further description of Spokane Energy, LLC.

instrumentation industries. This company is held by **Bay Area Manufacturing, Inc.** (100% ownership)

- \* **Pentzer Venture Holdings II, Inc.** (100% ownership) Holding company for an inactive sewage treatment plant near Spokane Industrial Park.
- Avista Northwest Resources, LLC (100% ownership) was formed for the purpose of holding unregulated investments in the energy industry.
- Salix, Inc. (100% ownership) was formed October 8, 2013, for the purpose of exploring business opportunities.

**Spokane Energy**, **LLC** (Spokane Energy) is a special purpose limited liability company and has 100% of its membership owned by Avista Corp. Spokane Energy was formed on December 30, 1998 to assume ownership of a fixed rate electric capacity contract between Avista and Portland General Electric Company (PGE). Under this contract, Peaker, LLC (Peaker) purchases capacity from Avista Utilities and sells capacity to Spokane Energy. Spokane Energy sells the related capacity to PGE. Peaker acts as an intermediary to fulfill certain regulatory requirements between Spokane Energy and Avista Corp. The transaction is structured such that Spokane Energy bears full recourse risk for a loan (balance of \$17.8 million as of December 31, 2014) that matured January 30, 2015. Accordingly, the contracts that were required to facilitate this arrangement are no longer necessary and there is no longer any reason for the Capacity Contract to be held by Spokane Energy. Therefore, Avista and Spokane Energy have executed a Transfer and Assumption Agreement to assign the Capacity Contract to Avista effective on the later of April 1, 2015, or the date upon which FERC approves the assignment. Spokane Energy and Avista also filed an application with FERC on March 3, 2015, pursuant to section 203 of the Federal Power Act, 16 U.S.C. § 824b, for approval of the assignment of Spokane Energy's interests in the Capacity Contract to its parent company, Avista.

After the Capacity Contract is assigned to Avista, Avista will directly meet its obligations under the Capacity Contract until the contract expires December 31, 2016. The reassignment of the Capacity Contract back to Avista will provide for more efficient administration of the Capacity Contract.

Avista filed an Affiliated Interest Filing with the Washington Utilities and Transportation Commission, pursuant to RCW 80.16.020, on March 11, 2015. Alaska Energy & Resources Company (AERC), a wholly-owned subsidiary of Avista Corp, based in Juneau, Alaska and its subsidiaries were purchased effective July 1, 2014.

• Alaska Electric Light & Power Co. (AEL&P), a wholly-owned subsidiary of AERC, which is a vertically integrated electric utility providing electric service to the City and Borough of Juneau, Alaska, and is regulated by the Regulatory Commission of Alaska (RCA).

- **AJT Mining Properties, Inc.**, a wholly-owned subsidiary of AERC which is an inactive mining company holding certain properties.
- Snettisham Electric Company, a non-operating subsidiary of AERC, has the option to purchase the Snettisham project at any time for the principal amount of the bonds outstanding at that time. The Snettisham hydroelectric project is AEL&P's primary generation facility and the main power source for Juneau, supplying approximately two-thirds of the area's electricity.

#### **Descriptions of affiliates of Avista Corporation follows:**

As of December 31, 2014, Avista Capital had the following affiliates:

- Pivotal Investment Partners I, L.P. (30.50% ownership by Avista Northwest Resources, LLC)
- EnerTech II (2.29% ownership by Avista Development, Inc.)
- Woodside IV (4.26% ownership by Avista Development, Inc.)
- Inland TechStart Fund, LLC (14.9% ownership by Avista Development, Inc.)
- Kick Start II (7.7% ownership by Avista Development, Inc.)
- Matrix Genetics (18.22% ownership by Avista Development, Inc.)
- **Trove** (23.6% ownership by Avista Development, Inc.)

As of December 31, 2014, Salix had the following affiliates:

• Plum Energy (16.8% ownership by Avista Capital, Inc.)

#### **D.** Financial Statements

Balance Sheet and Income Statement for affiliates with affiliated operating service transactions in excess of \$25,000 for payments TO and FROM Avista Corporation are

included as **Attachment 3**. Please note that Attachment 3 is CONFIDENTAL PER ORS 192.501 and 192.502.

#### I. Services Rendered Between Avista Corporation and Affiliates

#### Description of Services – by Affiliates SERVICE PAYMENTS BY THE UTILITY TO THE AFFILIATE

<u>NAME</u> Steam Plant Square Steam Plant Square Trove Predictive Data Analytics, LLC Trove Predictive Data Analytics, LLC	ACCOUNT DESCRIPTION 107 CWIP (1)(2) 931 Rents (3)(4) 107 CWIP (1)(2) 165 Prepayments (1)(2)	TOTAL <u>COMPANY</u> \$75,640 \$73,664 \$152,610 \$22,390	TOTAL <u>OREGON</u> \$6,717 \$0 \$13,552 \$1,988
Cost of Service Margin of Charges Over Costs Assets Allocable to Services Overall Rate of Return		(1) (1) (1) (1)	

#### **Description of Basis for Pricing of Transactions**

(1) Services are provided at cost. Any charges allocated to Oregon are allocated based on the Company's four-factor allocation methodology. (Please refer to **Attachment 4** for the allocation factors.)

(2) The capital investment is a system project that will be used by all ratepayers in all jurisdictions; therefore, Oregon will be allocated the plant cost and associated depreciation expense.

(3) None of the O&M lease payments were allocated to the Oregon jurisdiction in 2014. See page 9 for further description.

(4) All of the costs were for electric service, therefore, none were allocated to Oregon.

#### **Description of Services – by Avista Utilities**

The following transactions are for electric and natural gas services provided by the Utility to its affiliates at approved tariff rates.

SERVICE PAYMENTS BY THE AFFILIATE TO THE UTILITY			
Avista Development	;		
		TOTAL	TOTAL
ACCOUNT	DESCRIPTION	COMPANY	OREGON
400 & 1400	Revenue - electric & gas	(1) \$219,119	\$0
(Above accounts are WA electric/gas and do not relate to Oregon)			
Cost of Service		(1)	
Margin of Charges Over Costs		(1)	
Assets Allocable to Services		(1)	
Overall Rate of Return		(1)	
(1) Deceription of Be	sis for Priving		

#### (1) Description of Basis for Pricing

Electricity and natural gas sales are priced according to approved tariffs. See <u>http://www.avistautilities.com/prices/rates/default.asp</u> for current tariffs used to price services provided to Avista Development, Inc. (Schedules 10, 11 and 48).

#### **III.** Inter-Company Loans

#### • Avista Corp / Avista Capital Note Payable / Receivable

During 2014, Avista Corp. recorded short-term note payable to Avista Capital, Inc. The year-end note payable amount at December 31, 2014 was \$9,934,844. The maximum note payable amount outstanding during the year, due to Avista Capital, was \$208,775,711 at August 31 2014. Total interest expense in 2014 was \$218,477.

The balances of the short-term notes payable at month-end during 2014 follow:

<u>Month</u>	<b>Balance</b>
1/31/2014	\$ 5,861,636
2/28/2014	\$ 6,351,541
3/31/2014	\$ 6,439,080
4/30/2014	\$ 6,956,701
5/31/2014	\$ 7,161,008
6/30/2014	\$ (204,779,363)
7/31/2014	\$ (208,772,546)
8/31/2014	\$ (208,775,711)
9/30/2014	\$ (26,516,619)
10/31/2014	\$ (26,227,491)
11/30/2014	\$ (26,247,542)
12/31/2014	\$ (9,934,844)

According to the Cash Management Guidelines and Procedures, investment/borrowing

rates between Avista Corporation and Avista Capital that were in effect during 2014 were:

a. Upon receiving appropriate approvals, excess Avista Capital cash may be invested with (loaned to) Avista Corp. at a rate equal to Avista Corp.'s avoided short-term borrowing cost currently estimated at the one-month LIBOR plus 130 basis points (this is the short-term borrowing rate related to Avista Corp.'s credit facility). The rate will be reset monthly with the LIBOR rate in effect on the second business day of each month.

At times Avista Corp may have no outstanding borrowings under the credit facility. If there are no outstanding borrowings under the credit facility, excess cash should be utilized to pay down borrowings on other short-term borrowing instruments (if any) and the borrowing rate should be adjusted to the avoided short-term borrowing rate applicable to the borrowings that were re-paid. At times, Avista Corp may have no outstanding cash borrowings on the credit facility or other short-term borrowing facilities. If there are no cash borrowings under any facility, excess cash should be invested at the subsidiary until the funds can be utilized.

b. Avista Capital may borrow from Avista Corp., subject to board-approved limits, at a rate equal to at least the Prime rate plus 30 basis points. This rate will be reset at such time as the Agent bank on the Avista Corp. credit agreement changes the Prime rate or the margin is changed per the credit facility pricing grid. If an Alternate Base Rate (as defined in the credit facility) is in effect, the borrowing rate would be adjusted accordingly.

A copy of the updated Cash Management Guidelines and Procedures is provided as **Attachment 5.** 

#### • Avista Corp / Ecova Note Payable / Receivable

On January 3, 2012, Avista Corp entered into a note agreement with Ecova. The note agreement was structured so that Avista Corporation would pay the same rate as would have been incurred under the credit facility (i.e. Avista Corporation's avoided short-term borrowing rate). Avista Corporation was able to borrow up to \$50 million in principal under the note agreement. Additionally, Avista Corporation was required to retain liquidity under its credit facility to repay the outstanding principal balance in whole at any time. The Commission approved this transaction in Docket No. UG-111770 on November 10, 2011. The maximum note payable amount outstanding during the year, owed to Ecova, was \$49,061,303 at February 28, 2014. Total interest expense in 2014 was \$165,774. The note payable balance was paid in full as part of the transaction to sale Ecova. During 2014 Avista repaid the note payable amount at each quarter end.

These revolving short-term cash borrowings between the parties help to reduce external cash requirements.

See Attachment 6 for a detailed listing of the Ecova Loan Transactions.

#### **IV.** Parent Guaranteed Debt

Avista Corporation does not guarantee any debt of any of its affiliates. See Section V, Non-Service Transactions: Miscellaneous Agreements, page 10 for payment guarantees.

#### V. Non-Service Transactions

#### **Description of Avista Corporation Corporate Services**

On a regular basis, general office employees of Avista Corporation spend time on corporate service support, such as accounting, federal income tax filing, planning, supplies, postage, legal, graphic services, etc. for subsidiaries. Their time is charged to suspense accounts (Deferred Debit Account No. 186), are loaded for benefits, and then established as a receivable (FERC Account No. 146) when billed to the subsidiary. If other resources are expended during the course of this work, such as travel or consulting services, these costs are also charged to suspense accounts and billed to the subsidiary.

All corporate services provided, and costs incurred, are direct billed to subsidiaries at <u>cost</u>. No additional margin or profit is included and no assets are allocated. Suspense and capture of Avista Corporation employee costs, which are then billed back to the subsidiary at cost, serve to reduce the utility expenses.

OTHER PAYMENTS BY THE AFFILIATE TO THE UTILITY			
		TOTAL	TOTAL
ACCOUNT	DESCRIPTION	<u>COMPANY</u>	<u>OREGON</u>
146	A/R Ecova	\$5,849	\$0
146	A/R Avista Capital	\$61,661	\$0
146	A/R Avista Energy	\$51,025	\$0
146	A/R Avista Development	\$10,159	\$0
146	A/R Salix	\$811,593	\$0
Total		\$940,287	\$0
Cost of Servic	e	(1)	
Margin of Charges Over Costs		(1)	
Assets Allocable to Services		(1)	
Overall Rate of	f Return	(1)	

#### (1) Description of Basis for Pricing

Services are provided at cost.

#### **Description of Avista Capital II (Trust) Expenses**

In 1997, the Company issued Floating Rate Junior Subordinated Deferrable Interest Debentures, Series B, with principle amount of \$51.5 million to Avista Capital II, an affiliated

business trust formed by the Company. Avista Capital II issued \$50.0 million of Preferred Trust Securities. The interest charges for the trust carried on Avista's books for 2014 totaled \$601,957 and were recorded in FERC Account No. 427 (interest expense). There are no other costs associated with this trust.

#### **Description of Spokane Energy, LLC Transactions**

Avista acts as the servicer of Spokane Energy's commodity contracts. Annual service fees paid by Spokane Energy to Avista were approximately \$51,175 in 2014.

Spokane Energy is required to maintain in trust \$1.6 million. All funds in excess of this amount are transferred to Avista for cash management purposes. During 2014, the amount transferred was \$0. At December 31, 2014 Avista has a liability of \$5,045 payable to Spokane Energy for these funds.

#### **Description of Steam Plant Square, LLC Lease**

Avista Utilities leases office space (two spaces under separate Multi-Tenant Lease Agreements) from Steam Plant Square, LLC. For the first space, Avista Corporation assumed a lease in May 2003 from Avista Capital, Inc. that was renewed May 1, 2010. The basic terms of this lease (i.e. square footage, monthly rents, etc.) remained the same. A copy of the lease agreement was provided in Docket No. UI 306 (Order No. 11-071). The second space was leased in August 2010. A copy of the lease agreement was provided in Docket No. UI 305 (Order No. 11-043).

Lease payments in 2014 totaled \$149,304 (\$75,639 recorded in FERC Account No. 107 (CWIP) and \$73,664 recorded in FERC Account No. 931 (Rents)).

#### **Description of Trove Predictive Data Analytics, LLC**

In September 2012, Avista Development, Inc., a wholly-owned subsidiary of Avista loaned funds to GridGlo, Inc., a predictive data science company based in Del Ray, FL. In addition to customary considerations for the secured loan, Avista Development received certain rights to discounted services from GridGlo, the benefit of which was assigned to Avista Utilities. Avista Utilities and GridGlo subsequently entered into a Master Software License and Services Agreement, effective on June 26, 2013.

GridGlo was unable to repay its loans when due in March 2014. Avista Development, GridGlo and another secured lender entered into a forbearance and temporary funding agreement for the purpose of exploring mutually satisfactory ways to restructure GridGlo in satisfaction of the debts. The parties agreed to a restructuring of GridGlo such that the lenders, joined by another investor, acquired all of the assets and select liabilities of GridGlo via new limited liability corporation named Trove Predictive Data Analytics, LLC ("Trove"). The GridGlo contract with Avista Utilities was among the assets transferred as of the date the transaction closed, October 28, 2014.

As a result of the restructuring transaction on October 28, 2014, Avista Development now holds 30% of Class A preferred equity units in Trove, 21% on a fully diluted basis.

The rights to discounted services assigned to Avista Utilities upon the restructuring completed October 28, 2014, include a Statement of Work, signed June 17, 2014. This Statement of Work includes the development, delivery and integration of a platform which will be integrated with Avista Utilities Load Forecasting application.

The terms of the Statement of Work include a fixed fee of \$300,000. Payments in 2014 totaled \$175,000 (\$152,610 recorded in FERC Account No. 107 (CWIP) and \$22,390 recorded in FERC Account No. 165 (Prepayments)). When integration is complete, there will be annual fees for Maintenance and Support, and Third Party Data Access Fees in the amount of \$35,000 and \$25,000, respectively. Refer to **Attachment 8** for the GridGlo Statement of Work.<sup>2</sup> Please note that Attachment 8 is CONFIDENTAL PER ORS 192.501 and 192.502.

#### **Miscellaneous Agreements and Transactions**

During 2014 there were no Miscellaneous Agreements or Transactions to report.

<sup>&</sup>lt;sup>2</sup> Prior to October 28, 2014, Avista Development had no ownership in GridGlo or Trove Predictive Data Analytics, LLC, and was therefore not an Affiliate. Avista is in the process of preparing an affiliate interest application pursuant to ORS 757.495 and OAR 860-027-0040, which will include two proposed statements of work with Trove Predictive Analytics, LLC.

#### VI. Employee Transfers

Avista Corporation no longer provides payroll services to its affiliates and therefore does not track employee transfers between affiliates.

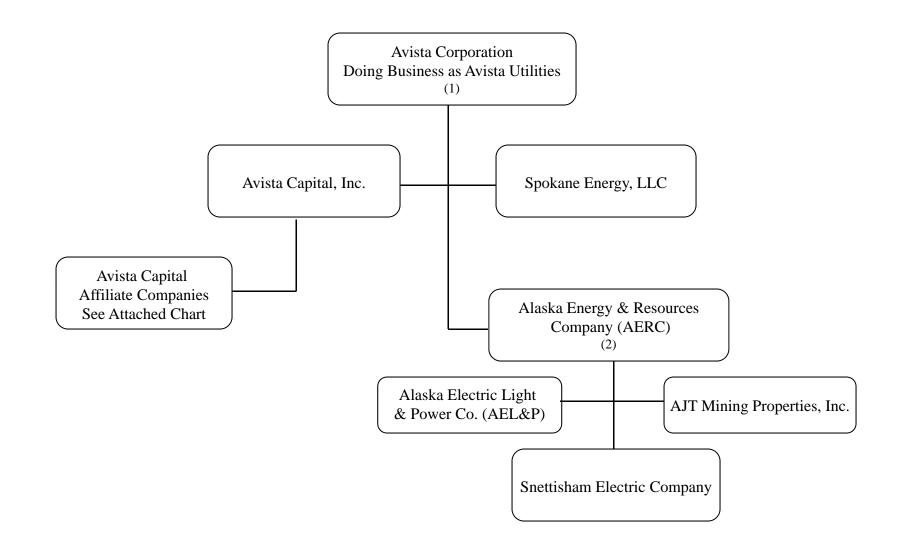
### VII. Intra-Company Cost Allocation Procedures

See V. above. Avista Corporation charges all costs incurred by its affiliates directly to the respective affiliate.

#### **VIII. Cost Allocation Manual**

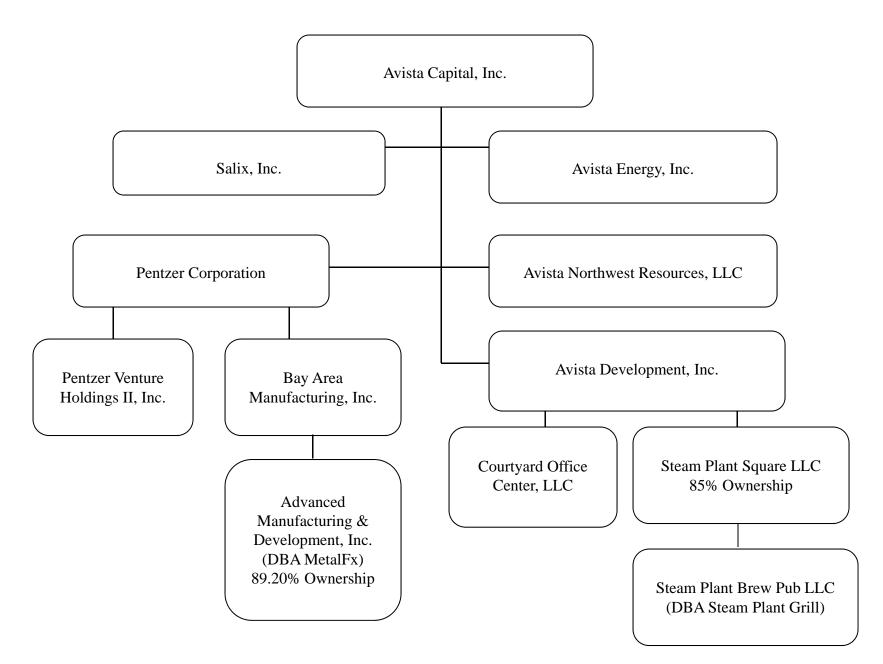
Pursuant to OAR 860-027-0048 (6), attached as Attachment 7 is Avista Corp.'s Cost Allocation Manual.

# **ATTACHMENT 1**



Companies are wholly owned unless otherwise indicated. Effective July 1, 2014, Ecova, Inc. was sold.

- (1) Avista Utilities is a Business Unit, and not a separate Company
- (2) Effective July 1, 2014, Avista acquired AERC



Companies are wholly owned unless otherwise indicated.

Revised 12/1/2014

# **ATTACHMENT 2**



#### Corporate Secretary Department Current as of February 9, 2015

Scott L. Morris

Marc F. Racicot

Heidi B. Stanley R. John Taylor

Janet D. Widmann

Annual Meeting Held in May of Each Year

#### **Directors**:

Erik J. Anderson Kristianne Blake Donald C. Burke John F. Kelly Rebecca (Becky) A. Klein

#### **Officers:**

Scott L. Morris Mark T. Thies Marian M. Durkin Karen S. Feltes Dennis P. Vermillion

Jason R. Thackston Kevin J. Christie Christy M. Burmeister-Smith James M. Kensok Don F. Kopczynski David J. Meyer Kelly O. Norwood Roger D. Woodworth Don M. Falkner Ryan L. Krasselt Susan Y. Fleming

#### <u>Corporate Governance/</u> Nominating Committee

Kristianne Blake Marc F. Racicot R. John Taylor John F. Kelly – Chair

#### **Compensation & Organization**

<u>Committee</u> John F. Kelly Rebecca A. Klein R. John Taylor – Chair

#### Chairman of the Board, President & Chief Executive Officer Senior Vice President, Chief Financial Officer & Treasurer Senior Vice President, General Counsel & Chief Compliance Officer Senior Vice President, Human Resources & Corporate Secretary Senior Vice President & Environmental Compliance Officer and President, Avista Utilities Senior Vice President, Energy Resources Vice President, Customer Solutions Vice President, Controller & Principal Accounting Officer Vice President, Chief Information Officer & Chief Security Officer Vice President, Energy Delivery and Customer Service Vice President, State & Federal Regulatory & Governmental Affairs Vice President & Chief Strategy Officer Assistant Treasurer

Assistant Treasurer Assistant Treasurer Assistant Corporate Secretary

#### **Executive Committee**

Kristianne Blake John F. Kelly R. John Taylor Scott L. Morris – Chair

#### **Finance Committee**

Donald C. Burke Heidi B. Stanley Janet D. Widmann Erik J. Anderson – Chair

#### Audit Committee

Donald C. Burke (financial expert) Heidi B. Stanley Kristianne Blake – Chair

# Environmental &

**Operations Committee** Erik J. Anderson Marc F. Racicot Janet D. Widmann Rebecca A. Klein – Chair

All Committees are comprised of independent Board members as defined under the rules of the NYSE, with the exception of the Executive Committee (not required to be independent). The Company was formed as The Washington Water Power Company in 1889 and changed its name to Avista Corp. on January 1, 1999.

# **ADVANCED MANUFACTURING & DEVELOPMENT, INC.** Doing business as METAL*fx*

**Doing business as METAL***fx* (A Subsidiary of Bay Area Manufacturing, Inc.) (A California Corporation) 200 North Lenore Ave. Willits, CA 95490 (707) 459-9451

# **Directors:**

Marian M. Durkin Scott L. Morris Mark T. Thies

Scott L. Morris	Chairman of the Board
Gordon B. Short	President & Chief Executive Officer
Christy M. Burmeister-Smith	Vice President & Treasurer
Mark T. Thies	Senior Vice President & Chief Financial Officer
Karen S. Feltes	Senior Vice President & Corporate Secretary
Susan Y. Fleming	Assistant Corporate Secretary
Jill Porterfield	Assistant Corporate Secretary

<u>AJT MINING PROPERTIES, INC.</u> (A Subsidiary of Alaska Energy and Resources Company) 5601 Tonsgard Ct. Juneau, AK 99801

# **Directors:**

Marian M. Durkin Karen S. Feltes Mark T. Thies Dennis P. Vermillion

Chairman of the Board
President
Treasurer and Assistant Corporate Secretary
Vice President and Generation Engineer
Corporate Secretary

# ALASKA ELECTRIC LIGHT AND POWER COMPANY (A Subsidiary of Alaska Energy and Resources Company)

(A Subsidiary of Alaska Energy and Resources Company) 5601 Tonsgard Ct. Juneau, AK 99801

#### **Directors:**

Marian M. Durkin Karen S. Feltes Timothy McLeod Mark T. Thies Dennis P. Vermillion

0 0 0	
Dennis P. Vermillion	Chairman of the Board
Timothy McLeod	President
Connie Hulbert	Vice President, Treasurer & Corporate Secretary
Scott Willis	Vice President and Generation Engineer
Debbie Driscoll	Vice President, Director of Consumer Affairs and
	Assistant Corporate Secretary
Eric Eriksen	Vice President, Transmission and Distribution Engineer
Rod Ahlbrandt	Vice President, Director of Information Technology and
	Revenue Metering
Alec Mesdag	Vice President, Director of Energy Services
Catherine Johnson	Assistant Treasurer and Controller
Christy Yearous	Assistant Treasurer and Assistant Generation Engineer
Bryan Farrell	Assistant Treasurer and Assistant Generation Engineer
	Mechanical/Electrical
Darrell Wetherall	Assistant Corporate Secretary and Assistant Transmission and
	Distribution Engineer

# ALASKA ENERGY AND RESOURCES COMPANY (A Subsidiary of Avista Corp.)

(A Subsidiary of Avista Corp.) 5601 Tonsgard Ct. Juneau, AK 99801

# **Directors:**

Marian M. Durkin Karen S. Feltes Scott L. Morris Mark T. Thies Dennis P. Vermillion

Scott L. Morris	Chairman of the Board
Dennis P. Vermillion	President
Timothy McLeod	Vice President
Connie Hulbert	Treasurer
Karen S. Feltes	Corporate Secretary
Susan Y. Fleming	Assistant Corporate Secretary
Debbie Driscoll	Assistant Corporate Secretary

# AVISTA CAPITAL, INC.

(A Subsidiary of Avista Corporation) 1411 E. Mission Ave. Spokane, WA 99202

#### **Directors:**

Marian M. Durkin Scott L. Morris Mark T. Thies

#### **Officers:**

Scott L. Morris	Chairman of the Board, President & CEO
Mark T. Thies	Senior Vice President, Chief Financial Officer & Treasurer
Karen S. Feltes	Senior Vice President & Corporate Secretary
Christy Burmeister-Smith	Vice President
Susan Y. Fleming	Assistant Corporate Secretary
Don M. Falkner	Assistant Treasurer

The Company was formed as Avista Corp. before changing its name to Avista Capital on August 17, 1998.

### AVISTA DEVELOPMENT, INC.

(A Subsidiary of Avista Capital, Inc.) 1411 E. Mission Ave. Spokane, WA 99202

#### **Directors:**

Marian M. Durkin Scott L. Morris Mark T. Thies

#### **Officers:**

0 0	
Scott L. Morris	Chairman of the Board, President and CEO
Mark T. Thies	Senior Vice President, Chief Financial Officer & Treasurer
Marian M. Durkin	Senior Vice President
Dennis P. Vermillion	Senior Vice President & Environmental Compliance Officer
Karen S. Feltes	Senior Vice President & Corporate Secretary
Roger D. Woodworth	Vice President
Susan Y. Fleming	Assistant Corporate Secretary
Don M. Falkner	Assistant Treasurer

The Company was formed as WP Finance Co. before changing its name to Avista Development. Pentzer Development, Inc. and Washington Irrigation & Development Company merged with and into Avista Development in October 1998.

#### Current as of May 12, 2014

#### AVISTA ENERGY, INC.

(A Subsidiary of Avista Capital, Inc.) 1411 E. Mission Ave. Spokane WA 99202

#### **Directors:**

Marian M. Durkin Scott L. Morris Mark T. Thies

#### **Officers:**

Scott L. MorrisChairman of the Board, President & CEOMark T. ThiesSenior Vice President, Chief Financial Officer & TreasurerKaren S. FeltesSenior Vice President & Corporate SecretaryTracy Van OrdenControllerSusan Y. FlemingAssistant Corporate SecretaryDon M. FalknerAssistant Treasurer

The Company was formed as WWP Resource Services, Inc., before becoming Avista Energy.

### AVISTA NORTHWEST RESOURCES, LLC

(An Affiliate of Avista Capital) 1411 E. Mission Ave. Spokane, WA 99202

#### Member:

Avista Capital

#### **Officers (Managers):**

Scott L. Morris	President & Chief Executive Officer
Mark T. Thies	Senior Vice President & Chief Financial Officer
Christy Burmeister-Smith	Vice President & Treasurer
Karen S. Feltes	Senior Vice President & Corporate Secretary
Susan Y. Fleming	Assistant Corporate Secretary

Most of our LLC's do not have officers. This particular one was formed with officers as the managers.

# **BAY AREA MANUFACTURING, INC.** (A Subsidiary of Pentzer Corporation)

1411 E. Mission Ave. Spokane, WA 99202

<u>Directors:</u> Marian M. Durkin Scott L. Morris Mark T. Thies

Scott L. Morris	Chairman, President & Chief Executive Officer
Mark T. Thies	Senior Vice President, Chief Financial Officer & Treasurer
Karen S. Feltes	Senior Vice President & Corporate Secretary
Susan Y. Fleming	Assistant Corporate Secretary
Don M. Falkner	Assistant Treasurer

# **COURTYARD OFFICE CENTER, LLC**

(An Affiliate of Avista Capital, Inc.) 1411 E. Mission Ave. Spokane, WA 99202

### Member:

Avista Development, Inc.

Manager Roger Woodworth

#### PENTZER CORPORATION

(A Subsidiary of Avista Capital, Inc.) 1411 E. Mission Ave. Spokane, WA 99202

#### **Directors:**

Scott L. Morris Mark T. Thies Jason Thackston

#### **Officers:**

Scott L. MorrisChairman, President & Chief Executive OfficerMark T. ThiesSenior Vice President, Chief Financial Officer & TreasurerKaren S. FeltesSenior Vice President & Corporate SecretarySusan Y. FlemingAssistant Corporate SecretaryDon M. FalknerAssistant Treasurer

### PENTZER VENTURE HOLDINGS II

(A Subsidiary of Pentzer Corporation) 1411 E. Mission Ave. Spokane, WA 99202

#### **Directors:**

Scott L. Morris Mark T. Thies Jason R. Thackston

#### **Officers:**

Scott L. MorrisChaMark T. ThiesSenKaren S. FeltesSenSusan Y. FlemingAssiDon M. FalknerAssi

Chairman, President & Chief Executive Officer Senior Vice President, Chief Financial Officer & Treasurer Senior Vice President & Corporate Secretary Assistant Corporate Secretary Assistant Treasurer

## SALIX, INC.

(A Subsidiary of Avista Capital) 1411 E. Mission Ave. Spokane, WA 99202

### **Directors:**

Marian M. Durkin Scott L. Morris Mark T. Thies Dennis P. Vermillion Roger D. Woodworth

Robert J. Lafferty	President
Mark T. Thies	Treasurer
Karen S. Feltes	Corporate Secretary
Susan Y. Fleming	Assistant Corporate Secretary

#### **SNETTISHAM ELECTRIC COMPANY**

(A Subsidiary of Alaska Energy and Resources Company) 5601 Tonsgard Ct. Juneau, AK 99801

#### **Directors:**

Eric Eriksen Timothy McLeod Jason Thackston Scott Willis

#### **Officers:**

Scott Willis Timothy McLeod Eric Eriksen Debbie Driscoll Connie Hulbert President Vice President Treasurer Corporate Secretary Assistant Corporate Secretary

# **SPOKANE ENERGY, LLC**

(An Affiliate of Avista Corp.) 1411 E. Mission Ave. Spokane, WA 99202

# Member:

Avista Corp.

#### Managers:

Dennis Vermillion (Avista) Malyn Malquist (Bella Vista Resources)

# STEAM PLANT BREW PUB, LLC

**Doing Business as Steam Plant Grill** (An Affiliate of Steam Plant Square, LLC) 1411 E. Mission Ave. Spokane, WA 99202

Members: Avista Development, Inc. Wells & Co.

### <u>Manager</u>

Roger Woodworth

# STEAM PLANT SQUARE, LLC

(An Affiliate of Avista Capital, Inc.) 1411 E. Mission Ave. Spokane, WA 99202

### Members:

Avista Development, Inc. Wells & Co.

# <u>Manager</u>

Roger Woodworth

### **ATTACHMENT 3**





Subsidiary Income Statements - PTD

201412	
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AVISTA	PENTZER	AVISTA	AVISTA	NORTHWEST	SALIX
CAPITAL	CORP.	DEVELOPMENT	ENERGY	RESOURCES, LLC	INC.

REDACTED

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# Subsidiary Income Statements - YTD 201412

AVISTA	PENTZER	AVISTA	AVISTA	NORTHWEST	SALIX
CAPITAL	CORP.	DEVELOPMENT	ENERGY	RESOURCES, LLC	INC.

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REDACTED

# Spokane Energy, LLC

Financial Statements as of and for the Years Ended December 31, 2014 and 2013 and Independent Auditors' Report

#### SPOKANE ENERGY, LLC TABLE OF CONTENTS

# Deloitte.

Deloitte & Touche LLP 925 Fourth Ave. Suite 3300 Seattle, WA 98104-1126 USA

#### SPOKANE ENERGY, LLC BALANCE SHEETS AS OF DECEMBER 31, 2014 AND 2013

2014

2013

### **REDACTED**

#### SPOKANE ENERGY, LLC STATEMENTS OF INCOME AND RETAINED EARNINGS FOR THE YEARS ENDED DECEMBER 31, 2014 AND 2013

2014

2013

### **REDACTED**

#### SPOKANE ENERGY, LLC STATEMENTS OF CASH FLOWS FOR THE YEARS ENDED DECEMBER 31, 2014 AND 2013

2014

2013

### **REDACTED**

#### SPOKANE ENERGY, LLC NOTES TO FINANCIAL STATEMENTS AS OF AND FOR THE YEARS ENDED DECEMBER 31, 2014 AND 2013

### REDACTED

SPOKANE ENERGY, LLC NOTES TO FINANCIAL STATEMENTS AS OF AND FOR THE YEARS ENDED DECEMBER 31, 2014 AND 2013

### REDACTED



# ALASKA ELECTRIC LIGHT AND POWER COMPANY

(A Wholly Owned Subsidiary of Alaska Energy and Resources Company)

**Financial Statements** 

December 31, 2014 and 2013

(With Independent Auditors' Report Thereon)

REDACTED



KPMG LLP Suite 600 701 West Eighth Avenue Anchorage, AK 99501

### REDACTED



Balance Sheets

Statements of Income

### REDACTED

Statements of Changes in Capital and Retained Earnings

Statements of Cash Flows

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Notes to Financial Statements

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Notes to Financial Statements

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### **ATTACHMENT 4**

For Twelve	OCATION Months En	TIONS PERCENTAGES ded December 31, 2014 verages Basis Description	Report ID: OR-ALL-12A Based on Data From:	_	A	VISTA UTILITIES	
	Input	Elec/Gas North/Oregon 4-Factor	01-01-2013 thru 12-31-2013	Total	Electric	Gas North	Oregon Gas
		Direct O & M Accts 580 - 894		68,495,470	58,058,286	6,367,532	4,069,652
		Direct O & M Accts 901 - 935		36,950,340	26,569,475	7,224,117	3,156,748
		Direct O & M Accts 901 - 905 Utility 9 Only		4,724,966	3,236,437	1,488,529	XXXXXX
		Adjustments		0			
		Total		110,170,776	87,864,198	15,080,178	7,226,400
		Percentage		100.000%	79.753%	13.688%	6.559%
		Direct Labor Accts 580 - 894		67,800,135	51,352,909	11,789,527	4,657,699
		Direct Labor Accts 901 - 935		5,560,307	3,408,229	269,466	1,882,612
		Direct Labor Accts 901 - 905 Utility 9 Only		10,134,217	6,671,977	3,462,240	XXXXXX
		Total		83,494,659	61,433,115	15,521,233	6,540,311
		Percentage		100.000%	73.578%	18.589%	7.833%
		Number of Customers		692,224	366,305	228,433	97,486
		Percentage		100.000%	52.917%	33.000%	14.083%
		Net Direct Plant		2,661,279,881	2,100,079,490	372,868,631	188,331,760
		Percentage		100.000%	78.912%	14.011%	7.077%
		Total Percentages		400.000%	285.160%	79.288%	35.552%
7		Average (CD AA)		100.000%	71.290%	19.822%	8.888%

RESULTS OF OPERATIONS GAS ALLOCATION PERCENTAGES For Twelve Months Ended December 31, 2014 Average of Monthly Averages Basis		PERCENTAGES ded December 31, 2014 verages Basis	Report ID: OR-ALL-12A		A	VISTA UTILITIES	
Basis	Ref	Description	Based on Data From:	_			
	Input	Gas North/Oregon 4-Factor	01-01-2013 thru 12-31-2013	Total	Electric	Gas North	Oregon Gas
		Direct O & M Accts 580 - 894		9,851,125	0	6,009,988	3,841,137
		Direct O & M Accts 901 - 935		10,008,419	0	6,964,929	3,043,490
		Direct O & M Accts 901 - 905 Utility 9 Only		1,488,529	0	1,488,529	XXXXXX
		Total		21,348,073	0	14,463,446	6,884,627
		Percentage		100.000%	0.000%	67.751%	32.249%
		Direct Labor Accts 580 - 894 Direct Labor Accts 901 - 935		12,458,854 1,855,548	0 0	8,930,624 232,337	3,528,230 1,623,211
		Direct Labor Accts 901 - 905 Utility 9 Only Total		3,462,240	0	3,462,240	XXXXXXX
		Percentage		17,776,642 100.000%	0.000%	12,625,201 71.021%	5,151,441 28.979%
		Number of Customers		325,919	0	228,433	97,486
		Percentage		100.000%	0.000%	70.089%	29.911%
		Net Direct Plant		552,816,448	0	365,235,362	187,581,086
		Percentage		100.000%	0.000%	66.068%	33.932%
0		Total Percentages		400.000%	0.000%	274.929%	125.071%
8		Average (GD AA)		100.000%	0.000%	68.732%	31.268%

RESULTS OF OPERATIONS         GAS ALLOCATION PERCENTAGES         For Twelve Months Ended December 31, 2014         Average of Monthly Averages Basis         Basis       Ref         Description		PERCENTAGES ded December 31, 2014 verages Basis	Report ID: OR-ALL-12A Based on Data From:	AVISTA UTILITIES			
				_			
	Input	Elec/Gas North 4-Factor	01-01-2013 thru 12-31-2013	Total	Electric	Gas North	Oregon Gas
		Direct O & M Accts 580 - 894		64,480,390	58,058,286	6,422,104	0
		Direct O & M Accts 901 - 935		33,796,280	26,569,475	7,226,805	0
		Adjustments		0	0	0	0
		Total		98,276,670	84,627,761	13,648,909	0
		Percentage		100.000%	86.112%	13.888%	0.000%
		Direct Labor Accts 580 - 894		63,088,156	51,352,909	11,735,247	0
		Direct Labor Accts 901 - 935		3,849,086	3,408,229	440,857	0
		Total		66,937,242	54,761,138	12,176,104	0
		Percentage		100.000%	81.810%	18.190%	0.000%
		Number of Customers		594,738	366,305	228,433	0
		Percentage		100.000%	61.591%	38.409%	0.000%
		Net Direct Plant		2,443,285,624	2,078,050,262	365,235,362	0
		Percentage		100.000%	85.051%	14.949%	0.000%
		Total Percentages		400.000%	314.564%	85.436%	0.000%
9		Average (CD AN/ID/WA)		100.000%	78.641%	21.359%	0.000%

GAS ALLO For Twelve	RESULTS OF OPERATIONS GAS ALLOCATION PERCENTAGES For Twelve Months Ended December 31, 2014 Average of Monthly Averages Basis		Report ID: OR-ALL-12A		AVISTA UTILITIES	
Basis	Ref	Description	Based on Data From:	_		
				Total	Gas North	Oregon Gas
JP		Gas North/Oregon JP Factor %	01-01-2014 thru 12-31-2014	100.000%	80.900%	19.100%
				Total		Oregon Gas
		Annual Throughput	01-01-2014 thru 12-31-2014	84,219,948		84,219,948
10		Percent		100.000%		100.000%
	OR-PLT	Net Gas Plant (before DFIT) - AMA	12-01-2013 thru 12-31-2014	210,751,796		210,751,796
12		Percent		100.000%		100.000%

99 Input Not Allocated

# **ATTACHMENT 5**

### Avista Corp. Cash Management Guidelines and Procedures

In order to efficiently manage cash at the corporate and subsidiary levels, minimize borrowing costs and maximize investment returns, the following procedures should be followed regarding cash management activity between Avista Corp, Avista Capital and Avista Capital Subsidiaries (excluding Advantage IQ who manages their cash in accordance with their cash management investment guidelines):

#### I. Investment/Borrowing Policies

All excess subsidiary company cash will be managed at the Avista Corp. level. Cash will be transferred to the subsidiaries through Avista Capital to cover payables according to the guidelines set below. (Note: A Master Promissory Note in effect for any Subsidiary will supercede these guidelines.)

- 1. Avista Capital may maintain a money market account with a maximum balance of \$1,000,000. This account may be used to fund subsidiary payables. Avista Capital cash balances over \$1,000,000 and up to the outstanding loan balance will be transferred to Avista Corp as a payment against the outstanding borrowings on the loan between Avista Corp and Avista Capital.
- Avista Capital may borrow from Avista Corp. to cover subsidiary company cash needs in accordance with board-approved limits. Avista Capital may loan excess funds to Avista Corp upon receipt of appropriate approvals. Regulatory restrictions should be considered prior to transferring funds between the utility and non-regulated subsidiaries. The current guidance in Washington is WAC 480-100-244 and in Oregon it is Order No. 07-297.
- 3. Unless specifically stated in a master promissory note, all loans between companies are unsecured.
- 4. Subsidiaries with cash deficits may borrow from Avista Capital. Borrowings will be in accordance with each company's board-approved limits. Subsidiaries will repay or loan excess funds to Avista Capital.
- 5. Investment/Borrowing Rates Between Avista Corp. and Avista Capital:
  - a) Upon receiving appropriate approvals, excess Avista Capital cash may be invested with (loaned to) Avista Corp. at a rate equal to Avista Corp.'s avoided short-term borrowing cost currently estimated at the one-month LIBOR plus 130 basis points (this is the short-term borrowing rate related to Avista Corp.'s credit facility). The rate will be reset monthly with the LIBOR rate in effect on the second business day of each month.

At times Avista Corp may have no outstanding borrowings under the credit facility. If there are no outstanding borrowings under the credit facility, excess cash should be utilized to pay down borrowings on other short-term borrowing instruments (if any) and the borrowing rate should be adjusted to the avoided short-term borrowing rate applicable to the borrowings that were re-paid.

At times, Avista Corp may have no outstanding cash borrowings on the credit facility or other short-term borrowing facilities. If there are no cash borrowings under any facility, excess cash should be invested at the subsidiary until the funds can be utilized.

**b**) Avista Capital may borrow from Avista Corp., subject to board-approved limits, at a rate equal to at least the Prime rate plus 30 basis points. This rate will be reset at such time as the Agent bank on the Avista Corp. credit agreement changes the Prime rate or the margin is changed per the

credit facility pricing grid. If an Alternate Base Rate (as defined in the credit facility) is in effect, the borrowing rate would be adjusted accordingly.

- 6. Investment/Borrowing Rates Between Avista Capital and Subsidiary Companies: Subsidiaries of Avista Capital which are wholly-owned and are not expected to seek outside investors within the next two years will not be charged interest on borrowings or receive interest on invested funds with Avista Capital. The following interest rate guidelines apply to all other subsidiaries:
  - a) Subsidiary companies will borrow from Avista Capital at a rate equal to at least the Prime rate plus 30 basis points. This rate will be reset at such time as the Prime rate is changed by the Agent bank on the Avista Corp. credit agreement changes the Prime rate or the margin is changed per the credit facility pricing grid. If an Alternate Base Rate (as defined in the credit facility) is in effect, the borrowing rate would be adjusted accordingly.
  - b) Subsidiary company cash invested with (loaned to) Avista Capital will be at a rate equal to Avista Corp.'s avoided short-term borrowing cost, currently estimated at the one-month LIBOR plus 130 basis points. The rate will be reset monthly with the LIBOR rate in effect on the second business day of each month.
- 7. The Avista Corp. subsidiary accountant will maintain daily interest schedules of all borrowings and repayments between all subsidiary companies. Documentation will include the date and amount of the borrowing or repayment, the maturity date, if any, the applicable interest rate, and daily balances of all outstanding loans.

#### II. Subsidiary Cash Management Guidelines

#### 1. Cash Balances

Subsidiary companies will keep a maximum of \$50,000 cash balance per book in their checking accounts at any time. Accurate up-to-date "checkbook" balances must be maintained and deposit information should be updated when funds are received. This information is available currently via Wells Fargo Commercial Electronic Office reports or through the Cash Manager for Avista Corp. Excess balances resulting from large deposits should be transferred to Avista Capital for investment or to pay down loan balances. Transfers of excess cash to Avista Capital may be incorporated in the weekly funding request for payables. Please contact the Avista Corp. Subsidiary Accountant for details.

#### 2. Accounts Payable Check Runs

Subsidiaries should normally plan to do one check run per week. Manual checks outside of the check run are discouraged except in emergency situations. To receive maximum float on our funds, checks should be mailed on Friday.

#### 3. Funding Requests from Avista Capital

*Estimated* funding requests must be submitted by email to the Subsidiary Accountant by 3:00 pm Friday for funding the following Monday. (Please cc: to the Avista Corp. Cash Manager) The funding request should indicate what expenses are included in the request for funding. *Actual* funding requests (based on that estimate) for check runs must be received by 9:00 am on Monday for checks mailed on the prior working day. Funding requests should be submitted by e-mail to the Subsidiary Accountant at Avista Corp. Voucher must be signed by an authorized subsidiary representative. Funds will not be transferred without proper signatures.

Please note: For funding requests over \$2 million, please notify the Avista Corp. cash manager of the due date as far in advance as possible.

4. Emergency Checks Due Before Next Check Run

Checks written outside of the normal check run should be funded one business day after they are mailed, or the same day as written if hand delivered. If funding for these checks is required from Avista Capital, the request for funds must be made by telephone to the Subsidiary Accountant, followed by a fax/e-mail request received by 3:00 p.m. the day before the funds transfer. Funding requests must be signed by an authorized subsidiary representative. Same day transfer of funds over \$50,000 may be accommodated but cannot be guaranteed. Please contact Subsidiary Accountant or Cash Manager for availability of same day funds.

5. Wire Transfers

Amounts payable over \$500,000 should be paid by electronic transfer on the due date. The Voucher request for wire payment and funding request (if needed) should be received by the Subsidiary Accountant by 3:00 p.m. on the day prior to the due date. These wire transfer amounts should be included in the weekly advance estimates due at 3:00 on Friday. (See item 3 above.) Voucher requests for wire transfers must be accompanied by an approved cash approval request.

All funding requests from subsidiaries, whose accounting function is not done at the corporate offices, must be approved by an authorized person at the subsidiary.

6. Intercompany payments

Intercompany payments between Avista Corp, Avista Capital and all Subsidiaries should be made electronically. This includes payments for work orders, payroll and taxes.

These cash management guidelines and procedures will be reviewed at least annually, and at the time the Avista Corp. bank credit agreement is renewed.

Approved:

By: \_\_\_\_\_

Treasurer - Avista Corp.

# **ATTACHMENT 6**

Ecova

January, 2014

## Ecova February, 2014

## Ecova March, 2014

Ecova
April, 2014

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# Ecova May, 2014

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# Ecova June, 2014

# ATTACHMENT 7

# COST ALLOCATION MANUAL OF AVISTA CORPORATION d/b/a AVISTA UTILITIES

## Avista Corp. dba Avista Utilities Cost Allocation Manual For the year 2014

This report is provided pursuant to OAR 860-027-0048, Section 5.

#### I.) <u>Overview/Introduction</u>

The purpose of Avista Utilities Cost Allocation Manual is to describe the methodologies for allocating direct, indirect and shared service costs between the Utility and its nonregulated affiliated activities.

All corporate support provided and costs incurred, including labor costs loaded for benefits, are billed directly to affiliates at cost. No allocation of expenses occurs.

#### II.) Narrative Description of Avista's Nonregulated Activities and Affiliates

#### a. List of utility Non-Regulated Activities:

Not applicable.

# List of utility Affiliates & Subsidiaries that meet the requirements of ORS 757.15: Please see the Oregon Affiliated Interest Report filed with the Oregon Commission on or before June 1 annually, Section I.C., pages 2-3.

#### III.) Description of Methods for Calculation and Allocation of Costs

#### a. Service Transactions

Electricity and natural gas sales are priced according to approved tariffs. See <u>http://www.avistautilities.com/services/pages/default.aspx</u> for current tariffs used to price services provided (Schedules 11, 48 and 10).

#### **b.** Non-Service Transactions

Avista Corporation Corporate Support -

On a regular basis, general office employees, of Avista Corporation spend time on corporate service support, such as accounting, federal income tax filing, planning, graphic services, etc. for affiliates. Their time is charged directly to suspense accounts (Deferred Debit 186), loaded for benefits and then established as a receivable (Account 146) when billed to the affiliate. If other resources are expended during the course of this work such as travel or consulting services, these costs are also charged to suspense accounts and billed to the affiliate.

All corporate support provided, and costs incurred, are billed to affiliates at cost. No additional margin or profit is included and no assets are allocated. Suspense and capture of Avista Corporation employee costs, which are then billed back to the affiliates at cost, serve to reduce the expenses that must be borne by the utility.

#### IV.) Labor Allocation Methods

#### a. Payroll Loadings and Overheads

The Company's payroll loadings and overhead billing rates are reviewed monthly and adjusted as necessary, to reflect changes in costs and usage. The following rates are the 2015 Budgeted rates.

DESCRIPTION	2015 BUDGETED RATES
Labor Related:	
Payroll Benefits	55.13%
Paid Time Off	16.75%
Payroll Taxes	8.00%

#### b. Service Provider and Administrative Allocations

As described in section III.) b. above, all corporate support provided, and costs incurred, are direct billed to affiliates at cost. No allocations occur.

#### V.) Organization Chart

Please see the Oregon Affiliated Interest Report filed with the Oregon Commission on or before June 1 annually, Section I., page 1. A full size  $(8 \frac{1}{2} \times 11)$  copy is also provided as Attachment 1 to that report.

# **ATTACHMENT 8**

#### STATEMENT OF WORK TO THE MASTER SOFTWARE LICENSE AND SERVICES AGREEMENT

 $\smile$ 

GridGlo | Statement of Work

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