



Instructions: All applications submitted to the Commission **must be filed electronically with the Commission's Filing Center. Documents may be electronically filed by sending the filing as an attachment to an electronic mail message addressed to the Commission's Filing Center at [puc.filingcenter@state.or.us](mailto:puc.filingcenter@state.or.us).** An original document must be personally delivered or mailed on the date the electronic copy of the document is filed.

## OREGON PUBLIC UTILITY COMMISSION

### GUIDE FOR FILING A WATER UTILITY RATE CASE

A water utility subject to rate regulation by the Public Utility Commission (PUC) must file tariffs to change or establish its rates. A brief (pages 1-2 of the application) summarizing the filing, written testimony, and supporting exhibits must accompany a tariff filing. Information supporting the proposed rate should be submitted at the time of filing. A filing must include information regarding:

- 1) Utility history and background
- 2) Characteristics and condition of the physical plant
- 3) Rate structures: current and proposed
- 4) New or revised tariff sheets
- 5) Financial records
- 6) Quality of service

Following is a rate case application and tariff sheets. Generally, returning the completed application and attached tariffs constitutes a complete rate case application acceptable for docketing. **Please answer each question.** In instances where the question is not relevant to your situation, please indicate that it is not applicable (n/a). Feel free to include other questions/answers or information that you believe may be relevant for staff's evaluation of your proposed filing.

The tariffs included as **Exhibit A** to the application include references and applications of PUC's water regulation rules adopted by the Commission. **Please read the Rules and Regulations section.** There are several **blanks you will need to fill in** based upon your utility's particular way of doing business.

The plant information included as **Exhibit B** at the end of the application must be filled out.

Please note that the **effective date of the tariffs**, located at the bottom of each tariff sheet, **MUST be dated at least 30 days after the date PUC receives the filing.**

You are required to **notify customers within 15 days** of filing new or revised tariff schedules with the Commission that constitute a general rate revision. **Send a copy of the final notice to the Commission.** (See the notification information)

The instructions on this page, the glossary (next 2 pages), and the notification instructions are for your information. Please do not return them with your completed application.

## GLOSSARY

**ALJ** – Administrative Law Judge (attorney) who is assigned to preside over a water utility case. The ALJ conducts hearings and public meetings, gathers facts in an impartial way, makes a record of evidence, and recommends a decision to the Commission.

**ACCUMULATED DEPRECIATION** – The accumulation of expense associated with the gradual consumption of utility assets used in the process of providing service. See DEPRECIATION.

**AFFILIATED COMPANY** – Either a utility's wholly owned subsidiary or a related entity whose voting stock is controlled by another entity or maintains a degree of control over the regulated utility.

**CAPITAL** – Investment of utility assets used in the provision of water service.

**CAPITAL STRUCTURE** – The portions or percentages of debt and equity capital that make up total capital.

**CLASSES OF CUSTOMERS** – Categories of customers generally including residential, commercial, and irrigation.

**COST OF CAPITAL** – A weighted average of the cost of debt and the cost of equity, where the weights are the percentages of debt and equity in the company's CAPITAL STRUCTURE. Also known as the RATE OF RETURN or RETURN ON CAPITAL.

**DEPRECIATION** – The gradual consumption of the utility asset used in the provision of water service. Wear and tear, decay, obsolescence, or inadequacy can bring about the consumption.

**INTERVENOR** – A person who applies for and receives intervenor status (full party) in water case.

**MATERIALS AND SUPPLIES INVENTORY** – Assets kept on hand for future service needs, but which are not currently used.

**ORGANIZATION STRUCTURE** – The manner in which the company is formed. Some organizational structures include nonprofit, corporation, partnership, proprietorship, homeowner's association, and cooperative.

**PLANT IN SERVICE** – Original cost of utility assets (without consideration of depreciation).

**RATE BASE** – Cost of utility plant in service adjusted to recognize materials and supplies inventory, working cash, contributions in aid of construction, and accumulated depreciation.

**RATE DESIGN** – The process of distributing revenue requirement among various classes of customers.

**RATE SCHEDULE** – A schedule reflecting the rates or fees charged by the utility for each type of service.

**RATE STRUCTURE** – Rates charged to different CLASSES OF CUSTOMERS.

**RETURN ON EQUITY** – Return component that recognizes the risk associated with plant funded by equity capital.

**REVENUE REQUIREMENT** – Revenues determined to be necessary to allow the company to recover reasonable expenses and the opportunity to earn a reasonable rate of return on its prudent rate base.

**REVENUE REQUIREMENT FORMULA**  $R = E + (v - d) r$

*R* – Total revenue required

*E* – Operating expenses

*v* – Original cost of utility assets (value of rate base)

*d* – Accumulated depreciation of utility assets (plant depreciation)

*r* – Rate of return

**SERVICE LIFE** – The average length of time that an asset is expected to be used and useful.

**TARIFF** – A published collection of rate schedules and rules for use of service.

**TEST PERIOD or TEST YEAR** – Generally, the last 12-month period for which complete financial data is available.

**WATER RIGHT** – A water right is legal authority to use Oregon's public water. In 1909, the Legislature declared all surface water to be owned by the public, and, again, in 1954 the Legislature declared all ground water to be owned by the public. Prospective users of the public's water must acquire a water right before water can be diverted and put to beneficial use. Water rights are issued and administered by the Oregon Water Resources Agency (503-378-8455).

**WELL PUMP HP** – The horsepower rating for a well pump. Often the range is from one to seven HP (horsepower).

**WORKING CASH** – One-twelfth of operating expenses representing a 30-day working cash requirement. (Not including depreciation or taxes)

## CUSTOMER NOTICE OF PUC FILING

Oregon Administrative Rule 860-036-0620(2) requires a water utility to **notify customers within 15 days** of filing new or revised tariff schedules with the Commission that constitute a general rate revision. The water utility will also **PROVIDE A COPY OF THE CUSTOMER NOTICE TO THE COMMISSION.**

Notification may be made by one of the following methods:

1. Insertion of a display **announcement**, not less than a three column standard advertising unit (SAU) by 10 inch advertisement, at least once **in a newspaper** of general circulation in the communities served by the water utility; or
2. An **announcement inserted in the water utility's regular billing** to its customers; or
3. An **announcement mailed to each customer**. The announcement should include the following:
  - (a) The approximate annualized amount of the **proposed total change in revenue**, expressed in **dollar terms**; and the approximate amount of the **proposed change for an average residential customer's monthly bill**, expressed in dollar terms;
  - (b) A brief statement of the reasons why the change is sought;
  - (c) Notification that copies of the water utility's application, testimony, and exhibits are available at the utility's main office;
  - (d) The mailing address and telephone number customers may use to contact to receive additional information about the filing;
  - (e) The water utility's office mailing address and office telephone number;
  - (f) The Commission's toll-free telephone number (1-800-522-2404) and mailing address (Public Utility Commission of Oregon, Administrative Hearings Division, PO Box 1088, Salem, Oregon 97302) where customers may request to receive notice of the time and place of any hearing on the matter;
  - (g) The Commission's location: 3930 Fairview Industrial Drive SE, Salem, Oregon;
  - (h) A statement that the purpose of the announcement is to provide customers with general information regarding the water utility's proposed tariffs and the effect the tariff filing may have on the customers; and
  - (i) A statement that the calculations and statements contained in the water utility's announcement and filing are not binding on the Commission.

(See SAMPLE Notice of Tariff Filing on Next Page)

## CUSTOMER NOTICE

### ANNOUNCEMENT OF PROPOSED CHANGES TO WATER SERVICE RATE TARIFFS FILED WITH THE PUC

DATE: October 4, 2016

Anglers Cove Shady Cove Heights Water Company submitted a general rate filing to the Commission on October 2, 2016. We are seeking to increase our annual revenues by \$2,340 above the \$24,623 we collected in 2015. The purpose of this announcement is to provide you with general information regarding the proposed rates and the effect the filing may have on you.

We anticipate the increase will change average monthly water service rates as follows:

Line Size	Current Ave Monthly Bill	Proposed Ave Monthly Bill
<b>Residential</b>		
5/8" & 3/4"	\$52.70	\$57.70
	\$	\$
	\$	\$
<b>Commercial</b>		
5/8" & 3/4"	\$	\$
	\$	\$
"	\$	\$
	\$	\$
<b>Irrigation</b>		
5/8" & 3/4"	\$	\$
	\$	\$
	\$	\$
	\$	\$
	\$	\$
<b>Fire Protection</b>	\$	\$

1. Anglers Cove Shady Cove Heights Water Company is seeking the above changes increase in rates because:
  - PACIFIC POWER INCREASE
  - Monthly water billing now being contacted to B & R Tax Service
  - Contact increase to Plant Operation
  - Declining revenues from 2013

This decision was made during the Annual held January 13, 2016 due to the above stated issues.

2. Copies of the utility's application, testimony, and exhibits are available at:  
1080 Anglers Place, Shady Cove, Oregon 97539 (Ed Kessler's Home)  
COPIES ALSO BE ON THE PUC WEB AFTER FILING

3. Edward P. Kessler can provide additional information about the rate filing.  
If you are interested please contact:

Ed Mayer, Vice Pres.1100 Angler Place 541-301-5274

Richard Patterson 1096 Anglers Place 541-878-2994

4. To request to receive notices of the time and place of hearings on the matter, contact the PUC at 1-800-522-2404; TTY 711, or mail request to:

PUBLIC UTILITY COMMISSION OF OREGON  
ADMINISTRATIVE HEARINGS DIVISION  
PO BOX 1088  
SALEM OR 97308-1088

5. The calculations and statements contained in the water utility's announcement and filing are not binding on the Commission.

cc: PUC Administrative Hearings Division, PO Box 1088, Salem OR 97308-1088

**PLEASE RETURN THIS AS PAGE 1 OF THE COMPLETED APPLICATION**

**PLEASE FILL IN ALL BLANKS**

**TO: PUBLIC UTILITY COMMISSION OF OREGON  
PO BOX 1088  
SALEM OR 97308-1088**

FROM:

ANGLERS COVE SHADY COVE HEIGHTS WATER  
COMPANY

PO BOX 412

(Address)

SHADY COVE, OREGON 97539

(City, State, Zip)

**BEFORE THE PUBLIC UTILITY COMMISSION OF OREGON**

)

In the Matter of Tariffs for Water Service

in the State of Oregon filed by

)

BRIEF

Anglers Cove Shady Cove Heights Water Company

)

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Anglers Cove Shady Cove Heights Water Company

In accordance with Oregon Revised Statutes 757.205 and 757.220, herewith files tariff sheets designated as PUC Oregon No. 1, Original Tariff Sheets No. 1 through 1 to become effective for service rendered on and after December 31, 2016 (at least 30 days after PUC receives the filing). The purpose of this filing is to:

- 1) Establish rates resulting in total annual **revenues of \$27,000.00**. This is an  increase or  decrease to the utility's total annual **revenues from \$24,660 to \$27,000**, resulting in a net **increase of \$2,340 or 9.5 percent**. After deducting for operating expenses, the projected revenues will produce a **.50 percent return on a rate base of \$27,000**.

The attached testimony summarizes the utility's financial operations, the effects of current rates on the individual classes of customers, and the effects of the proposed rates on the individual classes of customers for the **12-month test period ending December 31, 2015**.

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(signature of utility owner or officer)

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(date)

Edward P. Kessler

(printed name of owner or officer)

President / Treasurer

(title or position)

Anglers Cove Shady Cove Heights Water  
Company

(legal name of utility)

# WATER UTILITY TESTIMONY

**1. Q. PROVIDE THE FOLLOWING INFORMATION REGARDING THE WATER UTILITY:**

A.

Legal Name	Anglers Cove Shady Cove Heights Water Company		
Business Address	PO Box 412		
City, State, Zip	Shady Cove, Oregon 97539		
Telephone Number	541-878-2498	Emergency Number	541-944-7593
Fax Number	541-878-2498	Email Address	eckessler@embarqmail.com

**2. Q. PROVIDE THE FOLLOWING INFORMATION IF DIFFERENT FROM QUESTION #1.**

A.

Name	Edward P. Kessler		
Title	President / Treasurer		
Address	PO Box 412		
City, State, Zip	Shady Cove, Oregon 97539		
Telephone Number	Same	Emergency Number	Same
Fax Number	Same	Email Address	Same

**3. Q. PROVIDE THE FOLLOWING INFORMATION REGARDING THE SYSTEM OPERATOR.**

A.

Operator Name	Dan Perkins		
Address	115 Marjane Road		
City, State, Zip	Shady Cove, Oregon 97539		
Telephone #	541-941-3951	E-Mail Address	purewateroperations@yahoo.com
Certified Operator	Certification Level 4	Registration Number 2339	

**4. Q. PROVIDE THE FOLLOWING INFORMATION REGARDING THE WATER UTILITY ACCOUNTANT OR BOOKKEEPER.**

A. The utility's  accountant or  bookkeeper is:

Name	Edward P. Kessler / Volunteer
Address	"Same As Above"
City, State, Zip	
Telephone Number	
E-Mail Address	



**5. Q. PROVIDE THE NAME, ADDRESS, AND TELEPHONE NUMBERS OF ALL THE UTILITY OWNERS.**

A. The utility owners are:

Name	"see attached Customer Contact list"		
Address			
City, State, Zip			
Telephone Number			

Name			
Address			
City, State, Zip			
Telephone Number			

Name			
Address			
City, State, Zip			
Telephone Number			

*Attach additional page[s] if necessary)*

**6. Q. PLEASE LIST ALL UTILITY OFFICERS AND PROVIDE THE FOLLOWING INFORMATION.**

A. The utility officers are: (Attach additional page[s] if necessary)

Name	Edward P. Kessler		
Title	President / Treasurer		
Address	PO Box 1577		
City, State, Zip	Shady Cove, Oregon 97539		
# of Hours Worked		Annual Salary	\$ 0.00 Volunteer
Phone Number	541-944-7593		
E-Mail Address	eckessler@embarqmail.com		

Name	Ed Mayer		
Title	Vice President		
Address	PO Box 160		
City, State, Zip	Shady Cove, Oregon 97539		
Hours Worked		Annual Salary	\$ 0.00 Volunteer
Phone Number	541-301-5274		
E-Mail Address	edwincmayer@gmail.com		

Name	Ed Farkas		
Title	Secretary		
Address	124 Osprey Vista		
City, State, Zip	Shady Cove, Oregon 97539		
Hours Worked		Annual Salary	\$ 0.00 Volunteer
Phone Number	541-878-3686		
E-Mail Address	ecfbogey@yahoo.com		

Name	Richard Patterson		
Title	Board Member		
Address	PO Box 1238		
City, State, Zip	Shady Cove, Oregon 97539		
Hours Worked		Annual Salary	\$ 0.00 Volunteer
Phone Number	541-878-2994		
E-Mail Address	grandpa19356@yahoo.com		

**7. Q. WHAT IS YOUR AFFILIATION WITH THE WATER UTILITY? DESCRIBE YOUR CURRENT WATER UTILITY RESPONSIBILITIES.**

A. My affiliation with the water utility and current responsibilities are: As a board member, I help oversee the plant operations and the financial position of the water company. We also provide guidance for repair and maintenance of the water system.

**8. Q. ARE YOU ENGAGED IN OTHER BUSINESS IN ADDITION TO THE WATER UTILITY?**

A.  No, I am not engaged in other business.

Yes, I am engaged in other business, they are 10 Rental Properties and Part owner of Massey Interior Construction in Central Point, Oregon.

**9. Q. DID YOU PREPARE THE EXHIBITS IN THIS TESTIMONY OR WERE THEY PREPARED UNDER YOUR SUPERVISION?**

Yes, the exhibits in this testimony were prepared by me or under my supervision.

No, I did not prepare the exhibits in this testimony. The exhibits were prepared by:

Name	
Address	
City, State, Zip	
Telephone Number	
E-Mail Address	

## SUMMARY OF THE UTILITY'S PROPOSED RATE REQUEST

**10. Q. WHAT CHANGE IN ANNUAL REVENUES IS THE UTILITY SEEKING?**

A. The utility's most recent calendar year revenues are \$24,623. The utility seeks a rate:

increase of \$2340 or 9.5% in current annual revenues, resulting in total annual revenues of \$26,963.

decrease of \$ \_\_\_\_\_ or \_\_\_\_\_% in current annual revenues, resulting in total annual revenues of \$ \_\_\_\_\_.

**11. Q. SUMMARIZE WHY THE UTILITY IS SEEKING THE PROPOSED CHANGE IN RATES.**

A. The utility is seeking this change in rates because of basic fixed cost increases. Power, Plant Operation Manager and account billing cost.

**12. Q. WHAT HISTORICAL 12-MONTH PERIOD IS THE UTILITY SELECTING AS ITS TEST YEAR FOR THIS RATE PROCEEDING?**

A. The test period the utility selected is January 1, 2015 to December 31, 2015.

**13. Q. WHAT IS THE UTILITY'S AMOUNT OF RATE BASE?** (Rate base is Utility Plant minus accumulated depreciation and other contra plant accounts, plus working cash and materials inventory)

A. The utility rate base is \$30.00.

**14. Q. WHAT IS THE RATE OF RETURN THE UTILITY IS PROPOSING IN THIS RATE PROCEEDING AND WHY?**

A. The utility is seeking a .50 % rate of return on a rate base because of being a non-profit company and wanting to continue to maintenance of the system.

## GENERAL UTILITY INFORMATION

**15. Q. IN WHAT YEAR WAS THE UTILITY ORGANIZED AND HOW WAS IT FORMED?**

A. The water utility was legally organized on 2002, under the laws of the State of Oregon as a:

Proprietorship  Partnership  Corporation  LLC  Other: NON-PROFIT

**16. Q. WHAT YEAR WAS THE WATER SYSTEM ORIGINALLY CONSTRUCTED AND WHEN (MONTH/YEAR) DID IT BEGIN PROVIDING WATER SERVICE.**

A. The system was originally constructed in May 2002, began providing service on Sept 2002.

**17. Q. HOW AND WHEN WAS THE UTILITY ACQUIRED BY ITS CURRENT OWNER?**

A. The utility was:  Purchased  Constructed  Inherited  Other on 5/2005 (mo/yr).

**18. Q. DO ORAL OR WRITTEN CONTRACTS EXIST BETWEEN THE UTILITY AND PERSONS AFFILIATED WITH THE COMPANY? IF YES, PLEASE PROVIDE COPIES OF EACH CONTRACT.**

A. X No, oral or written contracts **exist** between the utility and its owners and affiliated interests.

- Yes, PUC approved contracts exist** between the utility and its owners and affiliated interests.  
Approval found in PUC Order No. \_\_\_\_\_.
- Yes, oral or written contracts do exist, but have not been approved by PUC**

**19. Q. DOES THE UTILITY HAVE A PUC APPROVED SERVICE TERRITORY?**

- A.  **No**, the utility has not filed an application with PUC for an approved service territory.
- Yes**, the utility’s service territory is approved by the PUC, per Order No. 15-272.

**20. Q. IS THE UTILITY AN AFFILIATE OF A PARENT CORPORATION OR HOLDING COMPANY?**

- A.  **No**, the utility **is not a subsidiary** of a parent corporation or holding company.
- Yes**, the utility **is a subsidiary** of a parent corporation or holding company.
- Attached are the parent/holding company’s balance sheet/income statements for the last calendar year.

**21. Q. HOW MANY FULL OR PART-TIME EMPLOYEES DOES THE UTILITY CURRENTLY EMPLOY?**

- A. The utility currently employs 0 full-time and 0 part-time employees.

**22. Q. PROVIDE THE FOLLOWING INFORMATION FOR ALL EMPLOYEES. (IF A POSITION IS CURRENTLY VACANT BUT WILL BE FILLED WITHIN A YEAR, INCLUDE INFORMATION FOR THAT POSITION.)**

- A. Current employee detail is listed below: NA

<b>Employee Name</b>	<b>Position / Title</b>	<b>Monthly Responsibilities / Duties</b>	<b>Hours Per Month</b>	<b>Hourly Wage/ Monthly Salary</b>
				\$
				\$
				\$
				\$
				\$
				\$
				\$
TOTAL				\$

**23. Q. IS THE UTILITY PROPOSING TO ADD ANY FULL OR PART TIME EMPLOYEES WITHIN THE CONTEXT OF THIS RATE FILING OR DURING THE NEXT YEAR?**

- A.  **No**, the utility does not propose adding any full- or part-time employees.
- Yes**, the utility proposes to add \_\_\_\_\_ full-time and/or \_\_\_\_\_ part-time employees as described below:

Proposed Position	Responsibilities/Duties	Hours Per Month	Hourly Wage/ Monthly Salary
			\$
			\$
			\$

**24. Q. PLEASE IDENTIFY ANY INDEPENDENT CONTRACTORS THE UTILITY HIRES.**

A.  No, the utility does not contract for any services.

Yes, the utility contracts for the following services:

Provide Name of Independent Contractors	Description of Contract Services	Annual Charges
Engineering		\$
Accounting		\$
Legal		\$
Management		\$
Water Testing /Sampling	Neilson Research	\$1080
Labor		\$
Billing and Collection	B & R Tax Service	\$1500
Meter Reading	Dan Perkins	\$720
Other (specify) Plant Operations	Dan Perkins	\$12,000

**25. Q. PLEASE PROVIDE THE UTILITY'S CURRENT CAPITAL STRUCTURE.**

A. The utility's capital structure is:

Debt	Original Balance	Outstanding Balance	Loan Terms	Interest Rate (%)
NONE	\$	\$		
	\$	\$		
	\$	\$		
<b>TOTAL DEBT</b>	<b>\$ 0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
<b>TOTAL EQUITY</b>	<b>\$</b>	<b>\$</b>		
<i>SAMPLE</i>	<i>Original Bal.</i>	<i>Current Bal.</i>	<i>Terms</i>	<i>Interest Rate</i>
<i>John Doe Bank</i>	<i>\$15,000</i>	<i>\$7,000</i>	<i>10 years</i>	<i>8.75 %</i>
<i>Utility Equity</i>		<i>\$10,000</i>		<i>9.5 %</i>

## OPERATING REVENUES

**26. Q. IN COLUMN A BELOW, PROVIDE THE UTILITY'S HISTORICAL TEST YEAR ACTUAL REVENUE. IN COLUMN B PROVIDE THE UTILITY'S PROPOSED ADJUSTMENTS (INCREASE OR DECREASE) TO COLUMN A FOR THE COMING YEAR. IN COLUMN C PROVIDE THE TOTAL OF COLUMN A AND B.**

A. Test period revenues, proposed revenue adjustments, and proposed revenue results are below:

Acct #	OPERATING REVENUE	Test Year \$	Proposed Adjustments \$	Proposed Results (A + B = C) \$
460	Unmetered Water Sales			
461.1	Metered Residential Water Sales	\$24,623	\$2340	\$26,963
461.2	Metered Commercial/Industrial Water Sales	\$	\$	\$
461.4	Metered Sales to Public Authorities	\$	\$	\$
461.5	Metered Sales to Multiple Family Dwellings	\$	\$	\$
461.6	Metered Sales to Multiple Commercial Unit/Bldg	\$	\$	\$
461.7	Sales to Water Hauling Services	\$	\$	\$
462	Fire Protection Sales Revenue	\$	\$	\$
464	Special Contract Water Sales to Public Authorities	\$	\$	\$
465	Irrigation Water Sales	\$	\$	\$
466	Water Sales for Resale	\$	\$	\$
467	Golf Course Revenue	\$	\$	\$
468	Special Contract Revenue	\$	\$	\$
471	Other Misc. Revenues	\$84	\$166	\$250
<b>TOTAL REVENUE</b>		<b>\$24,707</b>	<b>\$2506</b>	<b>\$27,213</b>

**27. Q. PLEASE PROVIDE LINE ITEM REVENUES FOR OTHER THAN WATER SALES.**

A. The following is an itemized list of all revenues other than water sales:

DESCRIPTION OF REVENUE OTHER THAN WATER SALES	ANNUAL AMOUNT
Miscellaneous Fees (i.e. late fees, disconnections, field visits, etc.)	\$
Backflow Prevention Device Services (if offered)	\$
Rents from Water Property Acct 472	\$
Other (specify)	\$
Return check charges (3) and late fees	\$250
	\$
<b>TOTAL</b>	<b>\$ 250</b>

## OPERATING EXPENSES

**28. Q. IN COLUMN A: PROVIDE THE UTILITY'S ACTUAL ANNUAL EXPENSE FOR ITS CHOSEN TEST YEAR, USING THE APPROPRIATE ACCOUNT FOR EACH EXPENSE. IN COLUMN B: PROVIDE THE UTILITY'S PROPOSED ADJUSTMENTS (INCREASE OR DECREASE) FOR THE COMING YEAR.**

**IN COLUMN C: PROVIDE THE TOTAL OF COLUMN A PLUS COLUMN B.**

**Column C (Proposed Results) is the annual total for each expense the utility is requesting in this application.**

A. Test period expenses, proposed expense adjustments, and proposed expense results are shown below:

Acct #	OPERATING EXPENSES	Test Year \$	Proposed Adjustments \$	Proposed Results (A + B = C) \$
601	Salaries & Wages – Employees	\$	\$	\$
603	Salaries & Wages – Officers, Directors, Majority Stockholders	\$	\$	\$
604	Employee Pensions and Benefits	\$	\$	\$
610	Purchased Water	\$	\$	\$
611	Telephone/Communications	\$	\$	\$
615	Purchased Power	\$ 2924	\$ 100	\$ 3024
616	Fuel for Power Production	\$	\$	\$
617	Utility Services (garbage, gas)	\$	\$	\$
618	Chemicals/Treatment Expense	\$ 1226	\$	\$ 1226
619	Office Supplies	\$ 238	\$ -150	\$ 88
619.1	Postage	\$ 59	\$ -49	\$ 10
620	Materials/Supplies (O&M)	\$ 531	\$	\$ 531
621	Repairs to Water Plant	\$ 2231	\$ -731	\$ 1500
631	Contractual Services – Engineering	\$ 12000	\$ 900	\$ 12900
632	Contractual Services – Accounting	\$	\$	\$
633	Contractual Services – Legal	\$	\$	\$
634	Contractual Services – Mgmt Fees	\$	\$	\$
635	Contractual Services – Testing	\$ 1083	\$	\$ 1083
638	Contractual Services – Meter Reading	\$ 660	\$	\$ 660
637	Contractual Services – Billing/Collect	\$ 815	\$ 685	\$ 1500
641	Rental of Building/Real Property	\$	\$	\$
642	Rental of Equipment	\$	\$	\$
643	Small Tools	\$ 183	\$	\$ 183
648	Computer/Electronic Expense	\$	\$	\$
650	Transportation Expense	\$	\$	\$
656	Insurance – Vehicle	\$	\$	\$
657	Insurance – General Liability	\$ 2111	\$ 123	\$ 2234

<b>Acct #</b>	<b>OPERATING EXPENSES</b>	<b>Test Year \$</b>	<b>Proposed Adjustments \$</b>	<b>Proposed Results (A + B = C) \$</b>
658	Insurance – Workers’ Compensation	\$	\$	\$
659	Insurance – Other	\$	\$	\$
660	Public Relations/Advertising Expense	\$	\$	\$
666	Amortization of Rate Case Expense	\$	\$	\$
667	Gross Revenue Fee	\$ 67	\$ 83	\$ 150
671	Cross Connection Control Program	\$ 30	\$	\$ 30
670	Bad Debt Expense	\$	\$	\$
OE1	Contingency Account	\$ 2080	\$	\$ 2080
674	Consumer Confidence Report	\$	\$ 2	\$ 2
675	Miscellaneous Expenses (Itemize on Separate Schedule)	\$ 625	\$- 215	\$ 410
401	<b>TOTAL OPERATING EXPENSES</b>	\$ 26,863	\$ 748	\$27,611

<b>OTHER REVENUE DEDUCTIONS</b>				
<b>Acct #</b>	<b>CONTINUED</b>	<b>Test Year</b>	<b>Proposed Adjustments</b>	<b>Proposed Results (A + B = C)</b>
403	Depreciation Expense	\$ 2452	\$	\$ 2452
406	Amortization of Utility Plant Acquisition Adjustment	\$	\$	\$
407	Amortization Expense	\$	\$	\$
408.11	Property Tax	\$ 401	\$ 12	\$ 413
409.10	Federal Income Tax	\$	\$	\$
409.11	Oregon Income Tax	\$	\$	\$
409.13	Extraordinary Items Income Tax	\$	\$	\$
<b>TOTAL REVENUE DEDUCTIONS</b>		\$29,716	\$ 760	\$ 30,476



**29. Q PROVIDE LINE ITEMS COMPONENTS OF MISCELLANEOUS EXPENSE, ACCOUNT 675.**

A. The following is an itemized list of all miscellaneous expenses:

DESCRIPTION OF MISCELLANEOUS EXPENSES	ANNUAL COST
Industry Dues and Memberships	\$
Bank Charges	\$ 52.00
State of Oregon Corp Fee	\$ 50.00
Army Corp of Engineer Maintenance Fee	\$ 221
Misc. Account Software	\$ 302
	\$
	\$
<b>TOTAL</b>	<b>\$ 625</b>

**UTILITY CURRENT RATES AND SCHEDULES**

**30. Q. PLEASE DESCRIBE THE UTILITY'S CURRENT RATES.**

A. The utility's current rate structure is described below:

**CURRENT RATES FOR RESIDENTIAL SERVICE**

Line or Meter Size	Check One	Current Residential Monthly Base or Flat Rate	Residential Consumption Included in Base Rate	Current Residential Monthly Commodity/Usage Rate
3/4" or 5/8"	<input type="checkbox"/> M <input type="checkbox"/> F	\$30.00	ZERO	<input type="checkbox"/> CF <input checked="" type="checkbox"/> Gal Tier 1 - \$0.005 Per gallon Tier 2 - \$0.0119 Per gallon Tier 3 - \$ Per Up to: 4500 Above: 4500 Above:
1"	<input type="checkbox"/> M <input type="checkbox"/> F	\$		<input type="checkbox"/> CF <input type="checkbox"/> Gal Tier 1 - \$ Per Tier 2 - \$ Per Tier 3 - \$ Per Up to: Up to: Above:
	<input type="checkbox"/> M <input type="checkbox"/> F	\$		<input type="checkbox"/> CF <input type="checkbox"/> Gal Tier 1 - \$ Per Tier 2 - \$ Per Tier 3 - \$ Per Up to: Up to: Above:
SAMPLE 5/8"	<input checked="" type="checkbox"/> M <input type="checkbox"/> F	\$20.00	None	<input type="checkbox"/> CF <input checked="" type="checkbox"/> Gal Tier 1 - \$.60 Per 100 gals Tier 2 - \$.82 Per 100 gals Up to 3,000 gal Above 3,000 gal

### CURRENT RATES FOR COMMERCIAL SERVICE N/A

Line or Meter Size	Check One	Current Commercial Monthly Base or Flat Rate	Commercial Consumption Included in Base Rate		Current Commercial Monthly Commodity/Usage Rate		
3/4" or 5/8"	<input type="checkbox"/> M	\$		<input type="checkbox"/> CF	Tier 1 - \$	Per	Up to:
	<input type="checkbox"/> F			<input type="checkbox"/> Gal	Tier 2 - \$	Per	Above:
1"	<input type="checkbox"/> M	\$		<input type="checkbox"/> CF	Tier 1 - \$	Per	Up to:
	<input type="checkbox"/> F			<input type="checkbox"/> Gal	Tier 2 - \$	Per	Above:
1 1/2"	<input type="checkbox"/> M	\$		<input type="checkbox"/> CF	Tier 1 - \$	Per	Up to:
	<input type="checkbox"/> F			<input type="checkbox"/> Gal	Tier 2 - \$	Per	Above:
2"	<input type="checkbox"/> M	\$		<input type="checkbox"/> CF	Tier 1 - \$	Per	Up to:
	<input type="checkbox"/> F			<input type="checkbox"/> Gal	Tier 2 - \$	Per	Above:
3"	<input type="checkbox"/> M	\$		<input type="checkbox"/> CF	Tier 1 - \$	Per	Up to:
	<input type="checkbox"/> F			<input type="checkbox"/> Gal	Tier 2 - \$	Per	Above:
4"	<input type="checkbox"/> M	\$		<input type="checkbox"/> CF	Tier 1 - \$	Per	Up to:
	<input type="checkbox"/> F			<input type="checkbox"/> Gal	Tier 2 - \$	Per	Above:
6"	<input type="checkbox"/> M	\$		<input type="checkbox"/> CF	Tier 1 - \$	Per	Up to:
	<input type="checkbox"/> F			<input type="checkbox"/> Gal	Tier 2 - \$	Per	Above:

### CURRENT RATES FOR IRRIGATION SERVICE N/A

Line or Meter Size	Check One	Irrigation Current Monthly Base or Flat Rate	Irrigation Consumption Included in Base Rate		Current Irrigation Monthly Commodity/Usage Rate	
	<input type="checkbox"/> M	\$		<input type="checkbox"/> CF	\$	Per
	<input type="checkbox"/> F			<input type="checkbox"/> Gal		
	<input type="checkbox"/> M	\$		<input type="checkbox"/> CF	\$	Per
	<input type="checkbox"/> F			<input type="checkbox"/> Gal		
	<input type="checkbox"/> M	\$		<input type="checkbox"/> CF	\$	Per
	<input type="checkbox"/> F			<input type="checkbox"/> Gal		
	<input type="checkbox"/> M	\$		<input type="checkbox"/> CF	\$	Per
	<input type="checkbox"/> F			<input type="checkbox"/> Gal		
	<input type="checkbox"/> M	\$		<input type="checkbox"/> CF	\$	Per
	<input type="checkbox"/> F			<input type="checkbox"/> Gal		

**CURRENT RATE FOR FIRE PROTECTION OR HYDRANT SERVICE N/A**

Type of Service	# of Customers	Monthly Rate
Public Fire Protection		\$
Private Fire Protection		\$
Hydrant Maintenance		\$
		\$
		\$

**CURRENT RATE(S) FOR SPECIAL CONTRACT N/A**

State who the contract is with and explain the monthly charge(s) for each special contract.

Special Contract Company/Person	Monthly Rate
	\$
	\$
	\$
	\$

**CURRENT RATE FOR OTHER SERVICE NOT COVERED ABOVE N/A**

State what the service is and explain the monthly charge(s).

Specify Service	Check One	Current Charges
	<input type="checkbox"/> M <input type="checkbox"/> F	\$
	<input type="checkbox"/> M <input type="checkbox"/> F	\$

**31. Q. PLEASE PROVIDE THE FOLLOWING FOR EACH CUSTOMER CLASS FOR THE MOST RECENT COMPLETED CALENDAR YEAR OF 2015.**

(Count each dwelling unit, such as each mobile home, each side of the duplex, each condominium as a customer.)

A.

Customer Class	Number of Customers at Beginning of Year	Number of Customers at End of Year	Total Annual Revenues	Total Annual Consumption	Cubic Feet or Gal
Residential	38	39	\$24,623	1,874,854	<input type="checkbox"/> CF <input checked="" type="checkbox"/> Gal
Commercial/Industrial			\$		<input type="checkbox"/> CF <input type="checkbox"/> Gal
Multiple Dwellings			\$		<input type="checkbox"/> CF <input type="checkbox"/> Gal
Irrigation			\$		<input type="checkbox"/> CF <input type="checkbox"/> Gal

Fire Protection			\$		<input type="checkbox"/> CF <input type="checkbox"/> Gal
Other (please specify)			\$		<input type="checkbox"/> CF <input type="checkbox"/> Gal
			\$		<input type="checkbox"/> CF <input type="checkbox"/> Gal
<b>TOTAL</b>			\$		<input type="checkbox"/> CF <input type="checkbox"/> Gal

## **UTILITY PROPOSED RATES AND SCHEDULES**

**32. Q. PLEASE DESCRIBE THE RATE STRUCTURE THE UTILITY IS PROPOSING IN THIS RATE PROCEEDING?**

A. The utility is proposing the following rate structure:

### **PROPOSED RATES FOR RESIDENTIAL SERVICE**

Line or Meter Size	Check One	<u>Residential Proposed</u> Monthly Base or Flat Rate	Consumption Included in Base Rate		Proposed Monthly Commodity/Usage Rate	
			<input type="checkbox"/> CF <input checked="" type="checkbox"/> Gal			
3/4" or 5/8"	<input type="checkbox"/> M <input type="checkbox"/> F	\$35.00	ZERO	<input type="checkbox"/> CF <input checked="" type="checkbox"/> Gal	Tier 1 - \$0.005 Per Gal (no change) Tier 2 - \$0.0119 Per Gal (no change)	Up to: <b>4500</b> Above: <b>4500</b>
1"	<input type="checkbox"/> M <input type="checkbox"/> F	\$		<input type="checkbox"/> CF <input type="checkbox"/> Gal	Tier 1 - \$ Per Tier 2 - \$ Per	Up to: Above:
1 1/2"	<input type="checkbox"/> M <input type="checkbox"/> F	\$		<input type="checkbox"/> CF <input type="checkbox"/> Gal	Tier 1 - \$ Per Tier 2 - \$ Per	Up to: Above:
2"	<input type="checkbox"/> M <input type="checkbox"/> F	\$		<input type="checkbox"/> CF <input type="checkbox"/> Gal	Tier 1 - \$ Per Tier 2 - \$ Per	Up to: Above:
3"	<input type="checkbox"/> M <input type="checkbox"/> F	\$		<input type="checkbox"/> CF <input type="checkbox"/> Gal	Tier 1 - \$ Per Tier 2 - \$ Per	Up to: Above:
4"	<input type="checkbox"/> M <input type="checkbox"/> F	\$		<input type="checkbox"/> CF <input type="checkbox"/> Gal	Tier 1 - \$ Per Tier 2 - \$ Per	Up to: Above:
6"	<input type="checkbox"/> M <input type="checkbox"/> F	\$		<input type="checkbox"/> CF <input type="checkbox"/> Gal	Tier 1 - \$ Per Tier 2 - \$ Per	Up to: Above:

### **PROPOSED RATES FOR COMMERCIAL SERVICE N/A**

Line or Meter Size	Check One	<u>Commercial Proposed</u> Monthly Base or Flat Rate	Consumption Included in Base Rate	Proposed Monthly Commodity/Usage Rate
--------------------	-----------	---	-----------------------------------	---------------------------------------

3/4" or 5/8"	<input type="checkbox"/> M <input type="checkbox"/> F	\$		<input type="checkbox"/> CF <input type="checkbox"/> Gal	Tier 1 - \$ Per Tier 2 - \$ Per	Up to: Above:
1"	<input type="checkbox"/> M <input type="checkbox"/> F	\$		<input type="checkbox"/> CF <input type="checkbox"/> Gal	Tier 1 - \$ Per Tier 2 - \$ Per	Up to: Above:
1 1/2"	<input type="checkbox"/> M <input type="checkbox"/> F	\$		<input type="checkbox"/> CF <input type="checkbox"/> Gal	Tier 1 - \$ Per Tier 2 - \$ Per	Up to: Above:
2"	<input type="checkbox"/> M <input type="checkbox"/> F	\$		<input type="checkbox"/> CF <input type="checkbox"/> Gal	Tier 1 - \$ Per Tier 2 - \$ Per	Up to: Above:
4"	<input type="checkbox"/> M <input type="checkbox"/> F	\$		<input type="checkbox"/> CF <input type="checkbox"/> Gal	Tier 1 - \$ Per Tier 2 - \$ Per	Up to: Above:
6"	<input type="checkbox"/> M <input type="checkbox"/> F	\$		<input type="checkbox"/> CF <input type="checkbox"/> Gal	Tier 1 - \$ Per Tier 2 - \$ Per	Up to: Above:
8"	<input type="checkbox"/> M <input type="checkbox"/> F	\$		<input type="checkbox"/> CF <input type="checkbox"/> Gal	Tier 1 - \$ Per Tier 2 - \$ Per	Up to: Above:

**PROPOSED RATES FOR IRRIGATION SERVICE N/A**

Line or Meter Size	Check One	Irrigation Proposed Monthly Base or Flat Rate	Consumption Included in Base Rate	Proposed Monthly Commodity/Usage Rate	
3/4" or 5/8"	<input type="checkbox"/> M <input type="checkbox"/> F	\$		<input type="checkbox"/> CF <input type="checkbox"/> Gal	\$ Per
1"	<input type="checkbox"/> M <input type="checkbox"/> F	\$		<input type="checkbox"/> CF <input type="checkbox"/> Gal	\$ Per
1 1/2"	<input type="checkbox"/> M <input type="checkbox"/> F	\$		<input type="checkbox"/> CF <input type="checkbox"/> Gal	\$ Per
2"	<input type="checkbox"/> M <input type="checkbox"/> F	\$		<input type="checkbox"/> CF <input type="checkbox"/> Gal	\$ Per
4"	<input type="checkbox"/> M <input type="checkbox"/> F	\$		<input type="checkbox"/> CF <input type="checkbox"/> Gal	\$ Per
6"	<input type="checkbox"/> M <input type="checkbox"/> F	\$		<input type="checkbox"/> CF <input type="checkbox"/> Gal	\$ Per
8"	<input type="checkbox"/> M <input type="checkbox"/> F	\$		<input type="checkbox"/> CF <input type="checkbox"/> Gal	\$ Per

**PROPOSED RATES FOR FIRE PROTECTION OR HYDRANT SERVICE N/A**

Type of Service	# of Customers	Proposed Monthly Rate
Public Fire Protection		\$
Private Fire Protection		\$
Hydrant Maintenance		\$
		\$
		\$

**PROPOSED RATES FOR SPECIAL CONTRACTS N/A**

State who the contract is with and explain the monthly charge(s) for each special contract.

Special Contracts	Proposed Monthly Rate	Proposed Annual Rate
	\$	\$
	\$	\$
	\$	\$
	\$	\$

**PROPOSED RATE FOR OTHER SERVICE NOT COVERED ABOVE N/A**

State what the service is and explain the monthly charge(s).

Specify Service	Check One	Estimated Annual Consumption	Proposed Monthly Rate	Proposed Annual Revenue
	<input type="checkbox"/> M <input type="checkbox"/> F	<input type="checkbox"/> CF <input type="checkbox"/> Gal	\$	\$
	<input type="checkbox"/> M <input type="checkbox"/> F	<input type="checkbox"/> CF <input type="checkbox"/> Gal	\$	\$

**33. Q. IF THE UTILITY’S RATE PROPOSAL WERE ADOPTED, PROVIDE THE FOLLOWING FOR EACH CUSTOMER CLASS AT THE SPECIFIED METER OR LINE SIZE.**

(Count each dwelling unit, such as each mobile home, each side of the duplex, each condominium as a customer.)

A. The utility’s **PROPOSED** number of customers, and average customer monthly bill and consumption for each customer class annual revenues, is shown below.

Customer Class	PROPOSED Number of Customers	PROPOSED Average Monthly Bill	PROPOSED Average Monthly Consumption	PROPOSED Total Annual Revenue
<b>Residential 5/8” or 3/4”</b>	39	\$ 58	4006 gal.	\$ 27,000
Residential 1”		\$		\$
Residential 1 1/2”		\$		\$
Residential 2”		\$		\$
Residential		\$		\$
Residential ”		\$		\$
Residential ”		\$		\$

<b>Customer Class</b>	<b>PROPOSED Number of Customers</b>	<b>PROPOSED Average Monthly Bill</b>	<b>PROPOSED Average Monthly Consumption</b>	<b>PROPOSED Total Annual Revenue</b>
<b>Commercial/ Industrial 5/8" or 3/4"</b>		\$		\$
Commercial/Industrial 1"		\$		\$
Commercial/Industrial 1 1/2"		\$		\$
Commercial/Industrial 2"		\$		\$
Commercial/Industrial 4"		\$		\$
Commercial/Industrial 6"		\$		\$
Commercial/Industrial 8"		\$		\$
Irrigation 5/8" or 3/4"		\$		\$
Irrigation 1"		\$		\$
Irrigation 1 1/2"		\$		\$
Irrigation 2"		\$		\$
Irrigation 4"		\$		\$
Irrigation 6"		\$		\$
<b>Public Fire Protection</b>		\$		\$
Private Fire Protection		\$		\$
Hydrant Maintenance		\$		\$
Other		\$		\$
Golf Course		\$		\$
<b>TOTAL</b>	<b>39</b>	<b>\$ 58.00</b>	<b>4006</b>	<b>\$ 27,000</b>

## UTILITY PLANT

**34. Q. HAS THE UTILITY MADE ANY CAPITAL IMPROVEMENTS, ADDITIONS, OR EXTENSIONS TO ITS WATER SYSTEM DURING THE LAST FIVE (5) YEARS OR SINCE ITS LAST RATE CASE?**

- A.  **No**, the utility has made no improvements, additions, or extensions to its water system in the last five (5) years or since its last rate case.
- Yes**, the utility has made the following improvements, additions, or extensions to its water system in the last five (5) years or since its last rate case as detailed below:

Capital Improvement/Plant Description	Date Purchased Or Constructed	Cost (including labor)	In Service Date
Installed new meter for 3 Quail run and moved 2 meter to the roadside from the back yards.	June 2015	\$ 4908.00	June 2015
		\$	
		\$	
		\$	
		\$	

**35. Q. DOES THE UTILITY PROPOSE ANY CAPITAL IMPROVEMENT, ADDITIONS, OR EXTENSIONS TO ITS WATER SYSTEM WITHIN THE NEXT 12 MONTHS?**

- A.  **No**, the utility does not propose any improvements, additions, or extensions to system plant in the next six months.
- Yes**, the utility proposes the following improvements, additions, or extensions to system plant in the next six months.

Future Plant Description	Estimated Cost (including labor)	Est. Date In Service
	\$	
	\$	
	\$	
	\$	
	\$	

**36. Q. HAS THE UTILITY APPLIED FOR FUNDS FROM THE SAFE DRINKING WATER STATE REVOLVING FUND TO IMPROVE THE WATER SYSTEM? IF YES, DESCRIBE THE IMPROVEMENTS AND AMOUNT REQUESTED.**

- A.  **No**, the utility has not applied for funds from the Safe Drinking Water State Revolving Fund.
- Yes**, the utility has applied for funds from the Safe Drinking Water State Revolving Fund.



**37. Q. PROVIDE THE FOLLOWING INFORMATION ON UTILITY PLANT IN SERVICE.**

You may attach a plan/depreciation schedule if available. In a separate schedule include all plant or cash donated or contributed to the utility by a developer or by customers that is not intended to be repaid.

A. Utility plant is shown below: **“ATTACHED SCHEDULE”**

<b>ACCT #</b>	<b>WATER UTILITY PLANT ACCOUNTS</b>	<b>IN SERVICE DATE</b>	<b>ORIGINAL COST</b>
301	Organization		\$
302	Franchises		\$
303	Land & Land Rights		\$
304	Structures & Improvements		\$
305	Collecting/Impounding/Reservoirs		\$
306	Lake, River & Other Intakes		\$
307	Wells & Spring		\$
308	Infiltration Galleries & Tunnels		\$
309	Supply Mains		\$
310	Power Generation Equipment		\$
311	Pumping Equipment		\$
320	Water Treatment Equipment		\$
330	Distribution/Reservoirs/Standpipes		\$
331	Transmission & Distribution Mains		\$
333	Services		\$
334	Meters & Meter Installation		\$
335	Hydrants		\$
336	Cross Connections (Utility Owned)		\$
339	Miscellaneous Plant & Equipment		\$
340	Office Furniture & Equipment		\$
341	Transportation Equipment		\$
343	Tools, Shop & Garage Equipment		\$
344	Laboratory Equipment		\$
345	Power Operated Equipment		\$
346	Communication Equipment		\$
347	Electronic/Computer Equipment		\$
348	Miscellaneous Equipment		\$
<b>TOTAL</b>			\$

**38. Q. IN COLUMN A: PROVIDE THE UTILITY'S ACTUAL PLANT TOTAL FOR ITS CHOSEN TEST YEAR. IN COLUMN B: PROVIDE THE UTILITY'S PROPOSED ADJUSTMENTS (INCREASE OR DECREASE) FOR THE COMING YEAR. IN COLUMN C PROVIDE THE TOTAL OF COLUMN A PLUS COLUMN B.**

A. Plant accounts are shown below:

<b>UTILITY PLANT</b>	<b>Test Year</b>	<b>Proposed Adjustments</b>	<b>Proposed Results (A + B = C)</b>
Total Utility Plant (from above)	\$ 45301	\$4908	\$50,209
<b>SUBTRACT</b> Accumulated Depreciation of Utility Plant In Service	\$ 1712	\$ 143	\$1855
<b>SUBTRACT</b> Accumulated Amortization of Utility Plant In Service	\$	\$	\$
<b>SUBTRACT</b> Advances For Construction	\$	\$	\$
<b>SUB TOTAL</b>	<b>\$ 43,589</b>	<b>\$ 4765</b>	<b>\$ 48,354</b>
<b>ADD</b> Plant Material & Supplies Inventory	\$ 3869	\$	\$ 3869
<b>ADD</b> Working Cash (1/12 total operating expense)	\$ 2238	\$ 82	\$ 2320
<b>TOTAL</b>	<b>\$ 49696</b>	<b>\$ 4847</b>	<b>\$ 54,543</b>

**39. Q. DOES THE UTILITY HAVE A MASTER METER AT ITS WATER SUPPLY SOURCE? IF SO, PROVIDE THE TOTAL AMOUNT OF WATER PUMPED DURING THE LAST CALENDAR YEAR.**

- A.  No, the utility does not have a master meter at its water supply source.  
 Yes, the utility has a master meter at its water supply source. The total amount of water pumped during the last calendar year was 2,014,490  gallons or  cubic feet.  
 (2 leaks that were repaired and filter back flush is the difference versus water billed)

**40. Q. DOES THE UTILITY HAVE WATER RIGHT PERMITS OR CERTIFICATED WATER RIGHTS AS REQUIRED BY THE OREGON WATER RESOURCES DEPARTMENT?**

- A. Water Right Information: S-878408.

**41. Q. PLEASE DESCRIBE THE UTILITY'S SOURCE OF WATER SUPPLY.**

- A. The utility's source of ground water supply is: LOST CREEK RESERVIOR  
 Well logs are attached.

## WELLS & WELL PUMPS

IDENTIFY EACH SEPARATELY

	WELL No. 1	WELL No. 2	WELL No. 3	WELL No. 4	WELL No. 5	WELL No. 6
WELL NAME OR IDENTIFYING NO.	L49327					
YEAR CONSTRUCTED	7/26/2001					
WATER RIGHT PERMIT OR CERTIFICATION NUMBER	49327					
HYDRAULICALLY CONNECTED TO SURFACE WATER (YES OR NO)	NO					
WELL DEPTH	240'					
WELL DIAMETER	10"					
PUMPING CAPACITY – GPM	250					
PUMP MOTOR – HP	1 1/2					
YIELDS OF WELL IN GPD	5.0 GAL					
AUXILIARY POWER	NO					
WELL CONSTRUCTION	STEEL					
CASING	6"					

## SOURCE OF SUPPLY OTHER THAN WELLS

IDENTIFY EACH SEPARATELY

	SOURCE	SOURCE	SOURCE	SOURCE	SOURCE
NAME OR IDENTIFYING NO.					
TYPE OF SOURCE					
TREATMENT TYPE					
NUMBER OF INTAKES					
FISH SCREENING DEVICES					
WATER RIGHT PERMIT OR CERTIFICATION NUMBER					
WATER YIELD OF SOURCE REPORT GALLONS PER DAY (GPD)					

**42. Q. PLEASE DESCRIBE THE UTILITY’S PUMPING SYSTEM FOR DISTRIBUTION, INCLUDING THE RANGE OF PRESSURE AT WHICH THE WATER IS PUMPED INTO THE DISTRIBUTION SYSTEM AND DELIVERED TO THE CUSTOMERS.**

A. Pumping System: **PLANT.**

Pump Type & Pump HP	Average Daily Demand	Annual Peak Demand	Maximum Pumping Capacity	Range of Pressure at Pump	Range of Pressure at Customers' Property
Centrifugal 2 HP	7000	20,000	32,000	60psi	To Plant from River
Baldor Booster 5hp	2000	2000	40,000	60psi	32 to 35
Baldor Booster 3hp	2000	2000	30,000	60psi	28 to 60

**43. Q. PLEASE PROVIDE THE INFORMATION REGARDING THE UTILITY'S WATER STORAGE CAPACITY BELOW.**

A.

STORAGE TANKS/RESERVOIRS					
IDENTIFY EACH SEPARATELY					
NAME OR IDENTIFYING NUMBER	DESCRIPTION I.E.: STEEL, CONCRETE PNEUMATIC	TANK CAPACITY	GROUND OR ELEVATED	DATE INSTALLED	PRESENT CONDITION
PLANT TANK #7	STEEL	1500	GROUND	JULY 2002	EXCELLENT
STORAGE TANK #1	STEEL	5000	GROUND	JULY 2002	EXCELLENT
STORAGE TANK #2	STEEL	5000	GROUND	JULY 2002	EXCELLENT

**44. Q. PLEASE FILL IN THE INFORMATION REGARDING THE UTILITY'S WATER TREATMENT FACILITIES BELOW.**

A.

WATER TREATMENT FACILITIES				
NAME OR IDENTIFYING NO.	TYPE	MAKE	GALLONS PER DAY CAPACITY	METHOD OF MEASUREMENT
MACCLEAN	MIXED MEDIA FILTER	ABW3060ML-2-SPEC	50 GALS	GALLONS

**45. Q. IS THE UTILITY ESTABLISHING NEW RULES OR PROPOSING CHANGES TO ITS CURRENT RULES?**

A.  The utility is proposing to establish new rules.

The utility is not proposing any rule changes.

The Utility is proposing to change the following rules (include rule number and a summary of the proposed changes.

RULE NUMBER	PROPOSED CHANGE

### SERVICE QUALITY

**46. Q. PLEASE DESCRIBE THE TYPE AND NUMBER OF SERVICE PROBLEMS AND CUSTOMER COMPLAINTS THE UTILITY HAS EXPERIENCED IN THE LAST YEAR. DESCRIBE ANY ACTION TAKEN BY THE UTILITY TO RESOLVE THE PROBLEMS.**

- A.  **No**, the Utility has not experienced any service problems or customer complaints in the last year.
- Yes**, the Utility has experienced service problems and/or customer complaints as listed below and has taken the following steps to correct or improve them:

**47. Q. DOES THE UTILITY HAVE ANY CURRENT SERVICE PROBLEMS THAT IT PROPOSES TO CORRECT OR IMPROVE IN THE NEXT CALENDAR YEAR?**

- A.  **No**, the utility does not have any service problems that it proposes to correct/improve during the next calendar year.
- Yes**, the utility has service problems that it proposes to correct or improve during the next calendar year as described below:

**48. Q. DOES THE UTILITY ROUTINELY FLUSH ITS WATER LINES? IF SO, GIVE THE DATES AND TIMES FLUSHING OCCURS.**

- A.  **No**, the utility does not have a regular flushing schedule.
- Yes**, the utility regularly flushes its lines every

**49. Q. ARE THE CUSTOMERS AWARE OF THE UTILITY ROUTINE FLUSHING SCHEDULE, DATE AND TIME?**

- A.  **No**, the utility has not notified the customers of its regular flushing schedule.
- Yes**, the utility has informed the customers of its regular flushing schedule.

**50. Q. DOES THE UTILITY HAVE ANY FIRE HYDRANTS? IF YES, PLEASE LIST HOW MANY, HOW MANY FEET APART ARE THEY, AND THE UTILITY'S HYDRANT MAINTENANCE SCHEDULE (INCLUDING EXERCISING VALVES). WHAT IS THE UTILITY'S FIRE INSURANCE RATING?**

- A.  **No**, the utility does not have any fire hydrants.  
 **Yes**, the utility does have fire hydrants. There are \_\_\_\_\_ number of hydrants located \_\_\_\_\_ feet apart. The utility's fire insurance rating is \_\_\_\_\_.

**51. Q. IS THE UTILITY CURRENT IN ALL OF THE OREGON DEPARTMENT OF HUMAN SERVICES DRINKING WATER PROGRAM (DWP) REQUIREMENTS? IF NOT, PLEASE DESCRIBE THE REQUIREMENTS THE UTILITY HAS NOT COMPLIED WITH.**

- A.  **Yes**, the utility is current in all its DWP requirements.  
 **No**, the utility is not current all its DWP requirements. It has not complied with \_\_\_\_\_

**52. Q. IF YOU HAVE FEWER THAN 200 TOTAL CUSTOMERS, PLEASE ATTACH A CURRENT AND COMPLETE CUSTOMER MAILING LIST. INCLUDE EACH CUSTOMER'S NAME AND MAILING ADDRESS.**

- A.  I have over 200 customers.  
 I have fewer than 200 customers and have attached a customer mailing list.

**53. Q. WOULD YOU LIKE TO TESTIFY REGARDING OTHER ISSUES?**

- A.  **No**.  
 **Yes**, I would like to testify additionally regarding the following:  
Attach pages with additional testimony.

**54. Q. DOES THIS CONCLUDE YOUR TESTIMONY?**

- A. Yes.

**Containing Rules and Regulations  
Governing Water Utility Service**

**NAMING RATES FOR**

**ANGLERS COVE SHADY COVE HEIGHTS WATER  
COMPANY**

**PO BOX 412  
SHADY COVE, OREGON 97539**

**541-878-2498**

Serving water in the vicinity of

Shady Cove, Oregon

Issue Date / Filing Date		Effective for Service on or after	January 1, 2017
Issued By Utility	Anglers Cove Shady Cove Heights Water Company		

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Issue Date / Filing Date		Effective for Service on or after	January 1, 2017
Issued By Utility	Anglers Cove Shady Cove Heights Water Company		



**SCHEDULE NO. 1**

**RESIDENTIAL METERED RATES**

**Available:** To customers of the Utility at Shady Cove, Oregon, and vicinity.

**Applicable:** To residential premises.

**Base Rate**

SERVICE METER SIZE	MONTHLY BASE RATE	USAGE ALLOWANCE	MEASURING UNIT
5/8 inch or 3/4 inch	\$35.00	None	<input type="checkbox"/> cubic feet (cf) <input type="checkbox"/> gallons (gal)
1 inch	\$35.00		<input type="checkbox"/> cubic feet (cf) <input type="checkbox"/> gallons (gal)
1½ inches	N/A		<input type="checkbox"/> cubic feet (cf) <input type="checkbox"/> gallons (gal)
2 inches	N/A		<input type="checkbox"/> cubic feet (cf) <input type="checkbox"/> gallons (gal)
	N/A		<input type="checkbox"/> cubic feet (cf) <input type="checkbox"/> gallons (gal)

**Commodity (Or Variable) Usage Rate**

	COMMODITY RATE	NO. OF UNITS	UNIT	
Tier 1	\$.0050	Per 1	<input type="checkbox"/> cf <input checked="" type="checkbox"/> gallon	From 0 to 4,500 gallons
Tier 2	\$.0119	Per 1	<input type="checkbox"/> cf <input checked="" type="checkbox"/> gallon	Above 4,500 gallons

**Special Provisions:**

1. These rates are based on continuous service. Discontinuation of service may not be employed to avoid monthly charges for service. See Rule No. 26, Voluntary Discontinuance.
2. Water used during the construction of buildings, etc., shall be metered. Charges shall be made at the rates specified in this schedule. When setting of a meter is impracticable, the amount of water used shall be estimated, and the charges shall be made at specified rates for the amounts so estimated.

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**SCHEDULE NO. 2****MISCELLANEOUS SERVICE CHARGES**

This schedule lists the miscellaneous charges included in the utility's Rules and Regulations; refer to the appropriate rules for an explanation of charges and conditions under which they apply.

Connection Charge for New Service (Rule Nos. 8 & 9)

Standard ¾-inch service	At cost
Nonstandard ¾ inch service	At cost
Larger than ¾-inch	At cost
Irrigation hookup (if provided on separate system)	At cost

Meter Test (Rule No. 21)

First test within 12-month period	N/C
Second test within 12-month period	\$40

Pressure Test (Rule No. 41)

First test within 12-month period	N/C
Second test within 12-month period	\$40

Late-Payment Charge (Rule No. 22)

Pursuant to OAR 860-036-0130  
(as of 1/1/16 – 1.8%)

Deposit for Service (Rule No. 5)

Pursuant to OAR 860-036-0040(2) Pursuant to OAR 860-036-0050  
(as of 1/1/16 – 0.3%)

Returned-Check Charge (Rule No. 23)

\$25

Trouble-Call Charge (Rule No. 37)

During normal office hours	\$40
After normal office hours on special request	\$60

Disconnection/Reconnect Charge (Rule Nos. 29 & 30)

During normal office hours	\$30
After normal office hours on special request	\$40

Unauthorized Restoration of Service (Rule No. 31)

Reconnection charge plus costs

Damage/Tampering Charge (Rule No. 35)

at cost

Disconnect Site-Visit Charge (Rule No. 30)

\$30

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## RULES AND REGULATIONS

Rule 1: Jurisdiction of the Commission

The Rules and Regulations contained herein shall be subject to the rules and regulations of the Public Utility Commission of Oregon.

Rule 2 Definitions

- A. **“Utility” shall mean: ANLGERS COVE SHADY COVE HEIGHTS WATER COMPANY**
- B. “Applicant” shall mean any person, business, or organization that applies for service or reapplies for service at a new or existing location after service has been discontinued, except as noted in the definition of “Customer.”
- C. “Commission” shall mean the Public Utility Commission of Oregon.
- D. “Customer” shall mean any person, business, or organization who has applied for, been accepted to receive, or is currently receiving service. A customer who voluntarily discontinues service at the same or different premises within 20 (twenty) days after discontinuance retains customer status.
- E. “Residential customer premises” shall mean any dwelling and its land including, but not limited to, a house, apartment, condominium, townhouse, cottage, cabin, mobile home, or trailer house.
- F. “Commercial customer premises” shall mean any premises at which a customer carries on any major activity of gaining a livelihood or performing a public service. Such activity may be of a business, industrial, professional, or public nature.
- G. “Main” shall mean the pipe laid in the street, alley, or other right-of-way for the distribution of water to customers. It shall not include service lines.
- H. “Service connection” shall mean the pipe, stops, fittings, meter, and meter box laid from the main to the property line of the premises served.
- I. “Customer line” shall mean the pipe, stops, and fittings leading from the property line to the premises served.
- J. “Point of Delivery” is the property line or the outlet swivel/union of the meter defining where the service connection stops and the customer line starts.

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**APPLICATION FOR SERVICE**

Rule 3: Customer/Applicant Information (OAR 860-036-0015)

The Utility shall provide or be able to provide customers or applicants with the following information:

- A. Instructions on how to read meters, either in writing or by explanation;
- B. Application and contract forms;
- C. Utility rules and regulations;
- D. Commission rules and regulations;
- E. Approved tariffs or statement of rates, whichever is applicable;
- F. Rights and Responsibilities Summary for Oregon Utility Consumers;
- G. Notices in foreign languages, if applicable;
- H. The Utility’s business address, telephone number, and emergency telephone number;
- I. Notices approved by the Commission.

Rule 4: Application for Service (OAR 860-036-0035)

Application for water service must be made for each individual service. The application shall identify the applicant, the premises to be served, the billing address if different, the type of use to which the water is to be put, and an agreement to conform to the Rules and Regulations of the Utility as a condition for receiving such service. The applicant shall, at this time, pay any scheduled fees or deposits. An application is a request for service and shall not be accepted until the applicant establishes credit as set forth in OAR 860-036-0040.

An application for service must be made where:

- A. An applicant, who has not previously been served by the Utility, requests service; or
- B. Service has been involuntarily discontinued in accordance with the Utility and Commission rules, and service is requested; or
- C. Service has been voluntarily discontinued and a request to restore service has not been made within 20 days; or
- D. There is a change in the type of use to which the water is put, or the number of premises served.

Rule 5: Establishment of Credit and Deposits (OAR 860-036-0040, 0045, 0050, and 0055)

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In accordance with the Commission’s rules for credit establishment and deposits, an applicant for new service or a customer seeking continued service may be required to make a deposit to secure payment of bills for service. The deposit shall not exceed one-sixth (1/6) the amount of reasonable estimated billings for one year’s use of service at the premises during the prior year or upon the type and size of the customer’s equipment that will use the service. (OAR 860-036-0040 and 0045)

The Utility shall pay interest on deposits at the rate established by the Commission. After the customer has paid its water service bills for 12 consecutive months without having had service discontinued for nonpayment, or did not have more than two occasions in which a shut-off notice was issued, and the customer is not then delinquent in the payment of bills, the Utility shall promptly and automatically refund the deposit plus accrued interest by **(check one)** (OAR 860-036-0050 and 0055):

- 1. Issuing the customer a refund check, or
- 2. Crediting the customer’s account; however, a customer is entitled to a refund upon request pursuant to OAR 860-036-0055

**Rule 6: Customer Service Line**

The customer shall own and maintain the customer service line and promptly repair all breaks and leaks. For non-metered service, the customer service line begins at the property line or utility-owned shut off valve. For metered service, the customer service line begins on the customer’s side of the meter or utility-owned shut off valve. The Utility shall not be responsible for any damage or poor service due to inadequacy of the customer line or any portion of the customer’s plumbing. All leaks in the customer line, faucets, and all other parts of the plumbing owned or controlled by the customer shall be promptly repaired so as not to waste water.

**Rule 7: Separate Control of Service**

All premises supplied with water will be served through service lines so placed as to enable the Utility to control the supply to each individual premise using a valve placed within and near the line of the street, the Utility right-of-way, or at the meter.

**Rule 8: Service Connections (OAR 860-036-0060)**

The service connection is that portion of the water system between the Utility’s main line and the customer’s property line, including all material and installation (hot tap, pipes, fittings, meter, etc.) necessary to provide water service to the customer. The Utility shall own, operate, maintain, and replace the service connection when necessary and promptly repair all breaks and leaks. The customer shall not be responsible for any damage or poor service due to inadequacy of the Utility’s service lines or any portion of the Utility’s plumbing.

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- A. The Utility may pay for and install the service connection and meter and, generally all materials and labor are included in rate base; or
- B. The Utility may purchase and install the service connection and charge the customer the cost of the service connection less the cost of the meter. Generally, the cost of the meter is included in rate base; or
- C. The customer may pay for the meter and contribute or gift the meter to the Utility. Contributions of this type are generally excluded from rate base.
- D. In special cases and upon approval by the Commission, a customer may purchase and install the service connection (including meter, meter box, parts, and all excavation and plumbing) and contribute or gift the entire service connection to the Utility. Contributions of this type are generally excluded from rate base.

**Rule 9: Service Connection Charge**

An applicant requesting permanent water service to a premise not previously supplied with permanent service by the Utility may be required to pay the cost of the service connection, including or excluding the meter as provided in Rule No. 8 and the Utility’s Miscellaneous Service Charges in this tariff.

**Rule 10: Main Line Extension Policy (OAR 860-036-0065)**

The Utility shall specify the size, character, and location of pipes and appurtenances in any main line extension. Main line extensions shall normally be along streets, roads, highways, or other satisfactory rights-of-way. All construction work shall conform to all applicable rules, regulations, codes, and industry standards. Each main line extension shall normally extend along applicant’s property line to the point the applicant’s service line would be at a 90-degree angle to the street or main line.

**Rule 11: Main Line Advances and Refunds Policy**

Each new customer requesting a main line extension shall advance the Utility the cost-based amount necessary to extend the main line to provide service.

**For a period of 5 years after construction of the requested main line extension**, the Utility shall also collect from any additional applicants whose connect to the main line extension an amount per foot equal to the new applicant’s proportionate share of the main line extension cost for that portion used. The Utility will then refund the share differential amount to those customers who previously shared the cost of said main line extension. Refunds shall not exceed the amount originally advanced.

No part of the distribution system installed prior to the request for a main line extension shall be used to calculate any customer advance or refund.

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**Rule 12: Types of Use**

Water service may be supplied for residential, commercial, irrigation, temporary construction, special contracts, fire prevention, and other uses. The Utility shall file separate rate schedules for each type of use and basis of supply.

**Rule 13: Multiple Residences/Commercial Users**

An apartment building, mobile home park, motel, trailer camp, duplex, townhouse, or any property consisting of more than one residential/commercial unit, if served through one service line, shall be considered to be equivalent to the number of dwelling units when determining the customer count.

**Rule 14: Utility Access to Private Property (OAR 860-036-0120(3)(b) and OAR 860-036-0205(3))**

Customers shall provide access during reasonable hours to utility-owned service lines that may extend onto the premises of the customer for the purposes of reading meters, maintenance, inspections, or removal of Utility property at the time service is to be discontinued. Where the customer does not cooperate in providing reasonable access to the meter or to the premises, as required by law or to determine if a health or safety hazard exists, it is grounds for disconnection.

**Rule 15: Restriction on Entering a Customer Residence (OAR 860-036-0085)**

No water Utility employee shall enter the residence of its customers without proper authorization except in an emergency when life or property is endangered.

**REFUSAL OF SERVICE**

**Rule 16: Refusal of Service Due to Customer Accounts (OAR 860-036-0080(1-3))**

The Utility may refuse to serve an applicant until receipt of full payment of overdue amounts, or other obligations related to a prior account of the applicant with the Utility, when the following circumstances exist:

- A. An overdue amount remains outstanding by the applicant at this or another service address; and
- B. The applicant resided at the service address indicated in (A) during the time the overdue charges were incurred; and
- C. The person indicated in (A) will reside at the location to be served under the new application.  
(OAR 860-036-0080)

Except for residential customers or applicants who were disconnected for theft of service, a water utility shall provide service to a residential applicant upon receipt of payment equal to at least one-half of any overdue amount. The balance of the amount owed to the utility shall be paid within 30 days of the date service is initiated

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Service shall not be refused for matters not related to water service. Residential service shall not be refused due to obligations connected with nonresidential service.

If service is refused under this rule, the Utility shall inform the applicant or customer of the reasons for the refusal and of the Commission’s dispute resolution process.

**Rule 17: Refusal of Service Due to Utility Facilities (OAR 860-036-0080(7))**

The Utility shall not accept an application for service or materially change service to a customer if the Utility does not have adequate facilities or water resources to render the service applied for, or if the desired service is of a character that is likely to unfavorably affect reasonable service to other customers.

For refusal of service under this rule, the Utility shall provide a written letter of refusal to the applicant informing applicant that the details upon which the Utility’s decision was based may be requested. A copy of such notice will be sent to the Commission. The details will include, but not be limited to:

- A. Current capacity and load measured in gallons or cubic feet per minute;
- B. Current capacity and load measured in pounds per square inch;
- C. Cost to the Utility for additional capacity in order to provide the additional service; and
- D. Information regarding the appeal process of the Utility’s refusal to provide service is available through the Commission’s dispute resolution process pursuant to OAR 860-036-0025.

**Rule 18: Refusal of Service Due to Customer Facilities (OAR 860-036-0080(4-6))**

The Utility shall refuse service to an applicant or customer whose facilities do not comply with applicable plumbing codes or, if in the best judgment of the Utility, are of such a character that safe and satisfactory service cannot be given.

If service is refused under this rule, the Utility will provide written notification to the customer within 10 working days stating the reason(s) for refusal and providing information regarding the Commission’s complaint process. A copy of the notification will also be sent to the Commission.

**METERS**

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**Rule 19: Utility Meters (OAR 860-036-0105)**

The Utility shall own, maintain, and operate all meters. Meters placed in service shall be adequate in size and design for the type of service, set at convenient locations, accessible to the Utility, subject to the Utility’s control, and placed in a meter box or vault between the street curb and property line. Each meter box or vault shall be provided with a suitable cover.

Where additional meters are furnished by the Utility or relocated for the convenience of the customer, a reasonable charge may be made in accordance with a schedule approved by the Commission.

The water Utility shall have the right to set meters or other devices for the detection and prevention of fraud or waste without notice to the customer.

Each customer shall provide the Utility with regular access to the meter on the customer’s property. Failure to permit access at reasonable times and after reasonable notice by the Utility requesting access is grounds for disconnection. (OAR 860-036-0120) Should damage result to the meter from molesting, tampering, or willful neglect on the part of the customer, the Utility shall repair or replace the meter and may bill the customer for the reasonable cost. (OAR 860-036-0105(7))

**Rule 20: Meter Testing (OAR 860-036-0110)**

The meter shall be tested prior to or within 30 (thirty) days of installation to determine it is accurate to register not more than 2 percent error. No meter shall be allowed to remain in service if it registers an error in excess of 2 percent (fast or slow) under normal operating conditions. The Utility shall maintain a record of all meter tests and results. Meter test result records shall include:

- A. Information necessary to identify the meter;
- B. Reason for making the test;
- C. Date of test;
- D. Method of testing;
- E. Meter readings;
- F. Test results; and
- G. Any other information required to permit convenient checking of methods employed.

**Rule 21: Customer-Requested Meter Test (OAR 860-036-0115)**

A customer may request that the Utility test the service meter. Such test shall be made within 20 working days of the receipt of the request. The customer or the customer’s representative has the right to be

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present during the test, which is to be scheduled at a mutually agreeable time. A written report shall be provided to the customer stating:

- A. Customer’s name;
- B. Date of the customer’s request;
- C. Address at which the meter has been installed;
- D. Meter identification number;
- E. Date of actual test; and
- F. Test results.

The first meter test in a twelve-month period is at no cost to the customer. If a customer requests a meter test more often than once in any 12-month period, the fee listed on the Miscellaneous Service Charges Schedule may be required to recover the cost of the test. If the meter is found to register more than 2 percent fast or slow under conditions of normal operation, the Utility shall refund the fee to the customer.

**BILLING**

**Rule 22:** Billing Information & Late-Payment Charge  
(OAR 860-036-0120, OAR 860-036-0125 & OAR 860-036-0130)

All bills, including closing bills, are due and payable at the Utility office within 15 days when rendered by deposit in the mail or other reasonable means of delivery, unless otherwise specified on the bill. The date of presentation is the date on which the Utility mails the bill.

As near as practical, meters shall be read (**check one**)  monthly intervals,  bimonthly,  quarterly,  semi-annually, or  annually on the corresponding day of each meter reading or billing period.

The bill shall be rendered immediately thereafter. (OAR 860-036-0120(3) requires water utilities to bill at monthly intervals. However, a Utility may request, upon application, special authority from the Commission to bill at intervals other than monthly.)

The Utility will keep at least 10 years of all billings records (flat or metered rates) and three years of meter readings. The Utility shall make a reasonable effort to prepare opening and closing bills from actual meter readings. When there is good reason for doing so, estimated bills may be submitted. Any estimated billings shall be clearly designated as such. When requested, the Utility shall demonstrate to the Commission the reason for the estimated billing.

**All water service bills shall show:**

- A. Beginning and ending meter readings for the billing period;

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- B. Beginning and ending dates of the period of service to which the bill applies;
- C. For all metered bills, beginning and ending meter readings for the period for which the bill is rendered;
- D. Number of units of service supplied stated in gallons or cubic feet;
- E. Schedule number under which the bill was computed;
- F. Delinquent date of the bill;
- G. Total amount due; and
- H. Any other information necessary for the computation of the bill.

**All bills become delinquent if not paid within 15 days of the date the Utility mailed** or delivered the bill. (OAR 860-036-0125 requires a minimum of 15 days.)

A late-payment charge may be assessed against any account that has an unpaid balance when the next bill is being prepared. The charge will be computed on the delinquent balance owing at the time of preparing the subsequent month's bill at the late-payment rate specified in the Miscellaneous Service Charges Schedule. The late-payment rate is determined annually by the Commission, and the Utility will be notified of the rate.

If an account is permitted to become delinquent, the Utility may disconnect water service by giving proper notice to the customer as provided in Rules 28/29, prior to or after the Utility assesses the late payment charge.

Rule 23: Returned Payment Charge

The Returned Payment Charge listed on the Miscellaneous Service Charges Schedule shall be billed for each occasion a customer submits any type of noncash payment (check, debit, electronic, etc.) that is not honored, for any reason, by a bank or other financial institution.

Rule 24: Prorating of Bills

Initial and final bills will be prorated according to the number of days service was rendered and on the basis of a 31-day month. For metered services, a reasonable effort will be made to read the meter upon opening and closing a customer's account. Consumption will be charged at scheduled rates. Any minimum monthly charge will be prorated.

Rule 25: Adjustment of Bills (860-036-0135)

When an underbilling or overbilling occurs, the Utility shall provide written notice to the customer detailing the circumstances, period of time, and the amount of the adjustment. If it can be shown that the error was due to an identifiable cause, the date of which can be fixed, the overcharge or undercharge shall

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be computed back to such date. If no date can be fixed, the Utility shall refund the overcharge or rebill the undercharge for no more than six months' usage. In no event shall an overbilling or underbilling be for more than three years' usage. No billing adjustment shall be required if a meter registers less than 2 percent error under conditions of normal operation.

When a customer is required to repay an underbilling, the customer shall be entitled to enter into a time-payment agreement without regard to whether the customer already participates in such an agreement. If the customer and the Utility cannot agree upon payment terms, the Commission shall establish terms and conditions to govern the repayment obligation. The Utility shall provide written notice advising the customer of the opportunity to enter into a time-payment agreement and of the Commission's complaint process.

**Rule 26: Transfer Billings (860-036-0140)**

If a water utility identifies a balance a customer owes from the customer's prior account for Oregon service, the water utility shall have the option to transfer the amount to the customer's current account. The water utility will give the customer prior notice of the transfer, including:

- A. The amount due under the prior account; and
- B. The period when the balance was incurred; and
- C. The service address under which the bill was incurred.

The utility has the option to send a separate notice to the customer giving the same information, but collecting the amount for the prior account separately from the customer's current account. If the customer has an amount remaining on an existing time-payment agreement, the customer may enter into a new time-payment agreement to include the transfer.

This rule also applies to customers who change service locations, and who applied for the new service within 20 days of closing the prior account (thereby retaining customer status).

**DISCONNECTION OF WATER SERVICE**

**Rule 27: Voluntary Discontinuance (OAR 860-036-0210)**

Except for emergencies, customers who (for any reason) wish to have service discontinued shall provide the Utility at least five business-days' advance notice of the requested to discontinue service. The customer is responsible to identify the date of disconnection and for all service rendered until the Utility receives the customer's notice and the service is discontinued on the requested date.

Rates are based on continuous service. Disconnect and reconnect transactions do not relieve a customer from the obligation to pay the base rate or minimum charge that accumulates during the period of time the service is voluntarily disconnected for up to 12 months. Should the customer wish to recommence service within 12 months at the same premise, the customer will be required to pay the accumulated minimum

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monthly charge or base rate as if service had been continuous. The reconnection charge listed on the Miscellaneous Service Charges Schedule will be applicable at the time of reconnection.

**Rule 28: Emergency Disconnection (OAR 860-036-0215)**

The Utility may terminate service in emergencies when life or property is endangered without following the procedures set forth in OAR 860-036-0245. Immediately thereafter, the Utility will notify the customer and the Commission. When the emergency termination was through no fault of the customer, the utility shall not charge the customer for disconnection or restoration of service.

**Rule 29: Disconnection of Water Service Charge for Cause (OAR 860-036-0205 and 0245)**

When a customer fails to comply with the Utility’s rules and regulations, or permits a bill or charge for regulated services to become delinquent (except for nonpayment of a time-payment agreement), the Utility shall give at least five business days’ written notice before water service may be shut off. The notice shall state:

- A. The reason(s) for the proposed disconnection;
- B. The earliest date for disconnection;
- C. The amount to be paid to avoid disconnection;
- D. An explanation of the time-payment provision of OAR 860-036-0125;
- E. Information regarding the Commission’s dispute resolution process; and
- F. The Commission’s Consumer Services toll-free number, 1-800-522-2404.

Prior to disconnection on the day that the Utility intends to disconnect service, the Utility must make a good-faith effort to physically contact the customer to be disconnected or an adult at the customer’s premise to be disconnected to advise the customer or adult of the proposed disconnection. If contact is not made, the Utility shall leave a notice in a conspicuous place at the customer’s premise informing the customer that service has been or is about to be disconnected. The Utility shall document its efforts to contact the customer or an adult at the premises and make that documentation available to the customer upon request.

Service shall not be shut off for non-emergencies on a Friday or the day of a state- or Utility-recognized holiday or the day prior to such holiday. (OAR 860-036-0220) The Utility shall not disconnect residential service due to the failure to pay or meet obligations associated with nonresidential service. (OAR 860-036-0225)

Residential customers who are notified of pending disconnection may choose between two Time Payment Agreement options. The Utility will offer such customers a choice of a levelized-payment plan and an equal-pay arrearage plan. A Utility and customer may mutually agree to an alternate payment arrangement provided it be in writing and signed by all parties.

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Disconnection for Failure to Comply With a Time Payment Agreement

A time-payment agreement disconnection occurs when a customer fails to comply with the terms of a written time-payment agreement between the customer and the Utility, or the Utility permits a time-payment agreement charge to become delinquent. The Utility shall give the customer a 15-day’ written notice and a 5-business day written notice before the water service may be disconnected.

Rule 30: Disconnection and Reconnection of Water Service and Field Visit Charge

Disconnection Charge

When service was disconnected pursuant to OAR 860-036-0245 or OAR 860-036-0250, the water utility may charge the disconnect fee stated in its tariff.

Reconnection Charge

Service must be reconnected after the customer or applicant has requested reconnection, paid all applicable charges, provided necessary credit information, and satisfied all requirements for service when service was disconnected pursuant to OAR 860-036-0245 or OAR 860-036-0250, the water utility may charge the reconnection fee stated in its tariff.

Field Visit Charge

A water utility may assess a field visit charge whenever the water utility visits a residential service address intending to reconnect or disconnect service, but due to customer action, the water utility is unable to complete the reconnection or disconnection at the time of the visit. The field visit charge must be either filed in its tariffs or included in its statement of rates, whichever is applicable.

A field visit charge may not be assessed to a customer for delivery of any disconnect notice when the Utility has a viable address(es) for the customer. If a Utility delivers a disconnect notice, it is responsible to document its efforts to send the disconnect charge by mail and demonstrate to the Commission the reasonableness of delivering any disconnect notice to the customer’s residence.

Rule 31: Unauthorized Restoration of Service

After the water has been disconnected or shut off at the curb stop or at the meter, if any person not authorized by the Utility should turn it on, the water service line may be disconnected without notice. Service shall not be reconnected until all arrearages; all cost-of-service disconnection and reconnection, charges listed on the Miscellaneous Service Charges Schedule are paid in full.

Rule 32: Unauthorized Use

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No person shall be allowed to make connection to the Utility mains, or to make any alteration to service connections, or to turn a curb stop off or on to any premises without written permission of the Utility. Meter tampering, diverting service, or any other unauthorized use of service will automatically cause a disconnection of the water service and may result in meter removal. All applicable fees, costs of disconnection and reconnection, past-due billings, and service charges listed on the Miscellaneous Service Charges Schedule must be paid in full before any service is restored. An advance deposit for restoration of service may be required.

**Rule 33: Interruption of Service (OAR 860-036-0075)**

The Utility shall have the right to shut off the water supply temporarily for repairs and other necessary purposes. The Utility shall use all reasonable and practicable measures to notify affected customers in advance of such discontinuance of service except in the case of emergency repairs. The Utility shall not be liable for any inconvenience suffered by the customer or damage to the customer’s property arising from such discontinuance of service.

The Utility shall keep a record of all service interruptions affecting its whole system or a major section thereof, including the time and date of interruption, duration, and cause or purpose of interruption.

**Rule 34: Water Supply/Usage Restrictions (OAR 860-036-0325)**

The Utility shall exercise due diligence to furnish a continuous and adequate supply of water to its customers. If water restrictions are necessary to equitably apportion its available water supply among its customers with due regard to public health and safety, the Utility shall provide written notification to its customers and the Commission including:

- A. Reason for the restriction;
- B. Nature and extent of the restriction;
- C. Effective date of the restriction; and
- D. Probable date of termination of such restriction.

**Rule 35: Damages/Tampering**

Should damage result to any of the Utility’s property from molesting or willful neglect by the customer to a meter or meter box located in the customer’s building, the Utility will repair or replace such equipment and will bill the customer for the costs incurred.

**SERVICE QUALITY**

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Rule 36: System Maintenance (OAR 860-036-0305)

The Utility shall have and maintain its entire plant, distribution system, and hydrants in such condition that it will furnish safe, adequate, and reasonable continuous service. The Utility shall inspect its facilities in such manner and with such frequency as may be necessary to ensure a reasonably complete knowledge of its condition and adequacy at all times.

The Utility shall keep such records of all routine maintenance as considered necessary for the proper maintenance of its system, including regular flushing schedules, exercising of valves, and valve inspections.

Rule 37: Trouble Call

The trouble-call charge listed on the Miscellaneous Service Charges Schedule may be billed whenever a customer requests that the Utility visit the customer’s premises to remedy a service problem and the problem is due to the customer’s facilities.

Rule 38: Water Purity (OAR 860-036-0310)

The Utility shall deliver water for domestic purposes free from bodily injurious physical elements and disease-producing bacteria and shall cause such tests to be made and precautions taken as will ensure the constant purity of its supply. The Utility shall keep a record of all water quality tests, results, monitoring, and reports.

The Utility shall deliver domestic water that is reasonably free from elements that cause physical damage to customer property such as pipes, valves, appliances, and personal property. A water supply that causes such damage will be remedied until the conditions are such as to not reasonably justify the necessary investment.

Rule 39: Water Pressure (OAR 860-036-0315)

Each water Utility shall maintain pressure at a minimum of 20 pounds per square inch (psi) for health reasons to each customer at all times. The 20 psi standard is not presumed to be adequate service and do not restrict the authority of the Commission to require improvements where water pressure or flow is inadequate.

Issue Date / Filing Date		Effective for Service on or after	January 1, 2017
Issued By Utility	Anglers Cove Shady Cove Heights Water Company		



**ANGLERS COVE SHADY COVE HEIGHTS WATER COMPANY**

In general, 40 psi of water pressure in the water mains is usually adequate for the purposes of this rule. However, adequate pressure may vary depending on each individual water system and customers' circumstances. In the case of a dispute, the Commission will determine the appropriate water pressure for the water utility.

**Rule 40: Pressure Surveys (OAR 860-036-0320)**

The Utility shall have a permanently placed pressure gauge located on a main that is representative of the system's pressure. A portable gauge in good working condition shall be available for checking pressure conditions in any part of the distribution area.

**Rule 41: Customer-Requested Pressure Test (OAR 860-036-0320)**

Upon customer request, the Utility will perform a water pressure test within 20 working days of the request. The first pressure test in any 12- month period shall be at no charge. If the customer requests more than one pressure test within any 12-month period, a deposit to recover the reasonable cost of the additional test may be required of the customer. The deposit shall be returned if the pressure test indicates less than 20 psi. The customer or designated representative has the right to be present at the pressure test, and said test shall be conducted at a mutually agreeable time.

For metered service, the pressure will be tested at a point adjacent to the meter on the customer's service line.

For non-metered service, the pressure will be tested at the customer's service line or hose bibb or other reasonable point likely to best reflect the actual service pressure.

**Rule 42: Maps/Records (OAR 860-036-0335)**

The Utility shall keep on file current maps and records of the entire plant showing size, location, character, and date of installation of major plant items, including shut-off valves.

**Rule 43: Utility Line Location (One Call Program) (OAR 860-036-0345)**

The Utility and its customers will comply with the requirements of OAR 952-001-0010 through and including OAR 952-001-0090 (One Call Program) regarding identification and notification of underground facilities.

Issue Date / Filing Date		Effective for Service on or after	January 1, 2017
Issued By Utility	Anglers Cove Shady Cove Heights Water Company		

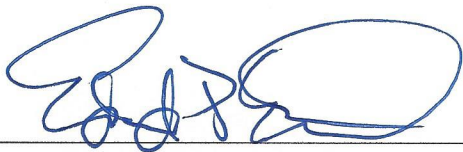
ANGLERS COVE SHADY COVE HEIGHTS WATER COMPANY

Rule 44: Cross Connection/Backflow Prevention Program

The Utility will comply with the rules and regulations for the Cross Connection/Backflow Prevention Program, as provided in ORS Chapter 333 and the Utility’s approved Backflow Prevention

Issue Date / Filing Date		Effective for Service on or after	January 1, 2017
Issued By Utility	Anglers Cove Shady Cove Heights Water Company		

The attached testimony summarizes the utility's financial operations, the effects of current rates on the individual classes of customers, and the effects of the proposed rates on the individual classes of customers for the **12-month test period ending December 31, 2015**.



\_\_\_\_\_  
(signature of utility owner or officer)

10-2-2016

\_\_\_\_\_  
(date)

Edward P. Kessler

(printed name of owner or officer)

President / Treasurer

(title or position)

Anglers Cove Shady Cove Heights Water  
Company

(legal name of utility)







4:08 PM  
11/02/16

**Anglers' Cove / Shady Cove Heights Water Company**  
**Customer Contact List**  
November 2, 2016

Customer	Bill to
1001 / Atkeson	Lynn Atkeson PO Box 1478 Shady Cove, Oregon 97539
1002 / Biggs	Don & Lois Biggs PO Box 513 Shady Cove, Oregon 97539
1003 / Bittler	Slade Bittler PO Box 393 Shady Cove, Oregon 97539
1004 / Braun	Joann Braun PO Box 1354 Shady Cove, Oregon 97539
1006 / Bresette	Doug & Jae Lynn Bresette 154 Osprey Vista Shady Cove, Orego...
1007 / Campbell	Ray & Carol Campbell 360 Old Ferry Road Shady Cove, Oregon...
1012 / Goodwine	Darrell & Julie Goodwine 500 Melrose Lane Shady Cove, Orego...
1015 / Kessler	Edward Kessler PO Box 1577 Shady Cove, Oregon 97539
1016 / Litle	Kathy & Gary Litle 1001 Old Ferry Road Shady Cove, Oregon 97...
1020 / Locklin	Jerry & Cindy Locklin 470 Old Ferry Road Shady Cove, Oregon ...
1025 / Moynihan	Mike Moynihan PO Box 918 Shady Cove, Oregon 97539
1026 / Patterson	Richard Patterson PO Box 1238 Shady Cove, Oregon 97539
1028 / Perkins	Dan & Deborah Perkins 115 Marjane Lane Shady Cove, Oregon...
1030 / Rackleff	John & Theresa Rackleff PO Box 1356 Shady Cove, Oregon 97...
1036 / Tate	Matthew Tate 420 Old Ferry Road Shady Cove, Oregon 97539
1042 / Ward	Roy & Kathleen Ward 424 Old Ferry Road Shady Cove, Oregon ...
1044 / Mayer	Ed & Nancy Mayer PO Box 160 Shady Cove, Oregon 97539
1045 / Farkas	Ed & Chris Farkas 124 Osprey Vista Shady Cove, Oregon 97539
1047 / Vaughn	Homer & Juli Vaughn 440 Old Ferry Road Shady Cove, Oregon ...
1048 / Wilder	Roger Wilder 440 Old Ferry Road Shady Cove, Oregon 97539
1052 / Powell	Robert Powell 652 Wedgewood Dr Eagle Point, Oregon 97524
1059 / Biando	Kenn & Nicole Biando 350 Old Ferry Road Shady Cove, Oregon ...
1060 / Farris	Daniel & Deborah Farris 486 Old Ferry Road Shady Cove, Oreg...
1061 / Mailloux	Ralph Mailloux PO Box 163 Shady Cove, Oregon 97539
1063 / Csiti	Jennifer Csiti 1 Quail Run Shady Cove, Oregon 97539
1065 / Steinkraus	Ron & Leslie Steinkraus PO Box 1614 Shady Cove, Oregon 975...
1070 / Delaney	Carol Delaney 3 Quail Run Shady Coe, Or 97539
1071 / Hohenstein	Hank Hohenstein 161 Osprey Vista Shady Cove, Oregon 97539
1074 / Ledesma	Alex & Tina Ledesma PO Box 854 Shady Cove, Oregon 97539
1075 / Grehn	Rodney & Tracey Grehn PO Box 324 137 Osprey Vista Shady ...
1076 / Stoute	Questin & Melinda Stoute 105 Marjane Lane Shady Cove, Oreg...
1078 / Foltz	Doug & Shirley Foltz 1075 Anglers Place Shady Cove, Oregon 9...
1079 / Henson	Daphine Henson 149 Osprey Vista Shady Cove, Oregon 97539
1080 / Delanney	Carol Delanney 3 Quail Run Shady Cove, Oregon 97539
1081 / Mclimans	Paul Mclimans 33 Quail Run Shady Cove, Or 97539
1082 / Izat	Allan & Carolyn Izat 150 Osprey Vista Shady Cove, Oregon 97539
1083 / Steel	Brandon & Arielle Steel 430 Old Ferry Road Shady Cove, OR 97...
1084 / Part	Richard & Judy Part 1045 Anglers Pl Shady Cove, Oregon 97539
1085 / Orton	Kevin & Dawn Orton PO Box 1240 Shady Cove, Oregon 97539
1086 / Mersh	Sean Mersh 106 Osprey Vista Shady Cove, Oregon 97539
1087 / Thomas	Ashley & Trevor Thomas 390 Old Ferry Road Shady Cove, Oreg...
ACSCHWC	ACSCHWC PO Box 412 Shady Cove, Oregon 97539

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