



**Portland General Electric Company**

121 SW Salmon Street • Portland, Oregon 97204  
PortlandGeneral.com

October 11, 2017

Public Utility Commission of Oregon  
Attn: Filing Center  
201 High Street, S.E.  
P.O. Box 1088  
Salem, OR 97308-1088

**Re: Advice No. 17-21, Updating Rule E, Establishing Credit / Treatment of Deposits**

Portland General Electric Company (PGE) submits this filing pursuant to Oregon Revised Statute (ORS) 757.205 and, Oregon Administrative Rule (OAR) 860-022-0025, for filing proposed tariff sheets associated with Tariff P.U.C. No. 18 with a requested effective date of **November 22, 2017**:

Second Revision of Sheet No. E-6  
Second Revision of Sheet No. E-7  
Second Revision of Sheet No. E-8  
First Revision of Sheet No. E-9  
First Revision of Sheet No. E-10  
First Revision of Sheet No. E-11  
Original Sheet No. E-12

The purpose of this filing is to propose changes to Rule E pertaining to Nonresidential Customers when establishing credit with PGE. These revisions do not apply to Residential Customers.

In response to Customer concerns, PGE is adding provisions to make explicit that PGE regards Customer provided financial information and documentation as private and confidential during the credit establishment process.

The second change revises language regarding treatment and refund of Nonresidential deposits to clarify that any remaining balance will be refunded or credited to any Customer account including services beyond power and light.

The remaining tariff revisions are housekeeping in nature. For example, the term “non-residential” is being changed to Nonresidential to reflect its capitalization in Rule B, Definitions. Due to the addition of language, most of the sheets have been repaginated which created an Original Sheet at the end.

A redline version is enclosed as Attachment A.

To satisfy the requirements of OAR 860-022-0025, PGE responds as follows:

The additional of language and housekeeping changes does not increase, decrease, otherwise change existing rates, or impact revenues.

Should you have any questions or comments regarding this filing, please contact Peter Davis at (503) 464-8068.

Please direct all formal correspondence and requests to the following email address [pge.opuc.filings@pgn.com](mailto:pge.opuc.filings@pgn.com)

Sincerely,

A handwritten signature in black ink, appearing to read "Karla Wenzel". The signature is fluid and cursive, written in a professional style.

Karla Wenzel  
Manager, Pricing and Tariffs

Enclosure

PGE Advice No. 17-20  
Rule E redline version  
Attachment A

2. Non-residential~~Nonresidential~~ Credit Standards

A. Generally

Before an application for Electricity Service is accepted, the Company will require the ~~non-residential~~Nonresidential Applicant or Customer to establish credit as defined below in this rule. The establishment or re-establishment of credit under this rule does not relieve an Applicant or Customer from complying with all of the Company's rules and regulations on file with the Commission, making prompt payment of bills, and being subject to the discontinuance of Electricity Service for nonpayment.

B. Privacy

The Company treats credit, financial information or documentation received from Customer as confidential, and requires written or electronic permission from Customer before disclosing to any third parties. The Company will not release such information unless required by law or the Company in good faith believes such action is necessary to (1) comply with the law or legal process, (2) protect and defend the Company's rights or property or (3) protect the personal safety or property of the Company's other customers or the public.

~~C.~~ Establishing Credit

- 1) A ~~non-residential~~Nonresidential Applicant or Customer with 12 or more months of continuous and equivalent Electricity Service may establish credit for new or continuing service by:
  - a) Demonstrating that immediately prior to the date of application, the ~~non-residential~~Nonresidential Applicant or Customer did not, during that 12 months:
    1. Receive more than two 5-day disconnection notices;
    2. Have service disconnected for non-payment,
    3. Owe an account balance from a prior account that when closed was not paid according to its terms;
  - b) Demonstrating that in the previous 24 months prior to the date of application did not engage in meter tampering, theft or diversion of electricity service; and
  - c) Demonstrating that in the 36 months prior to the date of application was not involved in an insolvency proceeding including but not limited to, bankruptcy, receivership, liquidation, bulk sale, or financial reorganization naming the ~~non-residential~~Nonresidential Applicant, Customer, or any principals of the corporation,

partnership, or ~~non-residential~~Nonresidential entity as a debtor party to the filing.

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d) Providing financial information or other documentation the Company deems necessary to verify the Customer's creditworthiness.

If the ~~non-residential~~Nonresidential Customer or Applicant cannot demonstrate all of the above conditions, the Applicant or Customer must pay a deposit.

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**Issued October 11, 2017**  
**James F. Lobdell, Senior Vice President**

**Effective for service**  
**on and after November 22, 2017**

- 2) Where there is no account history, or fewer than 12 months of Company account history from which the Company can draw from in the establishment or re-establishment of credit, the Applicant or Customer may establish credit for new or continuing service by doing the following:
  - a) Providing an irrevocable Letter of Credit in a form acceptable to the Company guaranteeing payment in an amount equal to the deposit that would otherwise be required; or
  - b) Providing a surety bond or other form of guarantee acceptable to the Company in an amount equal to the deposit that would otherwise be required; or
  - c) Providing a form of security satisfactory to the Company; or
  - d) Payment of a deposit.
- 3) Where a ~~non-residential~~Nonresidential Applicant or Customer has multiple accounts for the ~~equivalent type of~~ Electricity service, the establishment or re-establishment of credit will be based on all such account history and all such accounts must meet the above requirements.

DC. **Maintaining Creditworthiness**

The Company may verify the ~~non-residential~~Nonresidential Customer's creditworthiness at any time, consistent with Section C above. If the Customer is unable to demonstrate creditworthiness, the Customer may be required to pay a deposit, or provide an acceptable form of other security as described in Section CB(2). A lack of credit worthiness is demonstrated by, but is not limited to, public disclosure of significant financial losses; inability to make scheduled debt payments; disclosure of potential bankruptcy; foreclosure of assets by secured creditors or the sale of assets in order to fulfill secured credit obligations.

ED. **Non-residentialNonresidential Deposit Requirement**

A deposit equal to a maximum of two average month's billings for Company charges is required when the ~~non-residential~~Nonresidential Applicant or Customer:

- 1) Does not satisfy the credit criteria as defined in Section (2)(CB) of this rule;
- 2) Was previously exempted from paying a deposit based upon false information given at the time of application;

- 3) Was previously terminated for theft of service by the Company or was otherwise found to have tampered with Company facilities, or diverted utility service;
- 4) Owed an account balance that when closed was not paid according to its terms, or that service was involuntarily terminated.

In lieu of a deposit required under this Section ~~D-E~~ and at the Company's discretion, a ~~non-residential~~Nonresidential Applicant or Customer may provide other security in a form which the Company finds reasonable and satisfactory in the establishment or re-establishment of credit. Terms and conditions of such security must be established and agreed to between the Company and the Applicant or Customer within the five days from the date the deposit is first required.

In the case of ~~non-residential~~Nonresidential Applicants or Customers with seasonal usage, the maximum deposit amount will be based on the two highest months of usage.

**FE. New or Additional ~~Non-residential~~Nonresidential Deposits**

A ~~non-residential~~Nonresidential Customer may be required to re-establish credit where conditions of Electricity Service or the basis upon which credit was originally established have materially changed. A ~~non-residential~~Nonresidential Customer's re-establishment of credit may lead to the requirement of a new or additional deposit, or an expansion of other forms of security. For the purposes of this rule, conditions are considered to have materially changed if any of the following exist:

- 1) The ~~non-residential~~Nonresidential Customer's Electricity usage is such that, the Company does not have a deposit that equals 1/6 of the estimated annual usage where a deposit has been paid, or the Customer must establish credit at a different service address;
- 2) The expected billings to the ~~non-residential~~Nonresidential Customer have changed as a result of the Customer's enrollment in Portfolio or other Electricity Service options;
- 3) The ~~non-residential~~Nonresidential Customer returns to Standard Service from Direct Access Service or Emergency Default Service; or
- 4) Conditions in Subsection ~~D-E~~ are found to apply.

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GF. Timing of Payment of a ~~Non-residential~~Nonresidential Deposit

If the ~~non-residential~~Nonresidential Applicant has an account balance from a prior service account that was not paid according to its terms, the Applicant must pay the required deposit either in full, or enter into a payment agreement within five business days of the service request. Failure to pay the deposit or enter into a payment agreement within the five days may result in the disconnection of service without further notice.

Absent an account balance from a prior service, if the service is connected at the requested service address, the ~~non-residential~~Nonresidential Applicant must either pay the deposit in full or pay the deposit as it is billed for the new service regardless of whether or not the first month's billing is for a full Billing Period. Failure to pay the deposit may result in the disconnection of service following five days written notice.

If service is not connected at the service address; the ~~non-residential~~Nonresidential Applicant must pay the deposit in full, or have entered into a payment arrangement before service is connected.

Where a non-cash deposit payment is paid to the Company and that payment is subsequently returned by the financial institution for insufficient funds, the ~~non-residential~~Nonresidential Applicant or Customer is subject to service disconnection and will not obtain or retain Customer status. The Company will attempt to notify the ~~non-residential~~Nonresidential Applicant or Customer of the returned payment and will provide a 5-day notice, either verbally or in writing, prior to disconnection.

An existing ~~non-residential~~Nonresidential Customer whose Electricity Service is disconnected for nonpayment of a deposit will be required to pay the full amount of the deposit, plus any applicable Reconnection Charge, Late Payment Charge, and any past due amount(s) before service is restored. Written notice of disconnection for nonpayment of deposit will be provided to ~~non-residential~~Nonresidential Customers five days before service disconnection. The procedures in OAR 860-021-0505 will be used in issuing the notice of disconnection.

HG. **Like Ownership**

If the Company, in its discretion, determines that principals of a corporation, partnership, or other commercial enterprise are substantially the same as another corporation, partnership, or commercial enterprise that either is receiving or has at one time received Electricity Service, they are deemed to be the same ~~non-residential~~Nonresidential Applicant or Customer for the purpose of this Rrule E.

IH. **Treatment and Refund of Non-residentialNonresidential Deposits**

The Company will furnish a receipt upon payment of deposit and will hold the deposit until credit is satisfactorily established or re-established. For the purposes of this section of the rule, credit is considered to be established or re-established and the deposit, with accrued interest, refunded to the Customer, if, at the end of 12 months after the deposit is paid in full:

- 1) The account is current; and
- 2) The ~~non-residential~~Nonresidential Customer has not been issued more than two 5-day disconnect notices during the previous 12 months; and
- 3) The ~~non-residential~~Nonresidential Customer was not disconnected for nonpayment, or was found to have engaged in theft, diversion of energy, or tampering with Company facilities, during the previous 12 months; and
- 4) The Company has determined that the condition which necessitated the deposit no longer impedes the ~~non-residential~~Nonresidential Customer's ability to demonstrate creditworthiness and that no new condition or material change would require a deposit.

Prior to refunding the deposit, when a ~~non-residential~~Nonresidential Customer has multiple accounts or one account that includes other products and services, the Company may review such accounts and contractual obligations to determine if unpaid past due balances are owed to the Company. The Company ~~and~~ will first apply the refundable deposit and accrued interest to any such past due amounts. Any remaining balance, at the Customer's option, shall be refunded or credited to any the account or contractual commitment for which products and/or services were provided the deposit was held.

In the event the ~~non-residential~~Nonresidential Customer moves to a new address within the Company's Service Territory and the Company is holding a deposit in accordance with this rule, the deposit, plus accrued interest, will be transferred to the new account.

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J. **Interest Accrual for Non-residential**~~Nonresidential~~ **Deposits**

Nonresidential Customer ~~D~~deposits will accrue interest at a rate prescribed by order of the Commission and set forth in Schedule 300. If a deposit is held beyond 12 months, accrued interest will be paid by a credit to the ~~non-residential~~Nonresidential Customer's account on the next bill for service following the anniversary of the accrual date. Interest will be prorated on deposits held by the Company for less than a full 12 months.

K. **Delinquent Accounts**

When a ~~non-residential~~Nonresidential service account is voluntarily closed, the Company will refund the ~~non-residential~~Nonresidential Customer deposit with interest accrued at the rate as-listed in Schedule 300, except that such refund will first be applied to reduce or eliminate any unpaid balance(s) on the ~~non-residential~~Nonresidential Customer's account(s)- and under any contractual obligations it has with the Company.

The Company is under no obligation to draw on deposits to cure delinquency of an active ~~non-residential~~Nonresidential Customer's account.

RULE E (Concluded)

2. **Nonresidential Credit Standards**

(T)

A. **Generally**

Before an application for Electricity Service is accepted, the Company will require the Nonresidential Applicant or Customer to establish credit as defined below in this rule. The establishment or re-establishment of credit under this rule does not relieve an Applicant or Customer from complying with all of the Company's rules and regulations on file with the Commission, making prompt payment of bills, and being subject to the discontinuance of Electricity Service for nonpayment.

(T)

B. **Privacy**

The Company treats credit, financial information or documentation received from Customer as confidential, and requires written or electronic permission from Customer before disclosing to any third parties. The Company will not release such information unless required by law or the Company in good faith believes such action is necessary to (1) comply with the law or legal process, (2) protect and defend the Company's rights or property or (3) protect the personal safety or property of the Company's other customers or the public.

(N)

(N)

C. **Establishing Credit**

(T)

(T)

1) A Nonresidential Applicant or Customer with 12 or more months of continuous and equivalent Electricity Service may establish credit for new or continuing service by:

a) Demonstrating that immediately prior to the date of application, the Nonresidential Applicant or Customer did not, during that 12 months:

(T)

1. Receive more than two 5-day disconnection notices;
2. Have service disconnected for non-payment,
3. Owe an account balance from a prior account that when closed was not paid according to its terms;

b) Demonstrating that in the previous 24 months prior to the date of application did not engage in meter tampering, theft or diversion of electricity service; and

(M)

- c) Demonstrating that in the 36 months prior to the date of application was not involved in an insolvency proceeding including but not limited to, bankruptcy, receivership, liquidation, bulk sale, or financial reorganization naming the Nonresidential Applicant, Customer, or any principals of the corporation, partnership, or Nonresidential entity as a debtor party to the filing.
- d) Providing financial information or other documentation the Company deems necessary to verify the Customer's creditworthiness.

(M)

(M)

(N)

(N)

If the Nonresidential Customer or Applicant cannot demonstrate all of the above conditions, the Applicant or Customer must pay a deposit.

(T)(M)

(M)

- 2) Where there is no account history, or fewer than 12 months of Company account history from which the Company can draw from in the establishment or re-establishment of credit, the Applicant or Customer may establish credit for new or continuing service by doing the following:
  - a) Providing an irrevocable Letter of Credit in a form acceptable to the Company guaranteeing payment in an amount equal to the deposit that would otherwise be required; or
  - b) Providing a surety bond or other form of guarantee acceptable to the Company in an amount equal to the deposit that would otherwise be required; or
  - c) Providing a form of security satisfactory to the Company; or
  - d) Payment of a deposit.
- 3) Where a Nonresidential Applicant or Customer has multiple accounts for Electricity service, the establishment or re-establishment of credit will be based on all such account history and all such accounts must meet the above requirements.

(T)

(T)

(M)

- D. **Maintaining Creditworthiness** (T)(M)  
(T)  
The Company may verify the Nonresidential Customer's creditworthiness at any time, consistent with Section C above. If the Customer is unable to demonstrate creditworthiness, the Customer may be required to pay a deposit, or provide an acceptable form of other security as described in Section C(2). A lack of creditworthiness is demonstrated by, but is not limited to, public disclosure of significant financial losses; inability to make scheduled debt payments; disclosure of potential bankruptcy; foreclosure of assets by secured creditors or the sale of assets in order to fulfill secured credit obligations. (C)  
(T)
- E. **Nonresidential Deposit Requirement** (T)  
(T)  
A deposit equal to a maximum of two average month's billings for Company charges is required when the Nonresidential Applicant or Customer: (T)  
(T)  
1) Does not satisfy the credit criteria as defined in Section (2)(C) of this rule; (T)  
2) Was previously exempted from paying a deposit based upon false information given at the time of application; (M)  
3) Was previously terminated for theft of service by the Company or was otherwise found to have tampered with Company facilities, or diverted utility service;  
4) Owed an account balance that when closed was not paid according to its terms, or that service was involuntarily terminated.  
In lieu of a deposit required under this Section E and at the Company's discretion, a Nonresidential Applicant or Customer may provide other security in a form which the Company finds reasonable and satisfactory in the establishment or re-establishment of credit. Terms and conditions of such security must be established and agreed to between the Company and the Applicant or Customer within the five days from the date the deposit is first required. (T)  
(T)  
In the case of Nonresidential Applicants or Customers with seasonal usage, the maximum deposit amount will be based on the two highest months of usage. (T)  
(M)

- F. **New or Additional Nonresidential Deposits** (T)(M)
- A Nonresidential Customer may be required to re-establish credit where (T)  
conditions of Electricity Service or the basis upon which credit was originally  
established have materially changed. A Nonresidential Customer's re- (T)  
establishment of credit may lead to the requirement of a new or additional  
deposit, or an expansion of other forms of security. For the purposes of this rule,  
conditions are considered to have materially changed if any of the following exist:
- 1) The Nonresidential Customer's Electricity usage is such that, the (T)  
Company does not have a deposit that equals 1/6 of the estimated annual  
usage where a deposit has been paid, or the Customer must establish  
credit at a different service address;
  - 2) The expected billings to the Nonresidential Customer have changed as a (T)  
result of the Customer's enrollment in Portfolio or other Electricity Service  
options;
  - 3) The Nonresidential Customer returns to Standard Service from Direct (T)  
Access Service or Emergency Default Service; or
  - 4) Conditions in Subsection E are found to apply. (T)(M)
- G. **Timing of Payment of a Nonresidential Deposit** (T)
- If the Nonresidential Applicant has an account balance from a prior service (T)  
account that was not paid according to its terms, the Applicant must pay the  
required deposit either in full, or enter into a payment agreement within five  
business days of the service request. Failure to pay the deposit or enter into a  
payment agreement within the five days may result in the disconnection of  
service without further notice.
- Absent an account balance from a prior service, if the service is connected at the (T)  
requested service address, the Nonresidential Applicant must either pay the  
deposit in full or pay the deposit as it is billed for the new service regardless of  
whether or not the first month's billing is for a full Billing Period. Failure to pay  
the deposit may result in the disconnection of service following five days written  
notice. (M)



If service is not connected at the service address; the Nonresidential Applicant must pay the deposit in full, or have entered into a payment arrangement before service is connected.

(T)(M)

Where a non-cash deposit payment is paid to the Company and that payment is subsequently returned by the financial institution for insufficient funds, the Nonresidential Applicant or Customer is subject to service disconnection and will not obtain or retain Customer status. The Company will attempt to notify the Nonresidential Applicant or Customer of the returned payment and will provide a 5-day notice, either verbally or in writing, prior to disconnection.

(T)

(T)

An existing Nonresidential Customer whose Electricity Service is disconnected for nonpayment of a deposit will be required to pay the full amount of the deposit, plus any applicable Reconnection Charge, Late Payment Charge, and any past due amount(s) before service is restored. Written notice of disconnection for nonpayment of deposit will be provided to Nonresidential Customers five days before service disconnection. The procedures in OAR 860-021-0505 will be used in issuing the notice of disconnection.

(T)

(T)

(M)

H. **Like Ownership**

(T)

If the Company, in its discretion, determines that principals of a corporation, partnership, or other commercial enterprise are substantially the same as another corporation, partnership, or commercial enterprise that either is receiving or has at one time received Electricity Service, they are deemed to be the same Nonresidential Applicant or Customer for the purpose of this Rule E.

(T)

(M)

I. Treatment and Refund of Nonresidential Deposits

(T)(M)

The Company will furnish a receipt upon payment of deposit and will hold the deposit until credit is satisfactorily established or re-established. For the purposes of this section of the rule, credit is considered to be established or re-established and the deposit, with accrued interest, refunded to the Customer, if, at the end of 12 months after the deposit is paid in full:

- 1) The account is current; and
- 2) The Nonresidential Customer has not been issued more than two 5-day disconnect notices during the previous 12 months; and (T)
- 3) The Nonresidential Customer was not disconnected for nonpayment, or was found to have engaged in theft, diversion of energy, or tampering with Company facilities, during the previous 12 months; and (T)
- 4) The Company has determined that the condition which necessitated the deposit no longer impedes the Nonresidential Customer's ability to demonstrate creditworthiness and that no new condition or material change would require a deposit. (T)

Prior to refunding the deposit, when a Nonresidential Customer has multiple accounts or one account that includes other products and services, the Company may review such accounts and contractual obligations to determine if unpaid past due balances are owed to the Company. The Company will first apply the refundable deposit and accrued interest to any such past due amounts. Any remaining balance, at the Customer's option, shall be refunded or credited to any account or contractual commitment for which products and/or services were provided. (T)  
(C)  
(C)  
(C)  
(C)

In the event the Nonresidential Customer moves to a new address within the Company's Service Territory and the Company is holding a deposit in accordance with this rule, the deposit, plus accrued interest, will be transferred to the new account. (T)

(M)

(M)

- J. **Interest Accrual for Nonresidential Deposits** (T)(M)  
Nonresidential Customer deposits will accrue interest at a rate prescribed by (T)  
order of the Commission and set forth in Schedule 300. If a deposit is held (T)  
beyond 12 months, accrued interest will be paid by a credit to the Nonresidential (T)  
Customer's account on the next bill for service following the anniversary of the  
accrual date. Interest will be prorated on deposits held by the Company for less  
than a full 12 months.
- K. **Delinquent Accounts** (T)  
When a Nonresidential service account is voluntarily closed, the Company will (T)  
refund the Nonresidential Customer deposit with interest accrued at the rate (T)  
listed in Schedule 300, except that such refund will first be applied to reduce or  
eliminate any unpaid balance(s) on the Nonresidential Customer's account(s) (T)  
and under any contractual obligations it has with the Company. (C)
- The Company is under no obligation to draw on deposits to cure delinquency of (T)(M)  
an active Nonresidential Customer's account.

RULE E (Concluded) (M)