

**BEFORE THE PUBLIC UTILITY COMMISSION
OF OREGON**

UW 197

In the Matter of

LAKESHORE WATER COMPANY, LLC,

Request for a General Rate Revision.

PREHEARING CONFERENCE
MEMORANDUM

On May 15, 2023, the Public Utility Commission of Oregon held a prehearing conference in this docket. Representatives appeared on behalf of Staff of the Public Utilities Commission and Lakeshore Water Company, LLC.

Staff submitted a proposed procedural schedule on May 12, 2023, as well as a revised schedule on May 15, 2023. At the conference, Lakeshore confirmed that it accepted Staff's revised schedule.

Accordingly, the procedural schedule based on Staff's revised schedule is adopted as set forth below:

EVENT ¹	DATE
Public Comment Hearing	Thursday, June 8, 2023, at 6:00 p.m.
Deadline for Petitions to Intervene ²	Thursday, June 22, 2023
Settlement Conference	Tuesday, August 15, 2023
Staff and Intervenor Opening Testimony	Tuesday, October 3, 2023
Company Reply Testimony	Tuesday, October 24, 2023
Staff and Intervenor Rebuttal and Cross-Answering Testimony	Tuesday, November 14, 2023
Company Surrebuttal Testimony	Tuesday, December 12, 2023
Cross-Examination Statements and Exhibits	Tuesday, December 19, 2023
Evidentiary Hearing	Tuesday, January 16, 2024
Simultaneous Opening Briefs	Tuesday, January 30, 2024
Simultaneous Reply Briefs	Tuesday, February 20, 2024
Target Date for Commission Decision	Friday, April 5, 2024

Parties may move settlement conference dates without notifying me or the Commission.

¹ The filing deadline for all dates in this procedural schedule is 3:00 p.m. on the date of the event.

² The schedule includes a requested date for petitions to intervene, but by statute, a person may petition to intervene at any time before the close of the record. See ORS 756.525.

Counsel for Lakeshore indicated that the company would send electronic notice of the public comment hearing on June 8, 2023, to those customers who had provided it with their email addresses. I also request that the company provide notice to customers without email addresses via U.S. mail.

Under OAR 860-001-0400, an answer to a petition to intervene must be filed within 10 days after filing of the petition. In order to facilitate timely access to protected materials and expedite the discovery process, parties must indicate intent to file an answer to a petition to intervene within three business days after filing of the petition. The deadline for filing the answer itself remains unchanged.

Parties are reminded that attorneys not licensed in Oregon wanting to appear before the Commission in this docket must file an application for admission to appear pro hac vice.³

Dated this 18th day of May, 2023, at Salem, Oregon.



Sarah Spruce
Administrative Law Judge

Attachment: Notice of Contested Case Rights and Procedures

³ See UTCR 3.170, OAR 860-001-0320.

NOTICE OF CONTESTED CASE RIGHTS AND PROCEDURES

Oregon law requires state agencies to provide parties written notice of contested case rights and procedures. Under ORS 183.413, you are entitled to be informed of the following:

Hearing: The time and place of any hearing held in these proceedings will be noticed separately. The Commission will hold the hearing under its general authority set forth in ORS 756.040 and use procedures set forth in ORS 756.518 through 756.610 and OAR Chapter 860, Division 001. Copies of these statutes and rules may be accessed via the Commission's website at <https://www.oregon.gov/puc/Pages/default.aspx>. The Commission will hear issues as identified by the parties.

Right to Attorney: As a party to these proceedings, you may be represented by counsel. Should you desire counsel but cannot afford one, legal aid may be able to assist you; parties are ordinarily represented by counsel. The Commission Staff, if participating as a party in the case, will be represented by the Department of Justice. Generally, once a hearing has begun, you will not be allowed to postpone the hearing to obtain counsel.

Notice to Active Duty Servicemembers: Active Duty Servicemembers have a right to stay these proceedings under the federal Servicemembers Civil Relief Act. For more information contact the Oregon State Bar at 800-452-8260, the Oregon Military Department at 503-584-3571 or the nearest United States Armed Forces Legal Assistance Office through <http://legalassistance.law.af.mil>. The Oregon Military Department does not have a toll free telephone number.

Administrative Law Judge: The Commission has delegated the authority to preside over hearings to Administrative Law Judges (ALJs). The scope of an ALJ's authority is defined in OAR 860-001-0090. The ALJs make evidentiary and other procedural rulings, analyze the contested issues, and present legal and policy recommendations to the Commission.

Hearing Rights: You have the right to respond to all issues identified and present evidence and witnesses on those issues. *See* OAR 860-001-0450 through OAR 860-001-0490. You may obtain discovery from other parties through depositions, subpoenas, and data requests. *See* ORS 756.538 and 756.543; OAR 860-001-0500 through 860-001-0540.

Evidence: Evidence is generally admissible if it is of a type relied upon by reasonable persons in the conduct of their serious affairs. *See* OAR 860-001-0450. Objections to the admissibility of evidence must be made at the time the evidence is offered. Objections are generally made on grounds that the evidence is unreliable, irrelevant, repetitious, or because its probative value is outweighed by the danger of unfair prejudice, confusion of the issues, or undue delay. The order of presenting evidence is determined by the ALJ. The burden of presenting evidence to support an allegation rests with the person raising the allegation. Generally, once a hearing is completed, the ALJ will not allow the introduction of additional evidence without good cause.

Notice of Contested Case Rights and Procedures continued

Record: The hearing will be recorded, either by a court reporter or by audio digital recording, to preserve the testimony and other evidence presented. Parties may contact the court reporter about ordering a transcript or request, if available, a copy of the audio recording from the Commission for a fee set forth in OAR 860-001-0060. The hearing record will be made part of the evidentiary record that serves as the basis for the Commission's decision and, if necessary, the record on any judicial appeal.

Final Order and Appeal: After the hearing, the ALJ will prepare a draft order resolving all issues and present it to the Commission. The draft order is not open to party comment. The Commission will make the final decision in the case and may adopt, modify, or reject the ALJ's recommendation. If you disagree with the Commission's decision, you may request reconsideration of the final order within 60 days from the date of service of the order. *See* ORS 756.561 and OAR 860-001-0720. You may also file a petition for review with the Court of Appeals within 60 days from the date of service of the order. *See* ORS 756.610.