

**BEFORE THE PUBLIC UTILITY COMMISSION  
OF OREGON**

RO 14

In the Matter of

Non Investor-Owned Utility Wildfire  
Mitigation Plans.

MEMORANDUM

DISPOSITION: TEMPORARY PROCEDURE FOR CONFIDENTIAL INFORMATION

We have a temporary procedure for Confidential Information to be filed, received, and distributed electronically, consistent with the Agency's COVID-19 response, as reflected in Order No. 20-088. We developed this temporary procedure shortly after the pandemic began and found a way for you file the confidential information electronically.

Please follow these steps to file confidential (protected) information, as opposed to the standard language utilized for the general protective order in place in this docket:

1. Compress, encrypt, and password protect your file in a ZIP format. (We use 7-zip here.) Here's some weblinks for info: <https://www.eduhk.hk/ocio/content/faq-how-password-protect-my-documents-7-zip> and <https://7ziphelp.com/password-protect-on-7zip>.
2. Include the ZIP file in your filing submitted to the Filing Center. (puc.filingcenter@puc.oregon.gov)
3. In a separate email to the Filing Center, include the instructions for opening the file, along with the password necessary to access the file. Even if you reuse your password, please send the email with the password every time you send zipped files to the Filing Center.
4. Send both emails to the Filing Center with a copy, if applicable, to parties on the service list entitled to receive the information by having signed the appropriate protective order. If there are no parties to the docket, then the ZIP file need only be provided to the Filing Center. Those who have signed protective orders are designated on the service list with a (C) for Confidential next to the party's name. Include a certificate of service with your filing showing who was served. The certificate of service must include the means of physical service, date of physical service, a list of the party representatives and addresses served, and a certifying signature.

5. The Filing Center may answer any questions you might have about this procedure.
6. Please do NOT upload .zip files to HUDDLE for discovery purposes. Upload the files to the appropriate folder as you have done in the past. HUDDLE does not have an unzip feature. Please only use .zip files when making a filing with the Filing Center and serving the parties.

Other than the method of delivery, all other provisions of the Protective Orders remain in effect. If you have any questions, please contact the Filing Center at [puc.filingcenter@state.or.us](mailto:puc.filingcenter@state.or.us).

Dated this 16th day of June, 2022, at Salem, Oregon.



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Nolan Moser  
Chief Administrative Law Judge