

**BEFORE THE PUBLIC UTILITY COMMISSION  
OF OREGON**

UE 294

In the Matter of

PORTLAND GENERAL ELECTRIC  
COMPANY,

Request for a General Rate Revision.

MEMORANDUM

The purpose of this memorandum is to inform potential parties of changes to the discovery process that will be used in this docket. The Commission will be hosting a shared internet workspace—Huddle—for the posting and review of data requests and data responses. The parties should be familiar with Huddle, as PGE hosted a Huddle site in its rate proceeding last year. This year, and on a going forward basis, the Commission plans to host the shared worksite for discovery in contested case proceedings.

**Account Access**

The Commission will provide up to three Huddle access accounts per party. All three accounts will have the right to view non-confidential files posted to Huddle. Only those accounts associated with persons qualified under the protective order will also have the right to view files that include information that has been designated as confidential.

Parties will have the ability to determine which of their three accounts will also have the right to post documents to the folders associated with that party.

**Intervention**

To facilitate the assignments of accounts, intervenors should identify, in their petitions or notice of intervention, the persons to be assigned a Huddle account. For each person, the intervenor should include the following information:

- Name
- E-mail address
- Whether the person is a qualified person under the protective order
- Whether the person should be given access to post documents

Once an intervenor is granted party status, the Commission will send the designated persons an e-mail invitation to join Huddle at <https://oregonPUC.huddle.com>.

## **Standard Data Responses**

When PGE files its rate case application on February 12, 2015, it will contemporaneously upload to Huddle the Standard Data Responses required by Commission rules.

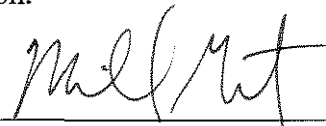
## **Information Designated as Confidential**

Each party is responsible for ensuring that its use of Huddle protects information designated as confidential under the protective order. Parties must take all necessary steps to ensure that any discovery that contains information designated as confidential is posted only to restricted folders, and is viewed only by qualified persons.

## **Questions**

All questions related to the Huddle shared workspace should be directed to Joan Grindeland at 503-378-2118.

Dated this 5th day of February, 2015, at Salem, Oregon.



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Michael Grant  
Chief Administrative Law Judge