ISSUED: April 24, 2013

BEFORE THE PUBLIC UTILITY COMMISSION

OF OREGON

UE 262, UE 263

In the Matters of

PORTLAND GENERAL ELECTRIC COMPANY

Request for a General Rate Revision (UE 262),

and

PACIFICORP, dba PACIFIC POWER,

Request for a General Rate Revision (UE 263)

MEMORANDUM

In a notice issued on April 12, 2013,¹ the Commission scheduled two Public Comment Meetings: a meeting for docket UE 262 on May 8, 2013 and a meeting for docket UE 263 on May 14, 2013. In this memorandum, we address the format of the Public Comment Meetings.

Each meeting will begin at 6 p.m. with an Open House, where the Administrative Law Judge, Commission Staff, and utility and party representatives will be available to answer individual questions. The Open House is an informal opportunity for members of the public to learn more about the Commission's processes and issues to be decided in the rate case. Any party may participate in the Open House portion of the Public Comment Meetings. The Commission Staff, the company, the presiding ALJ, and each participating party will have a table and may choose to prepare poster boards or other written materials. Parties should notify the presiding ALJ one week before the Public Comment Meeting of their interest in participating in the Open House.

At 7 p.m. after each Open House, the Commission will hold a formal Public Comment Meeting, at which time members of the public may offer unsworn testimony to the Commissioners and ALJ. Parties and intervenors may not participate in or make presentations for the Public Comment Meetings. The Commissioners will not take questions during the Public Comment Meetings.

¹ A Supplemental Notice issued on April 22, 2013 in docket UE 262.

If you have questions, please contact the Administrative Hearings Division by telephone (503-378-6678) or by e-mail (<u>puc.hearings@state.or.us</u>).

Dated this 24th day of April, 2013, at Salem, Oregon.

Allan J. Arlow

Administrative Law Judge

Shani Pines

Administrative Law Judge

IF YOU HAVE A DISABILITY AND NEED ACCOMMODATION TO PARTICIPATE IN THESE EVENTS, PLEASE LET US KNOW (503) 378-6678, Oregon Relay Service: 7-1-1, or e-mail <u>puc.hearings@state.or.us</u>