

**DOCKET NO. UM 1375**

**Required Cover Sheet for Submission of  
2008 Annual ETC Recertification Reports  
Filing Deadline: Tuesday, July 15, 2008**

Name of Eligible Telecommunications Carrier: **Stayton Cooperative Telephone Co.**

Filing date: **July 10, 2008**

Is this: Original submission?   **X**  

OR

Revised submission? \_\_\_\_\_ If revised, please identify which reports  
are being revised \_\_\_\_\_

Person to contact for questions:

Name: **Don Lawrence**

Phone number: **(503) 769-9057**

E-mail address: **donl@wvi.com**

**Filing instructions:** Please file reports under Docket No. UM 1375. File reports electronically via the PUC Filing Center; see the PUC website for instructions. Also send one original and 2 hard copies to the PUC Filing Center. If selected portions of reports, e.g., network improvement plans, are to receive confidential treatment, those portions should not be filed electronically. Hard copies of confidential material should be filed in accordance with confidential designation requirements described in OAR 860-011-0080. Regular delivery methods may be used to send all hard copy documents; overnight or express delivery is not necessary. Send documents to the Filing Center using one of the two following addresses, depending on the delivery carrier used:

For US mail:                      Public Utility Commission of Oregon  
  Attn: Filing Center  
  PO Box 2148  
  Salem, OR 97308-2148

For other carriers:                Public Utility Commission of Oregon  
  Attn: Filing Center  
  550 Capitol St. NE #215  
  Salem, OR 97308-2148

If you have any questions on these reports, please call Kay Marinos at 503-378-6730, or Celeste Hari at 503-378-6628.

**2008 Annual Recertification Reports for ETCs in Oregon**

Docket No. UM 1375

Report Formats to Satisfy Requirements of Order No. 06-292 for 2008

Report #1 Supported Services Offerings

- 1.1. Basic Local Usage Service Offerings – **All ETCs**
- 1.2. Comparable Local Usage Plan – **CETCs only**
- 1.3. Supported Services Not Provided – **CETCs only**
- 1.4. Equal Access Acknowledgement – **CETCs only**

Report #2 Unfulfilled Service Requests

- 2.1. Unfulfilled Service Requests/Held Orders – **All ETCs**
- 2.2. Service Request Processing – **CETCs only**

Report #3 Evidence of Advertising for Basic Supported Services - All ETCs

Report #4 Low-income Services – All ETCs

- 4.1. Number of Lifeline Customers
- 4.2. Advertising of Low-income Program Service Offerings

Report #5 Outage Report – All ETCs

Report #6 Trouble Report – All ETCs

Report #7 Network Improvement Plan – CETCs only

Report #8 Special Commitments/Requirements – CETCs only

Report #9 Certifications – All ETCs

- 9.1. IAS or ICLS Certification Copy – **All ETCs Receiving IAS or ICLS**
- 9.2. Certification of Use of Universal Service Funds – **All ETCs Receiving Traditional High-Cost Support (HCL, LSS)**
- 9.3. Certification of Emergency Functionality and Compliance with Service Quality/Consumer Protection Measures – **All ETCs**

## Report #1 – Supported Services Offerings

### 1.1. Basic Local Usage Service Offerings – All ETCs

Choose either A. or B. below, as applicable:

- A.  Basic local usage service offerings are filed under tariff with the Oregon PUC. The specific tariff references (with *company name, tariff number, section and page numbers*) for the basic local usage offerings and corresponding rates are:
1. residence:

\_\_\_\_\_

2. business:

\_\_\_\_\_

- B.  Basic local usage service offerings are **not** filed under tariff with the Oregon PUC. Submit the following information for each basic service offering that includes local usage allowances (unlimited or limited): 1) plan's name, 2) advertised public description, 3) number of local minutes included, 4) calling area included, and 5) rates and charges. Include basic offerings for both residence and business services.

<b>Name</b>	<b>Description</b>	<b>Number of Mins. Included</b>	<b>Calling Area</b>	<b>Rate</b>
<b>Business</b>				
One Party	Local Access Line	Unlimited	Stayton and surrounding areas	\$14.02 per month
<b>Residential</b>				
One Party	Local Access Line	Unlimited	Stayton and surrounding areas	\$11.60 per month

## **Report #2 – Unfulfilled Service Requests**

### **2.1. Unfulfilled Service Requests/Held Orders – All ETCs**

Choose **either** A. **or** B. below, as applicable:

- A. \_\_\_ Service quality reports for “primary held orders over 30 days” were filed with the Oregon PUC for calendar year 2007. No additional submission is required for recertification purposes.
- B. **x** Service quality reports for “primary held orders over 30 days” were **not** filed with the Oregon PUC for calendar year 2007. In this case, choose **one** of the following alternatives for reporting:
1. \_\_\_ The number of customer requests for supported services that were not fulfilled during calendar year 2007: \_\_\_\_\_.  
If greater than zero, include an attachment noting for each such request, the location (address) of the request and a description of attempts to provide service.
  2. **x** The number of “primary held orders over 30 days” (as defined in Section 860-034-0390 of the Oregon Commission rules) for calendar year 2007: **- 0 -**.  
If greater than zero, include attachment noting for each such held order, the reason the order was held and the original commitment date.

**Report #3 – Evidence of Advertising for Basic Supported Services  
(excluding low-income/lifeline) – All ETCs**

Newspaper advertisement in the local newspaper; The Stayton Mail, circulation: paid=3,027, unpaid=3,650. Distribution area: in and around Stayton, Sublimity, Scio, Aumsville, Turner and the North Santiam communities of Lyons, Mill City, Gates, Detroit, and Idanha.

**PUBLIC NOTICE OF BASIC TELEPHONE SERVICE**

Stayton Cooperative Telephone Company (SCTC) is designated as an Eligible Telecommunications Carrier by meeting the guidelines of the Federal Communications Commission and the Oregon Public Utility Commission. We've been offering quality reliable telephone service since 1955 and realize the basic service is a fundamental aspect of everyday life.

Basic service from SCTC includes:

- Single party service with unlimited local calling
- Touch tone service
- Voice grade access to the public switched network
- Access to emergency services including Enhanced 911
- Access to operator services, inter-exchange carriers, and directory assistance

SCTC is proud to offer basic service to all customers in our serving territory. Our rate for residential basic service is \$11.60 per month and our rate for business basic service is \$14.02 per month. Low income individuals may be eligible for Lifeline and Link-up telephone assistance programs which provide discounts from these basic rates. Also available to Lifeline customers is toll blocking which lets customers block outgoing long distance calls free of charge.

If you have questions, or would like to become a customer of SCTC, please visit our business office at 475 North Second Avenue, Stayton, Oregon or contact us at 503-769-2121.



Run dates:

February 14, 2007  
May 23, 2007  
August 8, 2007  
November 21, 2007

## Report #4 – Low-income Services – All ETCs

### 4.1. Number of Lifeline Customers – All ETCs

The total number of customers receiving Lifeline discounts during the month of December 2007 in the designated service area: 260.

### 4.2. Advertising of Low-Income Program Service Offerings – All ETCs

**Stayton Cooperative Telephone Company is listed on the USAC website under the “Low Income” support section as a local provider of Lifeline / LinkUp services under the following link:**

<http://www.usac.org/li/low-income/lifelinesupport/browser/Default.aspx>


**No one needs to be without basic telephone service.**



*Assistance programs available to eligible low income consumers:*

- Lifeline ● Link Up
- Toll Limitation Service

*Call toll free:*  
Oregon Public Utility Commission  
**1-800-848-4442**

This information provided by 

**This advertisement was published in “Our Town” monthly periodical, circulation of 12,750, in February 2007. This periodical is mailed to all addresses in Stayton, Sublimity, Aumsville, Scio, Lyons and Mehama.**

**No one needs to be without basic telephone service.**



*Assistance programs available to eligible low income consumers:*

- Lifeline ● Link Up
- Toll Limitation Service

*Call toll free:*  
Oregon Public Utility Commission  
**1-800-848-4442**

This information provided by 

**This advertisement was published in “The Stayton Mail” newspaper on February 14, 2007, May 23, 2007, August 8, 2007 and November 14, 2007. Distribution area is in and around the communities of Stayton, Sublimity, Scio, Aumsville, Turner, Lyons MillCity, Gates, Detroit and Idanha.**

## 4.2. Advertising of Low-Income Program Service Offerings (cont.)

The Article "No one needs to go without basic telephone service" appeared in our August 2007 newsletter.



### Hunger doesn't take the Summer off

Please join with SCTC/PTC and other local organizations to re-stock the shelves at the Stayton Community Food Bank. During the month of August you can bring non-perishable foods to several collection sites including:



- SCTC Business Office – 475 N. 2<sup>nd</sup> Avenue
- Stayton Police Department – 386 N. 3<sup>rd</sup> Avenue
- Ugo's Pizza – 190 E. Ida Street
- Washington Mutual Bank – 1089 N. 1<sup>st</sup> Avenue
- Stayton Health and Fitness – 370 N. 2<sup>nd</sup> Avenue
- Give your donation to any SCTC employee in an SCTC-branded vehicle.



The Cub Scouts will also be helping by collecting food door-to-door Saturday, August 18th from 10 AM to Noon.

### No one needs to go without basic telephone service

Every person in America should have access to quality, affordable telecommunications service. Stayton Cooperative Telephone Company supports this concept through a federally supported program called Lifeline and Link-up telephone assistance programs.

Basic service from SCTC includes:

- Single party service with unlimited local calling
- Touch-tone service
- Voice grade access to the public switched network
- Access to emergency services including Enhanced 911
- Access to operator services, inter-exchange carriers, and directory assistance

SCTC is proud to offer basic

service to all customers in our serving territory. Our rate for residential basic service is \$11.60 per month and our rate for business basic service is \$14.02 per month. Low-income individuals may be eligible for Lifeline and Link-up telephone assistance programs that provide discounts from these basic rates. Another service available to Lifeline customers is toll blocking which lets customers block outgoing long distance calls free of charge. If you have questions, or would like to become a customer of SCTC, please visit our business office at 475 North Second Avenue, Stayton, Oregon or contact us at 503-769-2121.

If you know of anyone in our

service area who does not have or cannot afford telephone service, please contact us. Eligibility requirements may be obtained at our business office or at local social service organizations.



### Customer Appreciation Day

Don't forget to come have lunch with us on Friday, September 7, 2007, between 11:00 AM and 2 PM. Food - Music - Door Prizes - Hula Dancers

SALEM-KEIZI  
VOLCANEO

**WIN  
TICKETS!**

Your name is entered into a drawing for Salem-Kelzer Volcanoes baseball tickets when you sign up for our Automatic Payment Plan or EZ Billing Online.

*Ask Customer Service how to enroll!*



## 4.2. Advertising of Low-Income Program Service Offerings (cont.)

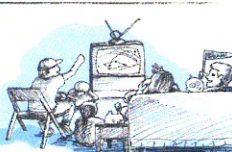
The brochure pictured below, "Yes, You Can Afford Telephone Service" was delivered to the local food bank and the "Friends of the Family" resource center. The brochure was available year round.

Residents of Indian reservations or tribal lands qualify if they participate in any of the programs listed above, have a household income that is at or below 155% of the federal poverty guidelines, or participate in one of these programs:

- Bureau of Indian Affairs (BIA) general assistance
- Head Start (income eligible)
- Tribal TANF

**How do I apply to receive Lifeline, Link Up and TLS support discounts?**

Contact your local telephone company. Consumers must apply for Lifeline, Link Up and TLS discounts through their local telephone company. The Universal Service Administrative Company's (USAC) web site contains state specific Lifeline contact information for many companies at [www.lifelinesupport.org](http://www.lifelinesupport.org). You also may call USAC toll free at 1-888-641-8722 with any questions about Lifeline, Link Up and TLS discounts.



**Yes,  
You Can Afford  
Telephone Service**

Every person in America should have access to quality, affordable telecommunications service. This principle of "Universal Service" has been the goal of the telecommunications industry for decades. In 1934, the federal government codified the goal and reaffirmed it in 1996 by establishing policies for the "preservation and advancement of Universal Service."

To achieve the Universal Service goal, carriers have access to a fund that is generated by contributions from the telecommunications providers in the United States. Telecommunications companies draw from the fund to provide four programs that support telecommunications services nationwide. Link-Up America (Link-Up) and the Lifeline Assistance Program (Lifeline) are part of the Fund's Low-Income Program and are described in detail below. Toll Limitation Service is another program available to low income subscribers to help them control what they spend on telephone service.

Lifeline, Link Up and Toll Limitation Service support provide discounts to eligible low-income consumers to help them establish and maintain telephone service.

**What type of discount is available?**

Lifeline assistance lowers the cost of basic monthly local telephone service. Eligible consumers can receive up to \$10 per month in discounts. Additional state support also may be available.

Eligible residents of Indian reservations or tribal lands can receive up to an additional \$25 in Lifeline support, but must pay at least \$1 for basic monthly service.

Link Up reduces the cost of initiating new telephone service. Eligible consumers can receive a 50% discount off of the one time costs associated with initiating telephone service, up to a maximum of \$36. Eligible consumers also qualify for a deferred payment schedule for remaining costs of up to \$200.

Eligible low-income consumers living on tribal lands are eligible for an additional discount of up to \$70 to cover 100% of the charges between \$60 and \$130.

**Toll Limitation Service (TLS)** support allows eligible consumers who wish to avoid incurring large long distance fees to choose toll blocking or toll control at no cost.

**How do I know whether I am eligible?**

Eligibility for Lifeline, Link Up and TLS support varies by state. Individuals who reside in states that have their own discount programs qualify for federal Lifeline, Link Up and TLS support if they meet the eligibility criteria established by their state. In states that do not provide state support, an individual is eligible if he or she participates in one of the following programs:

- Low-Income Home Energy Assistance Program (LIHEAP)
- Federal Public Housing Assistance or Section 8
- Medicaid
- Food Stamps
- Supplemental Security Income (SSI)
- Temporary Assistance for Needy Families (TANF)
- National School Lunch free lunch program

In addition, a consumer may be eligible if his or her household income is at or below 155% of the federal poverty guidelines:

Persons in Family Unit	48 Contiguous States and D.C.	Alaska	Hawaii
1	\$12,920	\$16,133	\$14,864
	17,321		

For each additional person, add	4,401	5,508	5,061
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This brochure was produced by the Foundation for Rural Service, the philanthropic arm of the National Telecommunications Cooperative Association. Its mission is to promote, educate and advocate rural telecommunications in order to sustain and enhance the quality of life within communities throughout rural America. For additional information on the Foundation, visit [www.frs.org](http://www.frs.org). This advocacy campaign also is supported by the Rural Telephone Finance Cooperative, based in Herndon, VA.

The following script ran on our January, November and December 2007 messages on hold. This message played to callers on hold throughout each month.

- "Every person in America should have access to quality, affordable telecommunications service.
- SCTC supports this concept through federally supported plans called Lifeline and the Link-up telephone assistance program.
- If you know of anyone in our telephone service area who does not have or cannot afford telephone service, ask a Customer Service Representative for more information.
- Eligibility requirements must be met to receive assistance from these programs."



**4.2. Advertising of Low-Income Program Service Offerings (cont.)**

**A lifeline poster is displayed in each Customer Service Representative's cubicle and in the foyer of the Administrative Office building. The poster was also displayed at the cashier's desk during the month of September. The poster is attached below:**

**No one needs to be without  
basic telephone service.**



*Assistance programs available  
to eligible low income consumers:*

- **Lifeline** ● **Link Up**
- **Toll Limitation Service**

Ask Customer Service for more information  
or call the Oregon Public Utility Commission

**503-373-7171**

or call toll free: **1-800-848-4442**

*This information provided by* **SCTC**  
**PTC**

**4.2. Advertising of Low-Income Program Service Offerings (cont.)**

**The slide pictured below was displayed on the screen of the local movie theater in Stayton. The slide ran from April to August of 2007.**

**No one needs to be without basic telephone service.**



*Assistance programs available to eligible low income consumers.*

- Lifeline
- Link Up
- Toll Limitation Service

Ask a telephone company Customer Service Representative for more information or call the Oregon Public Utility Commission

*This information provided by:*



**503-373-7171**  
or call toll free:  
**1-800-848-4442**

## **Report #5 – Outage Report – All ETCs**

Choose either A. or B. below, as applicable:

A.  Carrier was required to report service outages (as defined in Oregon PUC Rules at Sections 860-034-0390(9) for small telecom utilities, 860-023-0055(9) for large telecom utilities, and 860-032-0012(9) for competitive telecom providers) to the Oregon PUC during year 2007. No additional submission is required for recertification purposes.

B.  Carrier was *not* required to report service outages (as defined in Oregon PUC Rules at Sections 860-034-0390(9) for small telecom utilities, 860-023-0055(9) for large telecom utilities, and 860-032-0012(9) for competitive telecom providers) to the Oregon PUC during year 2007. Select #1 (wireline carriers) or #2 (wireless carriers) below.

1.  The number of service outages, as defined in Oregon PUC rules, that occurred during calendar year 2007 was \_\_\_\_\_.

If the number was greater than zero, attach a report that lists for each such outage the following: the date and time of onset, a brief description of the outage and its resolution, the particular services affected, the geographic areas affected, steps taken to prevent a similar future occurrence, and the number of customers affected.

2.  The number of service outages, as defined in FCC rules at 47 CFR Section 54.209(a)(2), that occurred during calendar year 2007 was \_\_\_\_\_.

If the number was greater than zero, attach a report that lists for each such outage the following: the date and time of onset, a brief description of the outage and its resolution, the particular services affected, the geographic areas affected, steps taken to prevent a similar future occurrence, and the number of customers affected.

**Report #6 – Trouble Report – All ETCs**

Choose either A. or B. below, as appropriate:

A. \_\_\_\_ Trouble reports were filed with the Oregon PUC for calendar year 2007 per Oregon PUC service quality rules. No additional submission is required for recertification purposes.

B. x Trouble reports were **not** filed with the Oregon PUC during calendar year 2007. In this case, choose **one** of the following alternatives for reporting:

1. \_\_\_\_ The average monthly number of customer trouble reports received per 100 wireless handsets for supported services during calendar year 2007, for each company switch.

<u>Trouble Type</u>	<u>Switch A (location)</u>	<u>Switch B (location)</u>
No service	_____	_____
Network busy	_____	_____
Interruption of service	_____	_____
Poor reception	_____	_____

2. x The average monthly number of customer trouble reports, as defined in Section 860-034-0390 (5) of the Oregon PUC rules, per 100 access lines, received during calendar year 2007: .7385 per month, per 100 working access lines.

# Report #9 – Certifications - All ETCs

## 9.1. IAS or ICLS Certification Copy – All ETCs Receiving IAS and/or ICLS



475 North Second Ave. P.O. Box 477 Stayton, Oregon 97383 503-759-2121

### Interstate Common Line Support (ICLS) 2008 - 2009

# ICLS

Date: June 24, 2008

To: Marlene H. Dorton  
Office of Secretary  
Federal Communications Commission  
445 - 12th Street, SW  
Washington, DC 20554

Karen Maycher  
Vice President - High Cost and Low Income Division  
Universal Service Administrative Company  
2000 L Street, NW, Suite 200  
Washington, DC 20038

Re: CC Docket No. 08-45  
**Interstate Common Line Support - ICLS**  
Annual Certification Filing

This is to certify that Stayton Cooperative Telephone Company  
will use its INTERSTATE COMMON LINE SUPPORT - ICLS only for the provision, maintenance  
and upgrading of facilities and services for which the support is intended.

I am authorized to make this certification on behalf of the company named above. This certification is for the  
study area(s) listed below. (Please enter your Company Name, State and Study Area Code.)

ICLS		
Your Company Name	State	Your Study Area Code
Stayton Cooperative Telephone Company	Oregon	532199

(If necessary, attach a separate list of additional study areas and check this box)

Signed: *Don Lawrence*  
[Signature of Authorized Representative]

Date: 6/24/08

Don Lawrence  
[Printed Name of Authorized Representative]

President / CEO  
[Title of Authorized Representative]

Carrier's Name: Stayton Cooperative Telephone Company  
Carrier's Address: PO Box 477 Stayton, OR 97383  
Carrier's Telephone Number: 503 759 2121

Date Received  
(For official use only)

Basic Telephone    Wireless    Internet    Long Distance    USAC

**9.2. Certification of Use of Universal Service Funds – All ETCs receiving HCL and/or LSS (Rural ILECs and CETCs Designated in Rural ILEC Areas)**

**AFFIDAVIT CERTIFYING USE OF UNIVERSAL SERVICE FUNDS**

I, Don Lawrence, being of lawful age and duly sworn, on my oath, state that I am the President of Stayton Cooperative Telephone Company ("Company") and that I am authorized to execute this Affidavit on behalf of the Company, and the facts set forth in this Affidavit are true to the best of my knowledge, information and belief.

Pursuant to the rules of the Federal Communications Commission, 47 C.F.R. § 54.314, there must be annual certification that funds received under the federal Universal Service Fund programs will be used only for the provision, maintenance and upgrading of facilities and services for which the support is intended. The Company hereby certifies to the Public Utility Commission of Oregon that pursuant to 47 C.F.R. § 54.7, and for purposes of the certification required under 47 C.F.R. § 54.314, the company will use all federal high-cost support provided to it only for the provision, maintenance and upgrading of facilities and services for which the support is intended, consistent with the principles of universal service set forth in 47 U.S.C. 254. This includes, but is not limited to, trying to meet the goal of the provision of services that are properly supported by the high-cost funds at rates that are reasonably comparable to rates charged for similar services in urban areas.

DATED this 20<sup>th</sup> day of June, 2008.

Stayton Cooperative Telephone Company (Company)

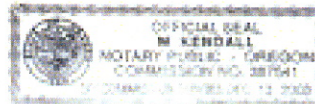
By Don Lawrence  
Don Lawrence (Name)

Its President (Title)

SUBSCRIBED AND SWORN to before me this 20<sup>th</sup> day of June, 2008.

M. Kendall  
Notary public in and for the State of Oregon

My Commission Expires 12-13-08



**9.3. Certification of Emergency Functionality and Compliance with Service Quality and Consumer Protection Measures – All ETCs**

**AFFIDAVIT CERTIFYING EMERGENCY FUNCTIONALITY AND COMPLIANCE WITH SERVICE QUALITY AND CONSUMER PROTECTION MEASURES**

I, Don Lawrence, being of lawful age and duly sworn, on my oath, state that I am the President of Stayton Cooperative Telephone Company ("Company") and that I am authorized to execute this Affidavit on behalf of the Company, and the facts set forth in this Affidavit are true to the best of my knowledge, information and belief.

The Company hereby certifies to the Public Utility Commission of Oregon, pursuant to the requirements of Commission Order No. 06-292, that it:

- 1) is able to remain functional in emergencies, and,
- 2) complies with service quality and consumer protection measures in (check one)
  - applicable Oregon Commission rules, or
  - the CTA Consumer Code for Wireless Carriers, or
  - other (describe and explain conformance with requirements of Order No. 06-292): As a general rule Stayton Cooperative Telephone Company complies with Oregon Public Utility Commission rules for small telephone companies.

DATED this 20<sup>th</sup> day of June, 2008.

Stayton Cooperative Telephone Company (Company)

By Don Lawrence  
Don Lawrence (Name)

Its President (Title)

SUBSCRIBED AND SWORN to before me this 20<sup>th</sup> day of June, 2008.

M Kendall  
Notary public in and for the State of Oregon

My Commission Expires 12-13-08

